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No. F. 4(36) SH/STORE/MEDN/2015-16
Government of Tripura
Office of the State Homoeopath

Date, Agartala, the 23rd February, 2017.

RESTRICTED TENDER NOTICE

Restricted tenders in sealed covers are hereby invited on behalf of Governor of Tripura from the Central Public Sector Enterprises(CPSEs) or State Public Sector Undertakings (SPSUs) or Pharmacies under the State Government and Co-operatives who have their own arrangement for manufacturing Homoeopathic Medicine with licenses issued under the Drugs & Cosmetics Rules,1945.The last date of receiving tender is up to 18th March,2017 at 16.00 hours and tenders are likely to be opened on 22nd March,2017 at 15.00 hours, if possible. The details of the tender may be had from the office of the undersigned up to 10th March,2017 or may be downloaded from the Director of Health Services, Government of Tripura Website ([http:// www.health.tripura.gov.in](http://www.health.tripura.gov.in))


(Dr. Sanjoy Choudhury)

Head of Office

Office of the State Homoeopath

3rd floor of D.H.S. Office,Gurkhabasti

Pundit Nehru Complex, Tripura (W) Agartala.

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GENERAL TERMS AND CONDITIONS

1. Valid documents from authorized Institution as CPSEs/SPSUs/Co-operatives/ Pharmacist under State Govt. must be submitted along with tender.
2. Tenders will be received by Speed Post/ Registered Post/ Courier Services only in sealed covers addressed to the Head of Office, Office of the State Homoeopath, 3rd floor of Health Directorate building, Gorkhabasti, Pundit Nehru Complex, Tripura(West),Agartala,Pin- 799006 up to 16.00 hours on 06th October ,2016.The undersigned will not be responsible for any postal delay. Tenderers' are requested to provide detailed address along-with Pin Code, Phone, Fax Numbers and e-mail id for easier communication.
3. On the top left side corner of the sealed tender shall bear tender number and date with date of opening and name and address of the Tenderers. Tenderers or their representative may remain present at the time of opening of the tenders.
4. The list of medicines and other items is given in annexure-A.

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1. The interested bidders shall submit the bids in 2 parts, namely "Technical Bid" and "Financial Bid". The two bids should be put in two separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The two envelopes shall, thereafter, be placed inside a large sealed cover and the same may be submitted. The "Technical Bid" shall contain all details regarding the list of Medicines offered by the bidder, compliance of terms and conditions, submission of documents, etc. In other words, everything except the rate offered. The "Financial Bid" shall contain only the rate offered by the bidder. While processing the bids, the technical bids will be opened first and eligible bidders meeting requirement will be short listed. Thereafter, financial bids of only shortlisted bidders will be opened for consideration.
2. List of medicines along with detailed specification and standard and name of the manufacturer quoted by the bidder is to be enclosed in the technical bid. Each item of medicine shall be treated separately and shall be considered accordingly.
3. The supply of medicines must be executed within 90(Ninety) days from the date of manufacture and shall have a shelf life as per the provisions of schedule P of the Drugs and Cosmetics Rules,1945.
4. Medicines must be supplied directly by the manufacturer and should obtain sales tax clearance before delivery. An authorized representative of the firm should remain present during delivery of the ordered quantity. Authorized representative shall have to furnish appropriate credential from the firm they represent.
5. The manufacturers must have GMP certificate issued by the concerned State Drugs Controller in respect the items quoted by the tenderer.

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6. The supply order of medicines must be completed within stipulated period 90(Ninety) days. A penalty @ 1% on the total value shall be charges for every week or part thereof for delay beyond the stipulated date of supply for a maximum period of 04(four) weeks after which the order shall be deemed to be cancelled . However, relaxation will be entertained only in special circumstances (Natural calamities, War or any other situation beyond human control). Order must be executed by supplying the items batch wise and maximum quantity of each batch is to be supplied.
7. During execution of supply orders, the manufacturers/ tenderers will have to submit the in-house Test Report and a test report from NABL .
8. Samples of each batch of medicine supplied shall be tested by the State Drugs Testing Laboratory (STDL) .The State Drug Control Administration will collect sample of medicines/drugs, etc. from the Store at random within 03(three) days from the date of receipt of drugs by the store.
9. If any batch of drugs supplied is found to be not of standard quality after testing at the time of receipt or during shelf life period of the drug, the entire stock should be taken back and replaced by fresh stock at the own cost of supplier/ tenderer to the respective institutions.
10. The tender will remain valid up to 01(One) year from the date of acceptance. The Director of Health Services, Govt. of Tripura has reserves the right to extend the rate for a suitable period to the approved supplier.
11. Failure to supply standard quality of medicine/ drugs by the tenderers will render him disqualified along with the manufacturer of the drugs for further supply/tender.
12. If ordered quantity is less and ordered value is less than Rs.50,000.00 (Rupees Fifty thousand) only for one item of medicine, the medicine will be received with the in-house test report of manufacturer itself. The medicine will also be tested at STDL, Agartala for which testing facilities is available with it. If testing facility is not available at STDL , then medicines having less ordered quantity and less than Rs.50,000.00 (Rupees Fifty thousand) only will be received with the in-house test report of manufacturer itself.

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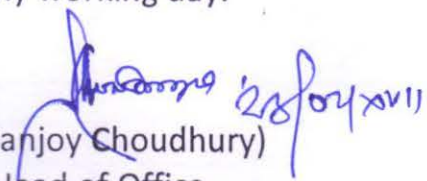
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13. Income tax/other tax shall be deducted from the bill as per guidelines of the Government as may be applicable from time to time.
14. Any enhancement of rate within the validity period of contract will not be considered except for imposition of any levy or increase in existing levy by the Government.
15. Payment to successful tenderers shall be made on bill basis only after completion of supply of items ordered for. No advance payment shall be made under any circumstances.
16. Extension of rate for supply may be considered for a further suitable period to the approved supplier on the basis of satisfactory performances and execution of supply orders in time and in terms of quality.
17. The rate should be typed and quoted both in figure and word clearly in Indian currency. The unit cost of medicines, rate of CST and VAT should be mentioned separately and clearly in the financial bid. No overwriting shall be entertained in any circumstances.
18. Approximate requirement is incorporated in the list of medicine, etc. which are likely to be increased or decreased as per actual requirement and supply order may be placed in parts or full.
19. The medicines should conform to the standards mentioned against each item and as laid down under the Drugs & Cosmetics Act & Rules and should also comply the provisions prescribed in the Drugs Price control order, 1995. The medicines which do not fall within the definition of homoeopathic medicines require separate license issued under the Drugs and Cosmetic Rules,1945 for supply.
20. In case of supply of each and every item the label of packing, strips/blister etc. should bear the inscription "Head of Office, O/O the State Homoeopath supply, not for sale" in indelible ink. Relaxation, if needed, is entitled as per direction of procuring authority.

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31. In case of legal dispute, the jurisdiction will be the High Court of Tripura.
32. The Director of Health Services, Government of Tripura reserves the right to unilaterally terminate the contract or cancel the accepted rate and firm at any time without notice before expiry of the period for which rates are now invited.
33. All the documents submitted along with the tender should be duly signed by the authorized person.
34. Clarification, if any, may be had from the O/O the undersigned. Telephone No. 0381-2385892 during 11.00 A.M. – 5.00 P.M. in any working day.


(Dr. Sanjoy Choudhury)

Head of Office

Office of the State Homoeopath
3rd floor of Health Directorate building
Gurkhabasti, Pundit Nehru Complex
Tripura (West), Agartala, Pin-799006.

Encl:- As stated

Annexure-A

List of Homoeopathic Medicine with approximate annual requirement.					
List of medicine in 100ml bottle as per HPI.					
Sl.No.	Name of medicine	Quantities (30 th potency)	Quantities (200 th potency)	Quantities (IM potency)	Quantities (Mother tincture)
1	Abrotanum	100			
2	Acalypha Ind.				50
3	Acid phos	100			
4	Acid Nit	250			
5	Actaea Rac		200		
6	Aesculus Hip		200		
7	Aloe S.		300		
8	Alumina		300		
9	Anacardium		150	50	
10	Anthraxin		100		
11	Antim Crud	200	250		
12	Antim tart	200	250		
13	Apis Mel	300	300		
14	Apocynum				50
15	Argent Met	100	100		
16	Argent Nit	250	100		
17	Arnica M.	1000	800	200	300
18	Arsenic Alba	600	400		
19	Arsenic Iod	150	150		
20	Ashoka(Jonosia)				800
21	Aurum Met	100	50	50	
22	Bacillinum		250	50	
23	Badiaga		50		
24	Bapticea T.	150			200
25	Baryta Carb	50			
26	Belladonna	1000	800		
27	Benzoic Acid	50			
28	Bellis per	50			
29	Berberis Vul				300
30	Blatta Ori				400

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31	Borax	300			
32	Bryonia Alb.	1000	800	50	
33	Bufo R.	50			
34	Cactus G.				100
35	Carbo Veg.	600	400		
36	Calc. Carb	200	100		
37	Calc. Fluor		200		
38	Calc. Phos	100	100		
39	Calendula off.	100	100		600
40	Cantharis	300	200		500
41	Carduus				200
42	Cassia S.				50
43	Caulophyllum	100	100		
44	Causticum	400	350	200	
45	Cephalandra Ind.				150
46	Chamomilla	300	100		
47	Chelidonium M.	200			400
48	Chininum Ars	50			
49	China off.	300			400
50	Chirata				300
51	Cina	300	200		300
52	Cocculus I.	50	100		
53	Coffea C.		100		
54	Conium Mac		300	100	
55	Colchicum A.	100	100		
56	Colocynth	300	200		
57	Croton Tig.	100			
58	Cuprum Met	50			
59	Cynodectydon				50
60	Digitalis P	50			
61	Dioscorea V.	200			
62	Drosera	250	200		
63	Dulcamara		300		
64	Echenecea				300
65	Eupactorium P	200	300		
66	Euphrasia	150	200		

67	Ferr. Met		100		
68	Ficus R.				50
69	Gelsemium	300	100		
70	Glonoine	200	200		
71	Graphitis	300	250	100	
72	Guaiaicum		200		
73	Hamamalis	200	100		200
74	Hepar Sulph	800	600	200	
75	Hydrastis Can				350
76	Hyoscyamus	100	200		
77	Hypericum	500	400	200	300
78	Ignatia A.		200	100	
79	Iodium		100	100	
80	Ipecac	300	200		
81	Justicea AD				600
82	Iris Ver.	150			
83	Kali Brom		100		
84	Kali bich.	250	100		
85	Kali Carb.		100		
86	Kalmia L		50		
87	Kali Mur	50			
88	Kresote				300
89	Lachesis		100	100	
90	Lac. Can	100			
91	Lac. Deflo.	100			
92	Ledum Pal	300	400		
93	Lycopodium	500	300	100	
94	Mag. Carb.	50	100		
95	Mag. Phos	50	100		
96	Medorrhinum		150	100	
97	Merc Cor.	150			
98	Merc Sol.	600	400	100	
99	Mezerium	150	100		
100	Millifolium	100			300
101	Nux Vom.	800	500	100	
102	Nat Mur		300	100	

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103	Nat Sulph		200		
104	Nit Acid		150	100	
105	Opium		100		
106	Passiflora In				300
107	Petroleum	50	100	50	
108	Phos. Acid		50		
109	Phosphorus	100	100		
110	Plantago				300
111	Podophyllum	300	300		
112	Pulsatilla	300	300	200	
113	Psorinum		200	50	
114	Rananculus B.		50		
115	Ratanhia	100	100		
116	Rauwolfia S.				1200
117	Rhus Tox	1000	800	200	
118	Robinia	150			
119	Ruta G.		200		
120	Rumex	100			
121	Sabina	100			
122	Sabal Ser				100
123	Secale Cor	100	100		
124	Selenium	100			
125	Sepia	100	200		
126	Silicea	300	500	50	
127	Spigelia	200	200		
128	Spongia	200	200		
129	Satnum Met	100	100		
130	Stphisagria	100	100	50	
131	Stramonium		50		

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132	Sticta P.	200			
133	Sulphur	300	200	50	
134	Sulphuric acid	100	100		
135	Syphillinum		100	50	
136	Syzygium J.				500
137	Tabacum	100			
138	Tellurium	200	50		
139	Teucrium MV	300	100		
140	Thuja Occi.	150	400	100	300
141	T. Arjuna				200
142	Tuberculinum		150		
143	Urtica				300
144	Viburnum				50
145	Wyethea	100			
146	Zinc Met		50		

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List of Biochemic Medicine ,100gm/ 500gm plastic container as per HPI		
Sl.No.	Name of medicine	Quantities
	Ars. Sulph Flav 3X (100gm pkt.)	20
1	Calc. Phos 6X (500gm pkt.)	300
2	Calc. Fluor 6X (500gm pkt.)	300
3	Calc. Sulph 6X (500gm pkt.)	300
	Chininum Sulph 3X (100gm pkt.)	50
4	Ferrum Phos 6X (500gm pkt)	800
	Gun Powder 3X (100gm pkt.)	20
	Hepar Sulph 3X(100gm pkt.)	50
5	Kali Mur 6X (500gm pkt.)	400
6	Kali Phos 6X(500gm pkt.)	800
7	Kali Sulph 6X(500gm pkt.)	300
8	Mag Phos 6X(500gm pkt.)	800
9	Nat Mur 6X(500gm Pkt.)	200
10	Nat Phos 6X(500gm Pkt.)	800
11	Nat Sulph 6X(500gm pkt.)	200
12	Silicea 6X(500gm pkt.)	300

Eye/Ear Drops

1	Cineraria Eye (15ml dropping file)	200
2	Euphrasia Eye(15ml dropping file)	200
3	Mullain Oil Ear(100ml phial)	100

Ointment (500gm container)

Sl.No.	Name of item	Quantities
1	Aesculous	300
2	Arnica	300
3	Berberis	300
4	Calendula	300
5	Cantheris	300
6	Graphities	300
7	Hammalis	300
8	Ledum pal	300
9	Petroleum	300
10	Rhus Tox	500

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List of Non-medicinal essential items

Sl. No.	Name of items	Quantities
1	Globules No. 20, HPI in 5Kg plastic container	600
2	Sugar of Milk HPI 450gm packet	400
3	Glycerine HPI/IP, 100ml bottle	200
4	Plastic drum phial with screw cap, 5ml. Pharmaceutical grade	2500gross
	Plastic drum phial with screw cap, (10ml) Pharmaceutical grade.	2000 gross
5	Plastic drum phial with screw cap, dropping, 8ml pharmaceutical grade.	2000 gross
6	Leucoplast	300 pc.
7	Adhesive bandage USP 5cm(w) x 5m(1) pharmaceutical grade	200
8	Bandage , rolled, 4" - , length-5m	500
9	Absobent Cotton (500gm packet)	400

Undertaking to be submitted by the tenderer

Tender No. _____
For Supply of _____
Sir,

1. I/We, Sri /Smti on behalf of M/S having registered office at do hereby declare that I/We have gone through the terms and conditions mentioned for the above and undertaken to comply with all tender terms and conditions. The rates quoted by me/us are valid and binding on me/us for acceptance for a period of 1(One) year from the date of award of contract to me/us.

2. I/We undersigned hereby bind myself / ourselves to the office of to supply The rates quoted by me /us for the items tendered for are specified against each. It is certified that rates quoted are lowest quoted for any institution in India and not higher than the MRP/ prevailing market rate.

3. The articles shall be strictly as per specification and of the best quality as per requirement of the institution. The decision of the Office of (Hereinafter called the said purchaser) as regards to the quality and specification of article shall be final and binding on me/us.

4. I/We hereby undertake to pay the penalty as per the terms and conditions of the contract for delayed supply of the ordered items.

5. I/We agree to accept the amount of the bill to be paid by the purchaser after completion of all formalities and should any amount of the bill found by the purchaser/auditors to have been over-paid, the amount so found shall be refunded by me/us.

6. I/We hereby undertake to supply the items during the validity of the tender as per direction given in supply order within the stipulated period.

7. The tender inviting authority has the right to accept or reject any or all the tenders without assigning any reason.

8. I/We understand all the terms and conditions of the contract and bind myself/ourselves to abide by them.

9. I/We hereby declare that I/We have not been disqualified/ de-barred from supply of drugs by any State Govt. or organization during last 03(three) years.

SIGNATURE :
NAME & DESIGNATION :
DATE :
NAME & ADDRESS OF THE FIRM :

List of documents submitted should be given in a separate sheet

Sl	List of documents	Page No.
01	Valid document and from authorized institution as CPSE'/SPSUs/Co-operative/ Pharmacies of State Govt.	
02	Up-to-date Tax Clearance Certificate (for tenderers of Tripura) & Tax payment documents with certificate of TIN for others	
03	PAN Card	
04	Up-to-date GMP Certificate issued by the concerned State Drugs Controller in respect of manufacture of homoeopathic medicine.	
05	Manufacturing licence issued by State Drugs Licensing Authority along with approved list of products in respect of homoeopathic medicine (Tenderers should have own manufacturing licence in their name).	
06	A copy of the constitution of the firm/tenderer.	
07	An undertaking for acceptance of terms & condition of the NIT as per annexure-B	
08	The list documents submitted should be given in a separate sheet as per Annexure-C.	

SIGNATURE :.....

NAME & DESIGNATION :.....

DATE :.....

NAME & ADDRESS OF THE FIRM :.....