

NO.F.13 (1-19)-DFWPM/FSSA/2016(S)
Government of Tripura
Directorate of Family Welfare & Preventive Medicine

Dated, Agartala, the 21, Oct, 2016.

EXPRESSION OF INTEREST

Expression of Interest (EOI) in plain paper in sealed envelope is invited from financially sound Registered local Self-Help Group/Society/Agencies for conducting survey of Food Business Operators (FBO) on 4(Four) categories i.e. 1)Manufacturers, ii) Wholesalers, iii) Retailers & iv) Itinerant vendors, in the whole State of Tripura , subject to fulfilling of terms and conditions. Expression of Interest (EOI) is to be submitted in 2(two) Bids i.e. Technical Bid and Financial Bid. The Technical Bid shall contain all relevant documents including Earnest Money and the Financial Bid shall contain rate(s) only which are to be put into a bigger envelope dully sealed before submission. Preference will be given to Organization having experience to provide survey services.

The Names of the Districts where the surveys of the number of FBOs are as District wise shall be provided:-

1. Agartala Municipal Corporation, Agartala.
2. West District, Agartala (Excluding AMC)
3. Sepahijala District, Bishramganj
4. Khowai District, Khowai
5. Gomati District, Udaipur
6. South District, Belonia
7. Dhalai District, Ambassa
8. Unakoti District, Kailashahar
9. North District, Dharmanagar

The offer in sealed cover super scribing on the envelop "**Expression of Interest**" should be submitted to the office of the undersigned on or before 15th **November, 2016** up to 4.00 P.M. positively which will be opened by a tender committee in presence of tenderers or their authorized representative on the same day at 4.00 P.M in the chamber of Dy. Food Safety Commissioner, office of the Directorate of FW & PM, Gurkhabasti, Agartala, if possible. Tender/Quotation received after the above scheduled date & time will not be considered.

Terms & Condition may be obtained at free of cost from the office of the undersigned on any working day during office hours up to 15th **November, 2016**.

JOB DESCRIPTIONS

The Name and address with trade License / Registration if available of the following Food Business Operators(FBO) in detailed as District-wise & category wise information shall be submitted to the undersigned are as under:-

- Manufacturers,
- Wholesalers,
- Retailers &
- Itinerant vendors


Joint Food Safety Commissioner
(Director of Family Welfare & PM)
Government of Tripura
Agartala

TERMS & CONDITIONS

- 1 The interested Firm(s)/ Organization(s) shall pay a physical inspection(s) and quote District wise rate mentioning area separately.
- 2 The applicant Agency should be a Registered Organization (Labour license from State Govt. or Govt. of India) & must have the Trade License issued by the Competent Authority of the Government of Tripura. Service Tax Registration, Professional Tax Clearance Certificate, EPF Registration, ESI Registration, Income Tax Return-last three years to be submitted along with Technical bid.
- 3 Organization should be having experience to provide services to the Govt. Sector Institutions.
- 4 Application in plan papers in sealed envelope should be submitted through Registered Post/Speed Post/Courier Services to the office of the undersigned accompanied by a Demand Call of Rs. **10,000/-** (Rupees Ten thousand) only for all Districts as earnest money in favour of Director Family Welfare & P.M., Govt. of Tripura, Agartala. The EOI inquiry number, due date of opening and name of bidders should be mentioned on the top of the envelope.
- 5 The successful bidder shall be required to enter into an Agreement and deposit Rs. 20,000/- (Rupees Twenty thousand) only for each District as Security Money in the Form of Bank Guarantee.
- 6 The amount of Earnest Money will be refunded to unsuccessful bidders, but in case of the successful bidder it will be adjusted against security money, it is also to be noted that the EMD/Security Money will be forfeited if the successful bidder fail to comply or discontinue the work at any point of time before completion of the surveys.
- 7 The survey service period shall be for Six months which can be extended on mutual consent.
- 8 The firm concerned shall inform the authority within three months ahead before discontinuation of the work with proper reason.
- 9 The lowest bidder would be selected on lowest financial involvement basis. But quoted rate should be justifiable.
- 10 The agency shall offer rate in figure and words for the service as a package of each Unit. The details list of development of personnel is to be enclosed.
- 11 The successful agency shall provide service within 5(five) days of being issued work order.
- 12 The agency should submit surveys of FBOs reports in details as category wise and District wise including AMC, Agartala.
- 13 The agency shall submit bill in triplicate duly certified by the respective DO/FSO.
- 14 Any offer submitted with reference to this EOI shall be an offer that the tenderer will abide by all these conditions.
- 15 The undersigned has the right to reject/ cancel any or all offers including the lowest one without assigning any reason and the tenderer shall have no right to claim for compensation of such cancellation.


Joint Food Safety Commissioner
(Director of Family Welfare & PM)
Government of Tripura
Agartala