



Government of Tripura  
O/o the Chief Registrar of Births & Deaths  
(Directorate of Health Services)  
Pt. Neheru Complex, Gurkhabasti  
Health Directorate Building, 1<sup>st</sup> Floor  
Agartala : Tripura


Telefax : Ph: 0381-222-5001  
No.F.10(144)-SBHI/2014/\_\_\_

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Dated, 2nd May ~~April~~ 2017.

**MEMORANDUM**

It is instructed in the tour note of Principal Secretary's visit to Gandachera that, all the Civil Registration Data is to be uploaded in new uniform CRS Software and made the data up to date without further delay by all the registration units of the state. It is also instructed that, birth certificate of the new born (in case of institutional delivery) is to be issued (without name) and handed to the parents before discharge from the hospital. Subsequent addition of the Name in the birth register is allowed under section 14/3.A.10. of RBD Act. 1969, (copy enclosed).

This may be treated as very important .

  
Chief Registrar of Births & Deaths  
( Director of Health Services)  
Govt. of Tripura, Agartala.

**To :-**

- 1- 13) The Medical Superintendent/Medical Officer In-Charge of State Hospital/District Hospital \_\_\_\_\_ of West-Agartala/ Khowai-Khowai / Sepahijala- Bishalgarh/ Gomati- Udaipur/South- Belonia/ Unakoti-Kailasahar/North- Dharmanagar / Dhalai - Ambassa for information and necessary action .
- 14-24) The Sub- Divisional Medical Officer \_\_\_\_\_ of Sepahijala- Bishalgarh/ Gomati- Udaipur/South-Belonia/ Unakoti- Kailasahar/North- Dharmanagar / Dhalai - Ambassa for information and necessary action.
- 25-140) The Medical Officer In Charge , \_\_\_\_\_ **CHC /PHC** of West-Agartala/Khowai-Khowai /Sepahijala- Bishalgarh/ Gomati- Udaipur/South-Belonia/ Unakoti- Kailasahar/North- Dharmanagar / Dhalai - Ambassa for information and necessary action .
- 141) The Registrar of Births & Deaths of Agartala Municipal Corporation for information and necessary action.
- 142- The Registrar of Births & Deaths of \_\_\_\_\_
- 159) Municipal Council/ Nagar. Panchayet West-Agartala/ Khowai-Khowai / Sepahijala-Bishalgarh/ Gomati- Udaipur/South- Belonia/ Unakoti- Kailasahar/North- Dharmanagar / Dhalai - Ambassa for information and necessary action .



- 159 - Addl. District Registrar of Births & Deaths (BDO) of \_\_\_\_\_ Block of  
184) West / Khowai / Sepahijala / Gomati / South / Unakoti / North / Dhalai Tripura for information  
and necessary action please.
- 185- Addl. District Registrar of Birth & Deaths (Sub- ZDO) of \_\_\_\_\_ Sub Zonal  
250) of West / Khowai / Sepahijala / Gomati / South / Unakoti / North / Dhalai Tripura for information  
and necessary action please.

**Copy for information to :-**

- 1) Deputy Registrar General ( CRS), Office of the R.G. , India, Ministry of Home affairs , Vital Statistics Division , West Block- 1, R.K. Puram, New Delhi, -110066 for information please .
- 1-9) District Magistrate & Collector ( District Registrar of Births & Deaths ) of West- Agartala/Sepahijala - Bishramganj/Khowai-Khowai/Gomati- Udaipur/South- Belonia/Unakoti- Kailasahar/ North- Dharmanagar/ Dhalai- Ambassa for information please.
- 10-14) Zonal Development Officer, West- Khumulung/South-Birchandramanu/Khowai-Khowai/North- Machmara/Dhalai -Ambassa for information please.
- 15) Mr. P.N. Choudhury , Deputy Director of Census operation , Govt of India , Ministry of Home affairs , 210/D, Office Lane, Agartala-799001 for information please .
- 16-23) Chief Medical Officer of West- Agartala/ Sepahijala- Bishramganj/ Khowai-Khowai/ Gomati- Udaipur/South- Belonia/Unakoti- Kailasahar/North- Dharmanagar/Dhalai- Ambassa for information & necessary action .

**Copy also forwarded to:-**

1. P.S. to the Principal Secretary Health & Family Welfare Department , Government of Tripura for kind information of Principal Secretary , H& FW please.
2. P.S. to the Mission Director , National Health Mission , Govt. of Tripura , Agartala for information of Mission Director , NHM Tripura please.

  
Chief Registrar of Births & Deaths





**Doubts and Clarifications**

Sl. No.	Doubt	Clarification
1.	Whether birth or death extracts could be issued in the language, other than the language in which the relevant register is maintained.	Extracts from the register of birth and death should be issued in the language in which the entries are made in the register. However, there is no objection, if the Registrar also issues separately a copy of such extracts in other language. But such copy should be marked at top "Translated Version".
2.	Whether registration of births and deaths can be done at any place irrespective of the place of occurrence? Whether an event which has taken place in Bombay can be registered in Goa?	The event can be registered at the place of occurrence only. An event, which has taken place in Bombay, will be registered with the concerned local Registrar in Bombay within whose jurisdiction the event has occurred. The event cannot be registered in Goa.
3.	Which Section of the RBD Act, 1969 indicate that the registration of events should be done according to place of occurrence?	Section 7 (2) read with Section 23 (2) of the RBD Act, 1969 make it very explicit that the Registrar has to register only those events of birth and death which take place in his jurisdiction.
4.	It may be clarified whether births occurring in hospital in towns have to be registered by the Registrar of the area in which the hospitals are situated or is it possible to register such births at the place of normal residence of the concerned families?	The events occurring in a hospital will be registered with the Registrar of the area in which the hospital falls. They will not be registered at the place of normal residence, since registration is done at the place of occurrence.
5.	Whether a still birth certificate could be issued under the provisions of Act and the State Rules?	According to Section 2(1) (a) of the Act, the word / term "Birth" means 'Live birth' or 'Still birth'. As such, extract from Still birth Register (Form No. 9) can also be issued in Form 5 with appropriate change in wordings viz. following information has been taken from the original records of Stillbirth ... date of Stillbirth and place of Stillbirth, instead of the word "Birth" given in that form.

**REGISTRATION OF NAME OF CHILD (SECTION 14)**

Traditionally, children in our country are given a name during early infancy. Many a times the names given are casual and settled when the child is enrolled in the school. Sometimes a firm name is given at the time when the child appears for secondary school examination. Accounting for the fact that a child may or may not be given a firm name within 21 days of birth, registration of birth is allowed even without a name. Here we focus upon the provisions of the Act (Section 14) in this regard.

**3.A.10** If birth of a child has been registered without a name, subsequent addition of the name in the birth register within 12 months from the date of registration of birth is allowed without any late fee, on giving information regarding the name of the child to the Registrar either orally or in writing.