

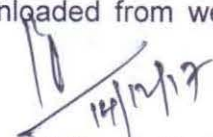
EMPLOYMENT NOTIFICATION

Directorate of Family Welfare & P.M., Govt. of Tripura is going to filled up 1 (one) no. of Consultant/Programme Manager under National Rabies Control Programme on contract basis for 11 (eleven) months with monthly honorarium @ Rs. 25,000/- (Rupees, twenty five thousand) only per month.

Sl. No.	Name of the Post	Total Post	Category wise breakup			Qualification	Age
			ST	SC	UR		
1.	Consultant/ Programme Manager	01	00	00	01	Medical Graduate with post Graduate Degree/Diploma (Preferably in epidemiology or Public Health such as MD, MPH, DPH, MAE, PhD or MD/MSc/PhD (Microbiology). or Medical Graduate with 2 years experience in related field. or Post Graduate in field of Life Science or Veterinary Science or Social Science related to Public health with 2 years experience in field of Epidemiology or experience in handling the health programmes of similar nature.	Not more than up to 45 (forty five) years as on last date of submission of application.

Instruction for applicants:-

1. Interested candidates are hereby request to submit their Bio-data as per the prescribed format along with self attested copies of the necessary relevant documents in hard copies in the office of the Directorate of Family Welfare & P.M., Government of Tripura, P.N. Complex, 3rd floor, (General Section) Gurkhabasti, Agartala by 22nd December 2017 (excluding Govt. Holiday) during office hour i.e. up to 4.00pm by hand.
2. Name of the short list eligible candidates will be published in the website of Health & Family Welfare Department, Tripura (www.health.tripura.gov.in) on due time for appearing in the written preliminary test.
3. The date, time venue and other details of written preliminary test will be published in the website of Health & Family Welfare Department, Tripura (www.health.tripura.gov.in).
4. Written Preliminary test will be conducted for 60 marks and have to be scored 50% marks in the test to appear before the final interview.
5. Final interview will be conducted for 40 marks.
6. The final selection will be done based on merit, i.e. score obtained in the competency Assessment test plus scored obtained in the final interview/viva-voce cumulatively and maintaining 100 point roster, which will be published in the website of Health & Family Welfare Department, Tripura (www.health.tripura.gov.in)
7. No TA/DA will be given for appearing in the competency Assessment Test or interview.
8. The Notice of recruitment and application format may be downloaded from website of Health & Family Welfare Department, Tripura (www.health.tripura.gov.in)


Director of Family Welfare & P.M.,
Government of Tripura,
Agartala.

APPLICATION FORMAT

To
The Director of Family Welfare & P.M.,
Government of Tripura,
Gurkhabasti, 3rd floor,
P.N. Complex, Agartala.

Paste a recent passport
size coloured photograph
with full signature on it
(Do not staple)

Name of the post applied for :-

**Name of the Candidate :-
(In Block letter)**

Father/Husband Name :-

Nationality :-

Permanent Address:-

Postal Address for communication with pin code:-

Cont. No/email id :-

Date of Birth:-

Gender :-

Caste, if belongs to SC/ST community (attach certificates) :-

Education Qualification (attach photocopy of all relevant mark sheets):-

SI. NO	Name of the Examination	Recognized university/Board/Institution	Year of Passing	Percentage of Marks obtained

Technical Qualification (if any attach supporting document) :-

Experience (if any attach supporting document) :-

Declaration:- I hereby declare that, all the information given above is true to the best of my knowledge, if any of the above information is/are found to be incorrect at a later stage, I shall be liable to be disqualified and removed from the service after selection/joining.

(Signature of the candidate)

Terms of Reference (TOR) for appointment of Consultant/Programme Manager

Work Responsibilities:

- To provide technical assistance to implement the programme and ensure operational continuity of the programme in the State.
- To provide assistance for data collection, compilation, reporting, analysis and other local action pertaining to the programme.
- Assist in Co-ordination of various activities of the programme by interacting with all the sectors involved in the programme.
- Assist in development of trained health manpower by organizing training for core trainers and medical and paramedical professionals, monitoring training impact on the field and assessing emerging training needs.
- Liaison with other departments that have relevance to the programme (Animal Husbandry, Veterinary etc).
- Assist in the organization of technical meetings.
- Monthly reviews and compilation of periodic reports and plans under the programme.
- Periodic visits for monitoring the implementation of the programme plan.
- Assist in maintenance of records and accounts.