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Minutes of the Meeting of RKS Committee of Belonia Sub-Divisional Hospital


A meeting of RKS Committee of Belonia SDH was held on 18/02/2017 in the chamber SDMO, Belonia. At first SDMO, Belonia welcomed all the members of RKS Committee and review the last RKS meeting minutes which was done by the SDMO Belonia. Smt. Subhra Mitra, Chairperson of Belonia Municipal Council & others members of RKS Belonia were also present in this meeting. Some important discussions were held and following decisions were taken:-

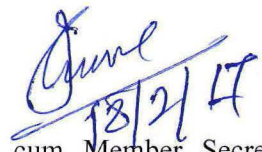
- 1) The wages of 14 nos. newly recruited sweeping & cleaning worker under Netaji SHG is approved Rs. 3,500/- per month. (Action- SDACDA, Belonia SDH)
- 2) If possible SDO (PWD) is requested to extend water pipe line from overhead tank to underground tank to OPD of Belonia SDH. Otherwise SDMO has to manage locally. SDO-(DWS) is unable to do this work due to shortage of fund. SDO (PWD) is also requested to provide a pump machine for Belonia SDH at OPD underground storage. (Action- SDO(PWD))
- 3) Belonia Municipal Council is requested to provide a large filter tank for the patient & patient party of Belonia SDH. (Action- Chairperson, BMC & SDO(DWS))
- 4) Extension of OPD is approved by the committee. SDO-PWD is requested to submit an estimate & a plan for this work. (Action- SDO(PWD))
- 5) New Labour Room complex for Belonia SDH as discussed with Health Minister is welcomed by RKS. SDO, PWD is requested to communicate with higher authority of the department for necessary action. (Action- SDO-PWD)
- 6) Belonia Municipal Council is requested to provide BMW carrying vehicle in every alternative day. Decided Belonia SDH will provide staff for upload & unload the waste as Belonia Municipal Council is running shortage of SCA. (Action- Chairperson, BMC & SDMO, Belonia)
- 7) SDO-PWD is requested to submit an estimate for a barrier with aluminum panel Board & glass in front of OT corridor. (Action- SDO(PWD))
- 8) "Master Health Check-up" will be done on every Thursday & Friday. Maximum 5 (Five) numbers of person will be given opportunity in a day on first come first serve basis. (Action- Lab. I/C & Dr. T. Majumder)
- 9) To strengthen the Laboratory & as per increased demand of public 4 nos. of new tests are launched as below at Belonia SDH & user charges are fixed as mentioned:
 - a. Amylase= Rs. 200/-
 - b. Lypase= Rs. 300/-
 - c. ACR= Rs. 300/-
 - d. Micro albumin= Rs. 250/-.(Action- Lab. I/C & Mr. Dipak Debnath)
- 10) New 4 nos. test is include in "Master Health Check-up" scheme w.e.f 25/02/2017. The rate will be remain same, i.e., 1,400/-. The user charge will be submitted in RKS A/C. The new 4 test is:
 - a. Amylase
 - b. Lypase
 - c. ACR
 - d. Micro albumin.(Action- Lab. I/C & Mr. Dipak Debnath)
- 11) The result of various test of the Laboratory will be verified by CMC Velore periodically. Lab. I/C are instructed to deliver printed test report. (Action- Lab. I/C)
- 12) RKS decided to make arrangement for culture & sensitive test. (Action- Lab. I/C)
- 13) Sri. Litan Roy is instructed to pay his due stall rent within 7 days. (Action- Sri. Litan Roy)

- 14) SDO-PWD is requested to complete the work of hospital gate with in 2 month.
(Action- SDO (PWD))
- 15) Belonia Municipal Council is requested to provide a dustbin & 5 nos. of LED Bulb for Belonia SDH.
(Action- Chairperson, BMC)
- 16) RKS has decided to take Colouring work of Belonia Hospital with fresh & branded colour for beatification of the building.
(Action- SDMO, Belonia)
- 17) Resolve that 10 nos. of Dolna is to be purchased for children ward under Belonia SDH.
(Action- AHA, Belonia)
- 18) Computerized OPD admission system is approved by the committee. One Data Entry Operator on contract basis is approved by RKS committee.
(Action- SDPM, Belonia)
- 19) The Sr. Manager (Elect), Belonia is requested to provide a "Safety of Electrical Establishment" Certificate for Belonia SDH.
(Action- The Sr. Manager (Elect), Belonia)
- 20) RKS resolved that kitchen should be renovated with Tiles & box week.
(Action- SDMO, Belonia)
- 21) Hon'ble MLA, Belonia is again requested to sanction Rs. 3,14,213/- for purchase of 'Cell Counter- 3 part' machine for the use of Laboratory under Belonia SDH.
(Action- MLA, Belonia)
- 22) Decided that DWS will take up the maintenance work of water pipe line from main service line to underground water reservoir of Male Ward.
(Action- SDO- DWS)
- 23) Resolve that one vehicle is required for Blood Bank of Belonia SDH. MD, NHM is requested to provide a vehicle for Blood Bank of Belonia SDH. Hon'ble MLA is requested to communicate with MD, NHM.
(Action- MLA, Belonia)
- 24) For the interest of public service RKS has decided to keep the essential equipments at the point of service to perform emergency blood test.
(Action- SDMO, Belonia)
- 25) Approval for glucometer, heamoglobinometer & reagents are herewith given.
(Action- Mr. Dipankar S/Dhar)
- 26) For the entertainment patient's attendants & health related IEC activity, RKS has decided to install one TV in the waiting area of female ward.
(Action- SDMO, belonia)
- 27) To serve the public better, RKS has decided to organize Gyneacological & Surgical operational health camp frequently. Refreshment expenditure in relation to the operation health camp held 07/02/2017 & to be held on 18/03/2017 is approved.
(Action- SDMO, Belonia)
- 28) Minimum expenditure in connection with operation of very poor patient is considered as per need.
- 29) 2 nos. of ambulance allotted for Belonia SDH are very old (20 yrs). They are ^{un}comfortable to the patients during transport & frequent maintenance is inevitable. Hence RKS decided to request the DHS to replace the old vehicle with new comfortable ambulance.
- 30) It is resolved that 5 nos. of Oxygen cylinder along with flow meter is to be purchased for Belonia SDH & it's ambulance.
(Action- SDMO, Belonia)
- 31) Considering the different untenured incidences at different places of the state & to maintain the infection control of the hospital, patient party control is mandatory. For those purpose security personnel is essential. RKS Governing Body here by takes resolution to request the Govt. through DHS to provide to deploy security guard.
- 32) For delivering the IEC programs 3 nos. of Pen Drive is to be purchased. RKS approves the proposal.
(Action- SDPM)
- 33) It is decided in the meeting one new podium made up by Tripura handicraft will be purchase. Expenditure in this relation is approved.
(Action- SDMO)

- 34) In spite of repeated request from the RKS Body Dr. Tapas Majumder agreed to perform USG on 2 days (i.e., Thursday & Friday) in a week. If there is any holyday on those days next working day will be scheduled for USG. PSMA (9th of every month) will be out of these days. RKS request Dr. Majumder to increase the number of USG on those days.

(Action- Dr. Tapas Majumder)


Chairperson
Governing Body of RKS
Belonia SDH, Tripura(S).


Executive cum Member Secretary
Governing Body of RKS
Belonia SDH, Tripura(S).

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Government of Tripura
Office of the Sub-Divisional Medical Officer
Belonia: South Tripura.

Dated: 27/2/17

Copy to:

1. P.S to The Health Minister, Govt. Of Tripura for your kind information please.
2. P.S to The Health Secretary, Govt. Of Tripura for your kind information please.
3. The Mission Director, NHM, Agartala for your kind information please.
4. The DHS, Govt. Of Tripura for your kind information & n/a please.
5. The DM & Collector, South Tripura for your kind information please.
6. The Hon'ble MLA, Belonia, Tripura(S) for your kind information please.
7. The SDM, Belonia for your kind information & n/a please.
8. The Chairperson, Belonia Municipal Council for your kind information & n/a please.
9. The CMO(S), Belonia for your kind information please.
10. The SDO-PWD(R&B), Belonia for your kind information & n/a please.
11. The SDO-DWS, Belonia for your kind information & n/a please.
12. The Sr. Manager (Elect.), Belonia for your kind information & n/a please.
13. _____ Belonia SDH for your information & n/a.


SUB-DIVISIONAL MEDICAL OFFICER