



Most Important/

Government of Tripura
Department of Health & Family Welfare
Office of the Chief Registrar of Births & Deaths
Health Directorate Building, 1st floor,
P.N. Complex, Gurkhabasti, P.O. Kunjaban
Agartala : Tripura

Tele fax: Ph: 0381-222-5001,
No. F.10.(143) – SBHI/2014

E-mail: sbhi.tripura@gmail.com

Dated, 26/6/20 June' 2020.

CIRCULAR

It is for information of all concerned Registration units of Birth & Death (Health Institution/Non-Institution that, as per RBD Act. 1969 registration of every events of Birth, Death and Still Birth with issue of extract / certificate(s) of registration will be done as follows :-

Sl. No.	Clarification	Under Section of the RBD Act. 1969	Fee charged
1.	Registration within the prescribed period (within 21 days)	Under Section 8 & 9	No fee would be charged
2.	Issue of Extract of Registration (A birth & Death Certificate is to be issued)	Under Section 12	No fee would be charged
3.	Issue of Extract of Registration in other occasion	Under section 17	Searching fee Rs.2/- per year and Rs. 5/- for extra per copy.
4.	Birth or Death event , information on which is given to the Registrar after expiry of 21 days but within 30 days of its occurrence shall be registered on payment of late fee .	[Rule9 (1)]	Rupee 2/- only Rupees 5/ only for certificate
5.	Birth or Death event , information on which is given to the Registrar after 30 days but within one year of its occurrence shall be registered only with in the written permission of the prescribed authority and on the production of an affidavit made before a notary public and payment of a late fee	[Rule9 (2)]	Late fee Rupee 5/- only Rupees 5/ only for certificate
6.	Birth or Death event which has not been registered within one year of its occurrence shall be registered only on an order made by a magistrate of the first class after verifying the correctness of the event and payment of late fee	[Rule9 (3)]	Rupee 10/- only Rupees 5/ only for certificate
7.	Non availability Certificate in form No-10 in case of delay registration procedure .	Under section 11	Searching fee Rs.2/- per year and Rs. 5/- for the NAC in form 10.
8.	Name of Child can also be entered after one year but within 15 years of registration on payment of late fee	Section 14 of Rule 10	Rupees 5/- only for late fee Rupees 5/ only for certificate.

This is issued as per Registration of Births & Deaths Act. 1969 and Tripura Birth & Death Registration Rule 1999.

This may be strictly followed by all the Registrar of Births & Deaths in the State of Tripura .

26/6/20
Chief Registrar of Births & Deaths
(Director of Health Services)
Government of Tripura, Agartala .



"Ensure Registration of Every Birth & Death"

D/ASO/Mallika/2017

To:-
All concerned .

- 1-68) The Addl. District Registrar of Births & Deaths (BDOs/Sub-ZDOs) _____ West /South /North /Dhalai /Khowai /Sepahijala /Gomati /Unakoti for information with a request to circulate the same to the Registrars of Births & Deaths under your jurisdiction .
- 69--89) The Registrar of Births & Deaths / (Executive Officer) _____ /Municipal Council/Nagar Panchayet West/ South/ North/ Dhalai/ Khowai/ Sepahijala/ Gomati/ Unakoti for information & necessary action .
- 90-91-) The Municipal Commissioner/ Registrar of Births & Deaths , Agartala Municipal Corporation , Agartala for information & necessary action .
- 92-- 104) The Medical Superintendent,/Registrar of Births & Deaths of AGMC & GBP Hosp./IGM Hosp./Cancer Hosp.-Agartala/TMC & BRAM Hospital- Agartala/ Kherangbar Hospital(CHC), TTAADC- Khumulung / Khowai District Hospital - Khowai/ Dist. Hospital, Gomati, Tepania - Udaipur/South District Hospital- Santirbazar / Unakoti District Hospital, Gournagar - Kailasahar /North District Hospital - Dharmanagar / Kulai Dist. Hospital - Dhalai , Ambassa Tripura for information & necessary action .
- 105-113) The Chief Medical Officer, West /South /North/ Dhalai/ Sepahijala /Khowai /Gomati /Unakoti for information with a request to circulate the same to all the Registrar of Medical Institution (CHC/PHC) under the jurisdiction of respective CMOs for their information & necessary action .
- 114-128) The Sub-Divisional Medical Officer/ Registrar of Births & Deaths of , Melaghar SDH (Sonamura) /Bishalgarh SDH / Kanchanpur SDH/Amarpur SDH/Belonia SDH/T.S. Sub-Div. Hospital-Udaipur / Sabroom SDH / RGM Memorial SDH-Kailasahar /BSM SDH-Kamalpur/ Gandacharra SDH/ Chailengtha SDH (Longtharai - Velly) Teliamura SDH - Teliamura for information & necessary action .
- 129) The Medical Officer In- Charge , Tuikarma TTAADC Hospital , Santirbazar , South Tripura District for information & n/a .

Copy for information to :-

- 1) P.S. to the Chief Secretary , Govt. of Tripura for kind information of Chief Secretary please .
- 2-22) All Head of Department _____ Govt. of Tripura for kind information please.
- 4) The Deputy Registrar General India (MCCD), Office of the R.G. , India, Ministry of Home affairs , V.S. Division , West Block, R.K. Puram, New Delhi, -110066 for information .
- 5) The Senior Research Officer,(MCCD),Government of India, Ministry of Home affairs Office of the Registrar General , India, Vital Statistics Division, (MCCD Unit) West Block-1 , R.K. Puram, New Delhi.



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- 5) Deputy Director of Census Operation , Govt. of India 210/D, Office Lane, Agartala-799001 for information .
- 6-13) The District Registrar of Births & Deaths (DM & Collector) West- Agartala /Khowai -Khowai/Sepahijala -Bisramganj/Gomati -Udaipur/South- Belonia /Unakoti - Kailasahar/North- Dharmanagar/Dhalai - Ambassa for information please .
- 14-17) The District Registrar of Births & Deaths (Zonal Development Officer), West Zone- Khumulung /Khowai Zone – Khowai / South Zone- Birchandramanu/North Zone- Machmara/Dhalai Zone – Ambassa for information please.

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26/6/20

Chief Registrar of Birth & Death



"Ensure Registration of Every Birth & Death"

D/ASO/Mallika/2017