

GOVERNMENT OF TRIPURA  
OFFICE OF THE SUB-DIVISIONAL MEDICAL OFFICER  
AMARPUR, GOMATI, TRIPURA

NO.F.1(15-RKS)/NRHM/SDMO/AMP/08/ 878 - 903 Dated, Amarpur, 07/03/2017

Minutes of the meeting of RKS committee of Amarpur Sub-Divisional Hospital held at office of the undersigned on 26/02/2017.

The following delegates were remaining present in the meeting.

1. Sri Parimal Debnath, Hon'ble MLA, Amarpur
2. Sri Tarun Chakraborty, Chairman, Amarpur Nagar panchayet
3. Sri Dhrity Sekhar Roy, DC & M Amarpur
4. Dr. Subhendu Debbarma, SDMO-Amarpur
5. Dr. Prasenjit Sarkar, M.O- Amarpur SDH
6. Sri Tarun Paul, Zilla parisad member, Amarpur
7. Sri Nantu Kumar Das, Pharmacist, Amarpur SDH
8. Sri Sudharsan Adhikary, Cook, Amarpur SDH
9. Sri Janata Sadhan Jamatia, SDPM-Amarpur SDH
10. Sri Babubrata Roy, AAA-Amarpur SDH
11. Sri Bidyut Das, MTS, Amarpur SDH

The following decisions were taken after discussion in the meeting.

1. ECG machine has been purchased on 18/2/2017, and **will be done on @ 35 rupees per ECG.**
2. Placement for ECG technician will be informed to the Director of Health Services.
3. A 52 inch LED TV curve is preferable in place of 42 inch LED TV. If necessary extra-money should be sought for LED TV from RKS Authority.
4. Intimation for Installing IRP & water deep tube well will be given to Executive Engineer, DWS & DHS.
5. A transparent tin house will be constructed above the hospital New Building in Amarpur SDH for conducting various programme (action taken: SDO, PWD).
6. Proposal for Police & TSR personals for hospital security purpose will be sent to SDPO & SP (Gomati).
7. Food Trolley design will be sent and later on can be purchase accordingly.
8. For preservation of official records, an Almirah locker may be purchase only after consultation with the RKS committee.
9. Fire extinguisher should be purchased urgently.

10. Sweeping staff details-

a) 8 (eight) existing sweeping staff is present right now with the hospital. The information will be shared to DHS.

b) 6(six) more staff will be engage through interview on Amarpur SDH on 9<sup>th</sup> of March 2017.

c) **Interview Board** has been formed with the following members:

1. Dr. Subhendu Debbarma, SDMO-Amarpur
2. Sri Tarun Chakroborty, Chairman, Amarpur Nagar panchayet(RKS President)
3. Dr. Prasenjit Sarkar, M.O- Amarpur SDH (RKS Member Secretary)
4. Sri Dhrity Sekhar Roy, DC& M, Amarpur
5. Sri Nantu Kumar Das, Pharmacist , Amarpur SDH

d) Wages for sweeping staff will be 195 rupees/day for 1 person as per Labour Department, by Additioanal Secretary Ref.No.87(1)LAB/ENF/MW/10/933-52 ,Dated, Agartala, the September 2016.

e) After discussion by the RKS member it has also been said that the working period of the sweeping staffs will be 11 months and 28 days.

11. Proposal of 20(twenty) Numbers of private security night guard should be given to DHS, PA to HM, MD NHM.

12. In case of animals bite, the ARV Vaccine can be given to the patients if he/she can produce signed document by any of the following members-

- i) The Hon'ble MLA, Amarpur
- ii) The Chairman, Nagar Panchayet, Amarpur
- iii) The BAC Chairman, Amarpur RD Block
- iv) The Chairman, Panchayet Samity, Amarpur RD Block

The document should be counter signed by on duty Medical Officer. After that the patient will receive the vaccine.

13. RKS body have decided to seek the money amounting Rs.1.25 lakhs to procure the rest of the articles as we have got only Rs.60000 in the RKS Fund.

Hence MD, NHM is kindly requested to release the money as early as possible.

14. In accidental cases, SDMO can spend fund for life saving medicines.

15. All remaining materials as per decision should be brought urgently.

16. The next RKS meeting will be held on 16<sup>th</sup> of March 2017.

The meeting with ends to all.

*Handwritten signature and date: 07/03/17*

Sub-Divisional Medical Officer  
Amarpur, Gomati, Tripura

Copy to:

1. The MLA, Birganj assembly for information please
2. The chairman, Amarpur Nagar Panchayet for information please
3. The hon'ble member, Gomati Zilla parisad, Amarpur for information please
4. The chairman, Amarpur panchayet samity for kind information please
5. The chairman, Amarpur BAC for kind information please
6. The executive member, TTAADC BAC for kind information please
7. Sri Tarun Paul, Zilla parisad member(RKS committee) Amarpur for kind information please
8. The SDM, Amarpur for kind information please.
9. The BDO, Amarpur RD Block for kind information please.
10. The SDO, PWD(1), Amarpur for kind information please.
11. The SDO, DWS Amarpur for kind information please.
12. Dr. Subhendu Debbarma, SDMO, Amarpur for kind information please.
13. The Sr. Manager (electric), Amarpur for kind information please .
14. The SDPO, Amarpur for kind information please..
15. Sri Dhrity Sekhar Roy, DC& M, Amarpur for kind information please.
16. Dr. Prasanjit Sarkar, M.O, Amarpur for kind information please .
17. Sri. Nantu Das, pharmacist, Amarpur SDH for kind information please
18. Sri. Sadharshan Adhikary, Sr. Cook, Amarpur SDH for kind information please
19. Sri Janata Sadhan Jamatia, SDPM-Amarpur SDH Amarpur for kind information please
20. Sri Babubrata Roy, AAA-Amarpur SDH Amarpur for kind information please
21. Sri Bidyut Das, MTS, Amarpur SDH Amarpur for kind information please

Copy to:

1. The Director of Health Service, Agartala for kind information please.
2. The Mission Director, National Health Mission, Agartala for kind information please
3. The Director of Family Welfare and PM, Agartala for kind information please.
4. The DM and collector (Gomati), Udaipur for information please.
5. The CMO (Gomati), Udaipur for information please.

*Jms*  
07/03/17

Sub-Divisional Medical Officer  
Amarpur, Gomati, Tripura