

**Tripura State Pharmaceutical Price Monitoring & Resource Unit [TPMRU]**  
[Registered under the Societies Registration Act, 1860. Reg. No. 8175. Estt:- 2019]  
Office of the Dy. Drugs Controller, Directorate of Health Services,  
Health & Family Welfare Department, Government of Tripura  
Address: Aushadh Niyantaran Bhavan, Office of the Deputy Drugs Controller,  
Pandit Nehru Complex, Gurkhabasti, Agartala, Tripura-799006. Phone: 1800-345-3916.

Chairman: Shri. D. Basu, Secretary, Health & Family Welfare Department, Govt. of Tripura.  
Member Secretary: Smt. K. Sinha, Dy. Drugs Controller, O/o the Dy. Drugs Controller, Govt. of Tripura

No.F.10(1)-TPMRU/DDC/2020(vol-I)/ 2891-94. Dated, Agartala the 9/11/2022

**SHORT NOTICE INVITING QUOTATION**

Short Notice Inviting Quotation are hereby invited by the Member Secretary, Tripura State Pharmaceutical Price Monitoring & Resource Unit, Agartala from resourceful and reliable Agencies/ firms toward price quotation for Conducting a **Seminar on 8<sup>th</sup> December 2022** at Pragna Bhavan, Agartala, West Tripura for the project of "**Tripura State Pharmaceutical Price Monitoring & Resource Unit (TPMRU)**", in Office of the Deputy Drugs Controller, Government of Tripura.

The detailed information about the seminar, terms & conditions and particulars required may be collected from the office of the undersigned (**from TPMRU section**) on any working day between 11 a.m. to 4 p.m. till 16<sup>th</sup> November, 2022. The last date of receiving quotation is up to 04.00 P.M of 17<sup>th</sup> November, 2022 and will be opened on next working day at 03.00 P.M, if possible.

The quotation documents along with Terms & Conditions also may be downloaded from **www.health.tripura.gov.in.**

(Smt. K. Sinha)

Deputy Drugs Controller &  
Member Secretary, TPMRU  
Government of Tripura, Agartala

**Copy forwarded for information & necessary action to:-**

1. The Director of Health Services, Govt. of Tripura, Agartala.
2. Copy for display in Notice Board of the Office of the DHS, Deputy Drugs Controller & NHM, Agartala.
3. The Nodal Officer IT, DHS, Govt. of Tripura, Agartala, for uploading in Govt. web-side.
4. The Project Coordinator, TPMRU, O/o the Dy. Drugs Controller, Agartala.

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F. No. 9 (2)/TPMRU/DDC/2021/ 2891-94

Dated, Agartala the 9/11/2022

**TERMS AND CONDITION**

1. Quotation shall have to be submitted in sealed cover addressed to the Member Secretary, Tripura State Pharmaceutical Price Monitoring & Resource Unit, Agartala, Tripura up to 04.00 P.M of 17<sup>th</sup> November, 2022.
2. The cover containing the quotation shall bear the **File No. and the words "Seminar of TPMRU"**. The Quotations are likely to be opened on next working day at 03.00 P.M. if possible.
3. The following documents shall be submitted:
  - i) GST Registration Certificate
  - ii) IT return
  - iii) PAN Card.
  - iv) Trade License.
4. Rate should be quoted in words and in figures. The percentage of Taxes or charges should be mentioned clearly and separately.
5. The bidder will be selected as per lowest total amount basis.
6. The work should be completed with- in due date of the seminar after receiving the work Order.
7. The quotation will be received by post/by courier or directly to the office only.
8. Quotations received after the schedule time & date will be rejected and the Undersigned will not be liable for any kind of delay.
9. Income tax and GST will be deducted from the bill as per guidelines of the Govt. /Society, if needed.
10. After successful completion of work (as per work order) the bill in triplicate should be submitted to the undersigned for payment on monthly basis.
11. Payment will be made by e-transfer.
12. The undersigned reserves the right to accept or reject any quotation in part/whole without assigning any reason thereof.
13. The Particulars are given below:

Sl No.	Particulars	Details	Basic Price	GST in %	GST Value	Total Rate
1.	Stage Decoration, Lamp Lighting	Stage Flower decoration, 1(one) No. of back drop flex- 8 ft x 4 ft., 2(two) Nos. of side drop flex- 8ft x 4ft., 2 Nos. of outside gate pillar with flex- 6 ft x 4 ft.) name plates, tray, 3(three) Nos. hand sanitizer (50ml) etc.				
2.	Designing , Printing and installation of Activity Gallery	1 No. of flex 8 ft x 4 ft., 3 Nos. of flex 4 ft x 2 ft, 2 Nos. of flex 3 ft x 1.5 ft.				
3.	Honorarium for anchor.	1 No. for the district level seminar.				
4.	Invitation card with Envelope.	100 Nos.				
5.	Memento for Guests & Resource persons.	10 (Ten) Nos. – Plant Pot & Bamboo/Wooden memento with TPMRU Name.				
6.	Designing & Printing of Brochure (42 cm x 29.5 cm).	100 ( One Hundred) Nos.				
7.	Photography of the Programme.	1(one) No. of Photographer.				
8.	Folder, Pen, Writing Pad.	100 ( one hundred) Nos.				
9.	VIP Refreshment.	10 (Ten) Nos. - Milk Tea, Veg Patties & Sweet Packets.				
10.	VIP Lunch	10 (Ten) Nos. - Items: Rice, Bhaji, Mix Veg, Fish Curry (seasonal fish), Chicken Curry, Salad & Sweets).				
11.	Water Bottle (500 ml)	100 (One Hundred) Nos.				
12.	20 Ltr. Water Jar	5 (Five) Nos.				
13.	Lunch of Participants, Guests, Resource Persons & Official Staffs	120 (One Hundred & Twenty) Nos. - Items: Rice, Bhaji, Mix Veg, Chicken Curry, Salad & Sweets).				
14.	Tea and Snacks	120 (One Hundred Twenty) Nos.- Items: Milk Tea & Veg Patties.				

*(Smt. K. Sinha)*  
11/9/11/2022

Deputy Drugs Controller &  
Member Secretary, TPMRU  
Government of Tripura, Agartala