

No.F.13 (1-19)-DFWPM/FSSA /2020  
Government of Tripura  
Directorate of Family Welfare & Preventive Medicine

Dated, Agartala, 06/06/2022.

To,  
The Designated Officer's (District Health Officers)  
Office of the Chief Medical Officer,  
West (Agartala)/Sepahijala (Bishalgarh)/Gomati (Udaipur)/ Khowai/  
South (Belonia)/ Dhalai (Ambassa)/Unakoti (Kailashahar)/North (Dharmanagar).

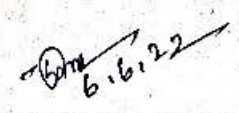
Sub: - "Order of Extension of Last Date for online submission of annual returns for the FY 2021-2022"-reg.

Sir/Madam,

Please find enclosed herewith a copy of FSSAI letter vide No.RCD-01002/1/2021-Regulatory-FSSAI, dated 2<sup>nd</sup> June, 2022 from Inoshi Sharma, Executive Director (RCD), FSSAI, New Delhi, on the subject cited above which will speak for itself.

This is for your kind information & necessary action.

Encl: - As stated.

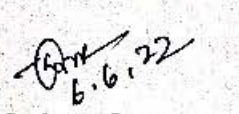
  
Joint Food Safety Commissioner  
(Director of Family Welfare & PM)

Copy to:-

1. The Executive Director (CS), FSSAI, FDA Bhawan, Kotla Road, New Delhi-110002 for kind information.
2. The Director, Eastern & North Easter Region, FSSAI, Ministry of Health and Family Welfare, Govt. of India, Benfish Tower, 31 GN Block, 6<sup>th</sup> Floor, Salt Lake City, Kolkata- 700091 for kind information.
3. All Food Safety Officers, West (Agartala)/ Gomati (Udaipur)/ Dhalai (Ambassa) for information & necessary action.

Copy also forwarded to:-

1. The PS to the Food Safety Commissioner (Principal Secretary), Govt. of Tripura, Agartala for kind information of Food Safety Commissioner.
2. The Dy. Food Safety commissioner, DFW&PM, Agartala for kind information.

  
Joint Food Safety Commissioner  
(Director of Family Welfare & PM)



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**File No.RCD-01002/1/2021-Regulatory-FSSAI**  
**Food Safety and Standards Authority of India**  
(A Statutory Authority established under the Food Safety & Standards Act, 2006)  
(Regulatory compliance Division)  
FDA Bhawan, Kotla Road, New Delhi - 110002  
**Food Safety Compliance System (FoSCoS)- <https://foscos.fssai.gov.in>**

Dated, the 02<sup>nd</sup> June, 2022

ORDER

**Subject: Extension of Last Date for online submission of annual returns for the FY 2021-2022.**


Clause No. 2.1.13 of FSS (Licensing and Registration of Food Businesses) Regulations, 2011 stipulates the submission of Annual Return by every licensed Manufacturer and Importer by 31<sup>st</sup> May of every year.

2. FSSAI vide order number 15(31)2020/FoSCoS/RCD/FSSAI dated 18<sup>th</sup> December 2020 has mandated the online submission of annual return only through FoSCoS portal. Further, FSSAI vide order number RCD-01001/4/2021-Regulatory-FSSAI dated 29<sup>th</sup> April 2022 directed all Manufacturer-Exporters to submit the annual return only through FoSCoS portal. (Orders enclosed).

3. Considering the representations of FBOs seeking extension for the submission of annual returns, it has been decided to extend the last date for online submission of annual returns till **30<sup>th</sup> June 2022. Submission of annual returns physically or through e-mail will not be considered.**

4. This issues with the approval of competent authority.

Encl: As stated

  
(Inoshi Sharma)  
Executive Director (CS)  
Email: [ed-office@fssai.gov.in](mailto:ed-office@fssai.gov.in)

To,

1. All Food Business Operators, Associations, Food Safety Mitra and other stakeholders
2. Commissioner of Food Safety of All States/UTs and Directors of all Regional Offices, FSSAI
3. CITO- to upload on FSSAI's website

**Copy for information to-**

1. PPS to Chairperson, FSSAI- For information
2. PS to CEO, FSSAI- For information
3. Head (RCD)



2020

No. 15(31)2020/FoSCoS/RCD/FSSAI  
**Food Safety and Standards Authority of India**  
(A Statutory Authority established under the Food Safety and Standards Act, 2006)  
(Regulatory Compliance Division)  
FDA Bhawan, Kotla Road, New Delhi - 110002

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Dated, the 18 December 2020

**Subject: Mandatory online submission of Annual Return by Food Businesses wef FY 2020-21 - reg.**

Clause 2.1.13 (1) of Food Safety and Standards (Licensing and Registration of Food Businesses) Regulations, 2011 mandates –

*“Every manufacturer and importer who has been issued a license shall on or before 31<sup>st</sup> May of each year, submit a return electronically or in physical form as may be prescribed by the concerned Food Safety Commissioner, in ‘Form D-1’ provided in Schedule 2 of these Regulations to the Licensing Authority in respect of each class of food products handled by him during the previous financial year.*

*Provided however that every licensee engaged in manufacturing of milk and/or milk products shall file half yearly returns for the periods 1<sup>st</sup> April to 30<sup>th</sup> September and 1<sup>st</sup> October to 31<sup>st</sup> March of every financial year in the form D-2, as provided in Schedule-2 of these regulations. Such returns will be filed within a month from the end of the period.”*

2. In the absence of any online provision for Food Business Operators to file returns online, presently, the returns (whether annual or half-yearly) are being submitted physically to the authorities. In the CoVID pandemic phase, the same has been facilitated by allowing the submission by email and the last date has been extended till 31<sup>st</sup> December 2020 vide FSSAI order number 15(6)2020/FLRS/RCD/FSSAI dated 31<sup>st</sup> July 2020. However, FBOs are required to maintain the record of submission of returns. An inadvertent lapse of non-submission or loss of submission proof renders FBOs liable for hefty penalties.

3. The revised format of Annual Return has already been incorporated in Food Safety Compliance System (FoSCoS) and utility for online submission of Annual Return is being used by food business voluntarily. The provision of mandatory online submission of returns would not only facilitate the food business operators but also ensure ease of doing business and help in creation of national level database. It would further lead to other benefits such as:

- The food business need not maintain receipts and records of physical nature.
- FBOs shall be saved from inadvertent penalties [laid down under clause 2.1.13 of existing FSS (Licensing and Registration of Food Businesses) Regulations, 2011.
- Reminders for submission of annual returns would be sent digitally.
- Country/State-wise analysis of data would be possible.
- Updated data would be available, as till now all analysis is based on the data provided by the food businesses at the time of obtaining of license.
- For food businesses involved in manufacturing of milk and milk products, the half-yearly return (Form D2) shall be discontinued. They shall be required to file the annual return for manufacturers as per the revised format online.

- The new returns are compliance specific and based on the conditions of license and clauses as laid down in the existing Food Safety and Standards Regulations. This would help in targeted enforcement activities with limited staff.
4. In view of the above, it is decided that online submission of Annual Returns on Food Safety Compliance System (FoSCoS – <https://foscos.fssai.gov.in>) shall be made mandatory for food businesses involved in manufacturing and importing of food products, wef FY 2020-21 (window for return filing for FY 2020-21 will open wef 1<sup>st</sup> April 2021 onwards). All licensing authorities are directed to refrain from insisting physical submission of returns and ensure that FBOs are well informed and facilitated to file the returns online on FoSCoS.
5. This issues with the approval of the Competent Authority.

(Dr Shobhit Jain)  
Executive Director (Compliance Strategy)  
Email: ed-office@fssai.gov.in

To

1. Commissioner of Food Safety of all States/UTs and all Central Licensing Authorities
2. CITO, FSSAI – for uploading on FSSAI website.

Copy for information to -

1. Head (RCD)
2. PPS to Chairperson, FSSAI
3. PS to CEO, FSSAI



Dated, the : 27<sup>th</sup> April, 2022

**ORDER**

**Subject: Submission of Annual Returns by Manufacturer - Exporter FBOs for the activities conducted wef FY 2021-22 - reg.**

As per the clause 2.1.13(1) of Food Safety and Standards (Licensing and Registration of Food Businesses) Regulation, 2011, all licensed Manufacturers and Importers are required to submit their Annual Return in Form D1 by 31st May of every year for the activities conducted during preceding Financial Year

2. To provide ease of doing business, it has been decided that Manufacturer-Exporters will be required to submit Annual Returns for the food business activities conducted wef FY 2021-22 replacing the existing practice of submission of quarterly returns.

3. The format of Annual Return is placed at Annexure-I. The last date for submission of Annual Return for FY 2021-22 is 31<sup>st</sup> May 2022. Returns submitted only through FoSCoS portal will be considered.

4. This issues with the approval of the Competent Authority:

Yours Sincerely,



(Inoshi Sharma)

Executive Director (CS)

Email: [ed-office@fssai.gov.in](mailto:ed-office@fssai.gov.in)

**To,**

1. All Food Businesses Operators, Associations, Food Safety Mitra and Other Stakeholders
2. Directors of all Regional Offices, FSSAI
3. CITO - to upload on FSSAI's website

**Copy for information to -**

1. PPS to Chairperson, FSSAI
2. PS to CEO, FSSAI