



Ref; No.F3 (5-17)/Proc/IEC/TSACS/2011-12/Vol-I

**TERMS AND CONDITION**

1. Quotation shall have to be submitted in sealed cover addressed to the Project Director, Tripura State **AIDS** Control Society, Health & Family Welfare Department, Govt. of Tripura, Akhaura Road, Agartala, Tripura (west) **4 p.m. of 19<sup>th</sup> July, 2019.**
2. On top of the envelop it needs to be super scribed with the name of work, reference no. & last date of submission should be mentioned. The Quotation is likely to be opened on next working day at 3-00 p.m., if possible. Quotationers or their representatives may remain present at the time of opening of quotations. No separate invitation will be given to the bidders.
3. The interested bidders shall submit the bids in 2 (two) parts, namely **Financial Bid** and the **Technical Bid**. The 2 bids should be put in 2 (two) separate sealed envelopes, indicating on the cover as to which one its the technical bid and which one is the financial bid. **The 2 envelopes shall thereafter, be placed inside a larger sealed cover and the same may be submitted.** The Technical Bid shall contain all details regarding the items offered by the bidder, compliance of terms and conditions submission of documents etc. in other words, everything except the rate offered. **The `Financial Bid `shall contain only the rate offered by the bidder.** While processing the bids, the technical bids will be first and the eligible bidders meeting all requirements will be short-listed. Thereafter, financial bids of only short-listed bidders will be opened and the lowest bidder will be selected.
4. Rate should be quoted in words and in figures. Taxes or charges with should be mentioned clearly and separately along with % of charges.
5. Price should be quoted on FOR Door delivery.
6. Order should be completed with- in **30 (thirty)** days from the date of issue of Order. A penalty of 1% on the total value shall be charged for every week of delay beyond stipulated period.
7. i) The quotation should be accompanied by up to date copies (self attested) of PAN Card, GST Registration Certificate, Valid Trade license ( in case of local quotationer),Tax Clearance Certificate, Working Experience in this background if any with proof. The interested bidder shall deposit EMD in the form of Bank Deposit AT – call/Call Deposit Receipt only would be drawn in favor of Tripura State **AIDS** Control Society, Agartala having validity to cover the period of EOI from any Nationalized Bank **of Rs. 2500/-** (Rupees two thousand five hundred ) only as earnest money along with the Technical Part only .  
ii) Earnest money of the un-successful bidders will be returned after the finalization of the process.  
iii) Earnest money of the successful bidder will be treated as security money.
8. The quotation will be received by post/by courier only. Quotation received after the schedule time and date will be rejected and the undersigned will not be liable for any kind of delay.
9. No insurance charge is admissible.

10. Any settlement of legal dispute would have to be made at Agartala jurisdiction.
11. Neither part supply, nor part bill will be entertained.
12. The security money shall be forfeited in case of failure to execute the order/orders within the stipulated period or any other breach of contract on the part of the successful bidders.
13. Income tax and GST will be deducted from the bill as per guidelines of the Govt./Society, if needed.
14. The sample of printing material/materials etc. may be attached with the quotation and design of the items will be available in IEC sec. of TSACS. Experience in supplying such articles in any Govt. Department is preferable.
15. After successful completion of works (as per work order) the bill in triplicate and Bank details should be submitted to the undersigned for payment.

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16. Payment of bill will be made after completion of works successfully as per Work order by e-transfer
17. No enhancement of rates within the validity period of the contract shall be entertained.
18. The undersigned reserves the right to accept or reject any quotation in part/whole without assigning any reason thereof.
19. The approved rate shall remain valid up-to one year from the date of finalization of process.
20. The following IEC materials /works will be procured as per specifications, quantity, place are shown against each. The quantities may increase or decrease depending upon the need of the society.

List of existing Hoardings Messages on different issues]

Sl	Name of the Work	Location of Hoarding	Size	Specifications
1.	<b>Printing of Flex with Fitting &amp; Fixing in existing Hoardings</b>	Mid part of Chandrapur Badh), Agartala	20 <sup>ft</sup> X 10 <sup>ft</sup>	<b>(Messages on Different Issues)</b>  1.260 GSM Flex.  2 High resolution with prominent
2		Mid part of Chandrapur Badh), Agartala	20 <sup>ft</sup> X 10 <sup>ft</sup>	
3		Mid part of Chandrapur Badh), Agartala	30ftX10ft	
4		Lake Par, way to MBB College Stadium, Agartala	30 <sup>ft</sup> X 10 <sup>ft</sup>	
5		In front of Netaji Subash Ch. Homeo Hospital	30 <sup>ft</sup> X 10 <sup>ft</sup>	
6		Near Kamalpur Class X11 School	30 <sup>ft</sup> X 10 <sup>ft</sup>	
7		BDO office Jumpai hill	20 <sup>ft</sup> X 10 <sup>ft</sup>	

8		Tri Junction, way to Airport, Lichu Bagan	30 <sup>ft</sup> X 10 <sup>ft</sup>	Multicolor.
9		Nagerjala Motorstand	30 <sup>ft</sup> X 10 <sup>ft</sup>	3.Gum quality Instant Adhesive, Fast setting
10		In front of Amarpur School	30 <sup>ft</sup> X 10 <sup>ft</sup>	
11		Near SDMO Hospital,Bishalghar	30 <sup>ft</sup> X 10 <sup>ft</sup>	Specially made for Flex.
12		Way to Chailangta Motarstand	30 <sup>ft</sup> X 10 <sup>ft</sup>	
13		CMO Office Ambassa	30ft X10ft	4. Star quality Flex.
14		Ambassa Motarstand	12 <sup>ft</sup> X 6 <sup>ft</sup>	
15		In front of Block Office,Telaimura	30 <sup>ft</sup> X 10 <sup>ft</sup>	
16		Belonia Bridge Chomouny	30 <sup>ft</sup> X 10 <sup>ft</sup>	
17		Near-Modern Club, Agartala	20 <sup>ft</sup> X 10 <sup>ft</sup>	

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18	<b>Printing of Flex with Fitting &amp; Fixing in existing Hoardings</b>	Back side of Governor House	20 <sup>ft</sup> X 10 <sup>ft</sup>	THAT
19		Manu Bazar Motor stand	12 <sup>ft</sup> X 6 <sup>ft</sup>	
20		Dukli BDO Office ,Near ONGC	12 <sup>ft</sup> X 6 <sup>ft</sup>	
21		IGM Hospital old gate	12 <sup>ft</sup> X 6 <sup>ft</sup>	
22		IGM Hospital New gate	30ft X 10ft	
23		From Vidhamandir School to Ranir Bazar Road Side	20 <sup>ft</sup> X 10 <sup>ft</sup>	
24		In front of G.B Hospital	12ft X 6th	

20. The following IEC materials /works will be procured as per specifications, quantity, place are shown against each. The quantities may increase or decrease depending upon the need of the society.

List of existing Hoardings message on IDU

Sl	Name of the Works	Location of Hoarding	Size	Specification
1		Damcherra Motor Stand	6 ft.x 4ft.	<b>(Messages</b>

2	<b>Printing of Flex with Fitting &amp; Fixing in existing Hoardings</b> (Both side Printing)	In front of Damcherra PHC	6 ft.x 4 ft.	<b>on IDU)</b>          <b>THAT</b>
3		Damcherra Bazar (Near Mizoram Bridge Dasarath Setu )	6 ft.x 4 ft.	
4		Kacharicherra (In front of Paiza High School ) Damcherra	6 ft.x 4ft.	
5		Bhadurpara Damcherra	6 ft.x 4 ft.	
6		Khedaherra Bazar ,Damcherra	6 ft.x 4 ft.	
7		Narendranagar (Near 36 KV Sub-Station) Damcherra	6 ft.x 4 ft.	
8		Kargiltilla (Near Damcherra Petrol Pump) Damcherra	6 ft.x 4 ft.	
9		82 Mile tri junction (Near 82 Mile PHC) Nepaltila	6 ft.x 4 ft.	
10		Nepal Tilla Bazar	6 ft. x 4 ft.	

Sl	Name of the Works	Specifications/Location of Hoarding	Size	
11	<b>Printing of Flex with Fitting &amp; Fixing in existing Hoardings</b>	Kanchanpur Old Motorstand (Near Kalibari)	6 ft. x 4 ft,	<b>THAT</b>
12		Kanchanpur (In front of Sub-Divisional Hospital) Kalibari)	6 ft,x 4 ft.	
13		Pecharthal Gate (Santipur)	6 ft x 4 ft.	
14		In front of Pecharthal PHC	6 ft. x 4 ft.	
15		In front of Kumarghat CHC	6 ft.x 4 ft.	
16		Block Chowmuhani ,Panisagar	6 ft.x 4 ft.	

17	(Both side Printing	Hmunpui ,Jampuihill	6 ft.x 4 ft.	
18		In front of Vangmun PHC Jampuihill	6 ft.x 4 ft.	
19		Vangmun (Near Church) Jampuihill	6 ft.x 4 ft.	
20		Belianship Bazar Jampuihill	6 ft.x 4 ft.	
21		Hmangchawan Jampuihill	6 ft. x 4 ft.	

21. The design of all the above materials would be finalized by the IEC section, Tripura SACS.

(Dr. P.K. Majumder )  
Project Director  
Tripura State **AIDS** Control Society,