

Minutes of NDD August 2017 round preparatory meeting held on 1st June 2017 at 11 am in the Recreation Hall, Directorate of Health & FW Dept, Gurkha Basti, Agartala under the chairmanship of Dr. S. K. Chakma, Member Secretary, NHM, Govt. of Tripura.

A meeting was convened by Department of Health with participation from District Inspectors of Social Education (DISEs). Dr. S. K. Chakma, Member Secretary, NHM has presided over the meeting. At the outset, he welcomed all the participants present (annexed).

The meeting discussed District wise challenges and gaps of February 2017 round faced by department of Social Welfare & Social Education. State, District and block level coverage were analysed. After a threadbare discussion, the following decisions were taken: -

I. TARGET:

DISE will share the number of district & block wise registered children by **15th June 2017** as per format shared.

II. MEETING/TRAINING:

DISE of respective district will ensure their participation for the following meetings and trainings for NDD August 2017 round:

1. State Level Coordination Committee Meeting to be held on **3rd week of June 2017 (tentative 21st June '17)**.
2. District & Block level co-ordination committee meeting to be organised by Dept. of Health during **3rd to 4th week of June 2017** respectively.
3. State level training either **4th week of June or 1st week of July 2017**.
4. District level training - **2nd week of July 2017**.
5. The block level trainings - **12th July to 31st July 2017**. It was decided that respective DISE shall submit block level training scheduled on or before **15th June, 2017** to State as per format shared. Further participants should not be more than 40-50 per batch.
6. DEOs, DISE & DNOs will sit together at district level to fix up dept. wise training schedule. The training schedule shall not collide so as to ensure availability and time to resource person. Block level training of Anganwadi workers to be led by respective department.
7. DISE & CDPO would ensure integrated distribution of Drugs, IEC & Training materials during block level trainings.
8. Agenda of the training should be as per training module. Managing adverse events and correct recording protocol and reporting should be emphasized.

III. IEC & COMMUNITY MOBILIZATION:

DISE will organise AWC centre committee meeting as well as Panchayat Samiti meeting from July 2017 onwards.

IV. DRUGS, IEC & TRAINING MATERIALS:

1. DISE would share required block wise Drugs, IEC & Training materials by *15th June, 2017*.
2. State Health department will look into the shortage of banner and poster as reported by Districts during February'17 round
3. Respective DISE will be collected Block wise bundles of Medicines, IEC & Training materials from DNO at district HQ in between 1st week & 2nd week of July 2017.
4. Health Department will ensure timely distribution of IEC, training materials and drugs to District HQ.

V. FUND RELEASE:

1. DISE will share district wise updated bank account number and IFSC Code by *15th June, 2017*.
2. State Health & Family Welfare Society (SHFWS) will ensure transfer of funds either through RTGS or NEFT within *1st July, 2017* positively.

VI. REPORTING CASCADE AND TIMELINES:

DISEs will notify CDPO as the Nodal Officer for NDD at block level. The reporting cascade for NDD August 2017 round is as same as February 2017 round however reporting timelines has been shortened which are given below:

- AWC to CDPO through Sector Supervisors (by *21 August, 2017*)
- CDPO shall meet with Block Nodal Officer (health) to discuss & analyse the AWC reports (by *26 August 2017*)

VII. MISCELLANEOUS:

1. DISE will share Block Nodal officer list by *15th June 2017* as per format shared.
2. Every AWC should display the Name & No. of AWC, Contact no. of MOI/C & MPW during NDD & MUD
3. Districts & blocks shall go for joint monitoring during NDD & MUD.
4. DISE would submit updated list of AWW (village wise), Sector Supervisors & CDPOs with contact no by *15th June, 2017* as per format shared.

The meeting ended with thanks from chairs.

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27/6/17
(Dr. S.K. Chakma)
Member Secretary, NHM
Agartala, Tripura

No.F.13 (3-62) - DFWPM/PHS/DEWORM/2016 (Sub-I)

Government of Tripura
Director of Family Welfare & P.M.

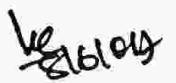
Dated, Agartala, the ----- June, 2017

Copy to –

1. Dr. Debasiash Saha, State Nodal Officer, Deworming intervention for information & necessary action.
2. Dr. Deep Debbarma, I/C (Deworming Intervention) for information & necessary action.
- 3-10. District Inspector of Social Education (DISEs), North/Unakoti/Dhalai/Khowai/West/Sepahijala/ Gomati/South district, Tripura for information & necessary action.
11. Principal Officer (SW-SE), TTAADC, Khumlung, Tripura for information & necessary action.
12. State Programme Coordinators, Evidence Action for information & necessary action.

Copy also forwarded to –

1. PS to the Principle Secretary (HFW), Govt. of Tripura for kind information to the Pr. Secretary.
2. PS to the Special Secretary, SW & SE Department, Govt. of Tripura for kind information to the Special Secretary.
- 3-10. District Magistrates & Collectors -West/South/North/Gomati/Sepahijala/Dhalai/Khowai and Unakoti for information.
11. Director of FW&PM, Govt. of Tripura for information.
12. Mission Director, NHM, Tripura for information.
13. Director, SW&SE, Govt. of Tripura for information.
14. Jt. Director, SW&SE, Govt. of Tripura for information.
15. Ms. Priya Jha, Country Director, Evidence Action-Deworm the world for information.
- 16-23. CMOs of North/Unakoti/Dhalai/Khowai/West/Sepahijala/Gomati & South district for information.
- 24-31. DNOs of North/Unakoti/Dhalai/Khowai/West/Sepahijala/Gomati & South district for information.


(Dr. S.K. Chakma)
Member Secretary, NHM
Agartala, Tripura

ANNEXURE

List of the participants –

1. Dr. Deep Kr. Debbarma, In charge (Deworming Intervention), Govt. of Tripura.
2. District Inspector of Social Education (DISE), North Tripura.
3. District Inspector of Social Education (DISE), Unakoti Tripura.
4. District Inspector of Social Education (DISE), Dhalai Tripura.
5. District Inspector of Social Education (DISE), Khowai Tripura.
6. District Inspector of Social Education (DISE), West Tripura.
7. District Inspector of Social Education (DISE), Sepahijala Tripura.
8. District Inspector of Social Education (DISE), Gomati Tripura.
9. District Inspector of Social Education (DISE), South Tripura.
10. Mr. Anut Debbarma, State Programme Coordinator, Evidence Action, Agartala, Tripura.
11. Mr. Sanjoy Yumnam, State Programme Coordinator, Evidence Action, Agartala, Tripura.