

GOVERNMENT OF TRIPURA
OFFICE OF THE MEDICAL SUPERINTENDENT
ATAL BIHARI VAJPAYEE REGIONAL CANCER CENTRE, AGARTALA

No.F.7(54)-MS/RCC/GEN/2018 (I)

75446

Dated, Agartala, the 12/07/2022.

NOTICE INVITING TENDER (NIT)

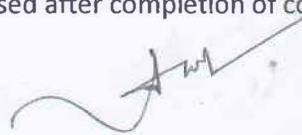
Tenders in sealed covers are hereby invited for the year 2022 – 23 on behalf of the Atal Bihari Vajpayee Regional Cancer Centre, Agartala from the resourceful, experienced reliable persons/firm/agency for providing vehicle on hire. The last date of receipt of the tender is **upto 15:00 hrs on 25/07/2022**. The tenders are likely to be opened on 27/07/2022 at 11:00 hrs, if possible. The details of the tender may be collected from the Office Chamber of the Medical Superintendent, Atal Bihari Vajpayee Regional Cancer Centre, Agartala.

GENERAL TERMS AND CONDITIONS

1. Tenders will be received by Speed Post/Registered Post/Courier Services/Person in sealed covers addressed to Medical Superintendent, Atal Bihari Vajpayee Regional Cancer Centre, Agartala, Pin-799006 **up to 15:00 hrs on 25/07/2022** ABV-RCC will not be responsible for any postal delay. Tenderers are requested to provide detailed address along with Pin Code, Phone, Fax Numbers and e-mail id for easier communication.
2. On the top left side corner of the sealed tender shall bear the words "Tender for provide vehicle on hired under ABV-RCC" with enquiry number and date, due date of submission and name and address of the Tenderers or their representative may remain present at the time of opening of the tenders.
3. The name/type of the vehicle along with requirement are given below:-

Sl. No.	Name/type of vehicle	Approx quantity (no)
1.	Maruti Eco	01

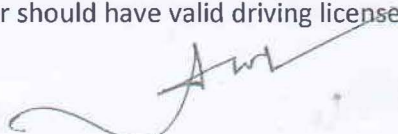
4. The interested bidders shall submit the bids in 2 parts, namely "Technical Bid" and "Financial Bid". The two bids should be put in two separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The two envelopes shall, thereafter, be placed inside a large sealed cover and the same may be submitted. The "Technical Bid" shall contain all details regarding the tender offered by the bidder, compliance of terms and conditions, submission of documents etc. In other words everything except the rate offered. The "Financial Bid" shall contain only the rate offered by the bidder. While processing the bids, the technical bids will be opened first and eligible bidders meeting requirement will be short listed. Thereafter, financial bids of only shortlisted bidders will be opened for consideration.
5. The tender will remain valid up to 1(one) year from the date of acceptance. Atal Bihari Vajpayee Regional Cancer Centre reserves the right to extend the rate for 2nd year to the approved supplier.
6. The successful bidder will deposit Rs.6,000/- (Rupees Six Thousand) only as security money by demand draft in favour of Atal Bihari Vajpayee Regional Cancer Centre, Agartala from any National Bank within 07 (seven) days from the date of issue of order for placement of vehicle to the O/O the undersigned. Failing which the order shall be deemed to be invalid. The security money will be released after completion of contract/validity period.



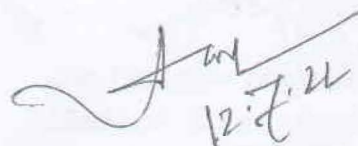
7. Income tax/other tax shall be deducted from the bill as per guidelines of the Government as may be applicable from time to time.
8. Any enhancement of rate within the validity period of contract will not be entertained.
9. Payment to successful tenderers shall be made on monthly bill basis only after submitting of bill along with certified Log Books. No advance payment shall be made under any circumstances. Atal Bihari Vajpayee Regional Cancer Centre, Agartala is planning to implement the GPS mechanism in the state. Once the system is established, then bills of the vehicles will be paid based up on the GPS reading. The decision of the authority would be final on this regard.
10. The financial bid is to be submitted as per below format:

Sl. No.	Name of the vehicle	Monthly detention charge of the vehicle (inclusive of all taxes in Rs.)	Per KM running charges (inclusive of all taxes in Rs.)

11. The number of vehicle as incorporated in condition no 3 which is likely to be increased or decreased as per actual need.
12. The following self certificate/self attested documents should be submitted along with the tender. All the papers submitted with tender are to be self certificate/SELF ATTESTED. It may be noted that documents that are not required should not be submitted along with the tender to avoid delay in processing the tenders.
 - i. Up to date tax clearance Certificate (for tenderers of Tripura) & payment documents with certificate of TIN for others.
 - ii. PAN Card.
 - iii. Fresh deposit at call (D/Call) / demand draft from any scheduled Commercial Bank for an amount of Rs.6,000/-(Rupees Six Thousand) only in favour of Medical Superintendent, Atal Bihari Vajpayee Regional Cancer Centre, Agartala is to be deposited along with the tender as earnest money which will be realised after validity period of contract in case of successful tenderer and that of unsuccessful tenderer, will be released after finalization of tender.
 - iv. A copy of the constitution of the firm/tenderer.
 - v. An undertaking for acceptance submitted should be given in a separate sheet as per annexure-2.
13. Once the agency is selected by the ABV-RCC for providing vehicle on hire, following terms and condition should strictly be applicable:
 - i. The vehicle should be manufactured in the year 2018 or thereafter.
 - ii. The vehicle should have commercial registration/license.
 - iii. In case of any accident during duty the entire responsibility shall lie with the owner of the vehicle.
 - iv. Insurance charge and any other charge including maintenance cost of the vehicle shall be borne by the owner and no charge shall be entertained.
 - v. Copy of the up to date Tax clearance, Registration, Permit, Pollution Control Certificate and Fitness Certificate of the vehicle should be submitted at the time of the reporting of the duty.
 - vi. Fuel, Lubricant maintenance and duster for care will be supplied by the owner of the vehicle.
 - vii. The driver should have valid driving license.



- viii. The concerned driver should maintain a log book in prescribed format and bill to be submitted in the 1st week of every month.
 - ix. As the vehicle will be engaged for 24 hours (day and Night) no overtime duty charges will be entertained.
 - x. Whenever the vehicle will be out of order/off road during duty hours of validity period, an alternative vehicle should be placed within 02 (two) hour in order to avoid interruption of services failing of which a penalty @ Rs. 30/- (Rupees thirty) only per hour shall be deducted.
 - xi. No claim for advance payment will be entertained. Payment will be made on submission of bill in triplicate along with the relevant up to date log book.
 - xii. No enhancement of rate within the validity period of the contract shall be entertained.
 - xiii. The concerned official availing the journey of hired vehicle should fill up all the columns of the log book and signed in full name with designation.
 - xiv. In no circumstances vehicle and driver should be out of office premises for other than office work.
 - xv. The undersigned reserved the right to cancel the acceptance of the order at his discretion at any compensation for such cancellation.
14. Any default or breach of contract shall lead to forfeiture of earnest money/security money deposit of the successful tenderers beside to such action as may be considered black listing/delisting the tenderers for future supply.
 15. The MS, ABV-RCC, Agartala reserves the right to accept or reject any tender without assigning any reason thereof and tender may be accepted or rejected in part or in whole.
 16. In case of legal dispute, the jurisdiction will be the High Court of Tripura.
 17. The ABV-RCC, Agartala reserves the right to unilaterally terminate the contract or cancel the accepted rate and firm at any time without notice before expiry of the period for which rate are now invited.
 18. All the documents submitted along with the tender should be duly signed by the authorized person.
 19. Clarification, if any, may be obtained from the O/o. The Medical Superintendent, Agartala. Telephone No. 0381-2355497 during 11 AM to 5 PM in any working day.



(Dr. Gautam Majumdar)
Medical Superintendent
Atal Bihari Vajpayee
Regional Cancer Centre, Agartala.