**Government of Tripura
 Directorate of Family Welfare & P.M**

 Fax: 0381-232-6602. Email-dfwpmtripura@gmail.com

Tender No. **No. F. V (15)/-RFL/06 Dated 06 /11/2015**

**Notice Inviting Tender**

 Sealed Tenders are invited by the undersigned on behalf of the Governor of Tripura from the reputed and experienced manufacturer or their authorized Distributors for supply of Laboratory Equipments for Regional Food Laboratory, Agartala for the year 2015-2016.

 The tender detailed description of the items and terms and conditions may be available through the website [www.health.tripura.gov.in](http://www.health.tripura.gov.in) .The tender will be dropped in tender box only with sealed covers addressed to “**Director of Family Welfare & P.M., Government of Tripura, P.N. Complex, Gurkhabasti, P.O. Kunjaban, Agartala-799006**” up to 2:00 p.m. of 16/11/2015 & tender will be opened at 12:00 noon on 17/11/2015 if possible. The undersigned will not be responsible for any postal delay. Rates of Lab. equipments finalized through this process shall remain valid up to 31 March 2016. The Director of FW&PM, Government of Tripura may extend or curtail the validity period if deem fit.

 Sd./ 06/11/2015

(Dr. K.L. Bhowmik)

 Director of Family Welfare & P.M.,

 Govt. of Tripura: Agartala.

 TERMS & CONDITIONS

1. At the time of submitting tender papers, the bidders/firms should mention full particulars of Director/Secretary/Authorized signatory and put their full signature on the tender papers. On the top left side of the sealed tender inquiry number and date, due date of receipt of tender and address of Tenderer should be mentioned. The detailed description of the items and terms and conditions may be available through the website [www.health.tripura.gov.in](http://www.health.tripura.gov.in) .The list of item with detailed specification is at annexure-A.

2. The interested bidders shall submit the bids in 2(two) parts, namely “**Technical Bid** and **Financial Bid**”. The 2-bids should be put in two separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The 2 envelopes shall, thereafter, be placed inside a large sealed cover and the same may be submitted. The “Technical Bid “ shall contain on details regarding the item offered by the bidder, compliance of terms and conditions, submission of documents etc. in other words, everything except the rate offered. The “Financial Bid” shall contain the rate offered by the bidder. While processing the bids, the technical bids will be opened first and the eligible bidders meeting requirement will be short-listed. Thereafter, financial bids of only short listed bidders will be opened for consideration”.

3. The Lab. Equipments must be supplied directly by the firm itself or by it’s authorized distributors and should obtain sales tax clearance by the supplier before delivery. An authorized representative of the firm should remain present during delivery of the ordered quantity.

4. The supply order of Lab. equipments must be completed within 45 (forty-five) days from the date of issue of order. A penalty @ 1% on the total value shall be charged for every week or part of week of delay beyond stipulated date of supply. However, Relaxation will be entertained only in special circumstances (Natural Calamities, War or any other situation beyond human control).

5. 5 % of the value of ordered quantity will have to be deposited in favour of the **Director of Family Welfare & Preventive Medicine, Government of Tripura** as security money by demand draft from any Nationalized Bank by the firm within 20(twenty) days time from the date of issue of supply order/before receiving item. The security money will be released after completion of full supply within the stipulated period or it may be kept for the next supply order whichever is applicable.

6. Income Tax / Sales Tax/VAT will be deducted from the bill as per guidelines of the Government, if applicable.

7. Any enhancement of rate within the validity period of contract will not be considered except for imposition of any levy or increase in existing levy by the Government & any undue request may lead to cancellation of the order.

 ,

8. Payment to successful Tenderer shall be made on bill basis only after completion of supply items as ordered for. No advance payment shall be made under any circumstances.

,

9.

 a) The rate should be typed and quoted both in figure and words clearly. The rate of both CST & VAT should be mentioned separately and clearly. Rate should be quoted in Indian currency only.

 b) The rate of equipments should contains (i) basic price, (ii) any tax for calculating the price of the articles.

10. When tender is submitted by the authorized distributor/ supplier, the name of manufacturer should be mentioned against each item for which the rate is quoted. When a tender is submitted by authorized distributor / supplier of more than one manufacturer, rate should be quoted separately for each item showing the name of manufacturer against each item.

Contd.

 **P/02**

 11. The following self-certified / self-attested documents should be submitted along-with the tender and all the papers are to be self-certified / self-attested.

 i) Attested copy of PAN Card ii)   Up to date Sales Tax Clearance Certificate (TCC).

 iii) Valid quality assurance certificate like ISI/ISO/BIS or any other approved standard.

  iv)  Up to date valid Trade License in respect of authorized distributor/supplier.

 v)  Up to date Income Tax Clearance Certificate (IT).

12. Fresh deposit at call (D/Call) on any Schedule Bank for an amount of Rs. 10,000/- (Ten thousand) only is to be deposited in favour of Director of Family Welfare & Preventive Medicine, Government of Tripura along with the tender as Earnest Money which will be released after validity period of contract in case of successful tenderer and that of unsuccessful tenderer will be released after finalization of tender.

,

13. Mode of delivery: - Price quoted should be quoted on F.O.R. Door delivery basis by any route of transportation to the Regional Food Laboratory (RFL), Agartala, and Tripura.

,

13. No insurance charge is admissible and successful tenderer will be responsible for any breakage, damage and loss in transit on way to destination.

14. If any item supplied is found to be not of Standard quality, the same should be taken back and replaced by fresh stock at own cost of supplier.

15. The tenderer, who is not a manufacture or who quoted rate for the product of manufacturer shall furnish a letter of authority form the manufacture.

 16. The manufacturers having Marketing Agency at Agartala, Tripura will be preferred during consideration of rate & firm by a constituted committee.

17. Literature/booklet etc. in connection with each machine/equipment as available should be accompanied with the technical bid.

 18. Director of Family Welfare & P.M., Government of Tripura, Agartala reserves the right to accept or reject any tender without assigning any reason thereof and tender may be accepted or rejected in part or in whole.

19. In case of any legal dispute the jurisdiction will be Agartala Bench of the Tripura High Court/ Consumer forum at Agartala.

20. The Director of Family Welfare & P.M., Government of Tripura, Agartala reserves the right to unilaterally terminate contract or cancel the acceptance of the rate or supply order at any time without notice before expiry of the period for which rate are now invited.

21. Extension of rate for supply may be considered for 2nd year to the approved supplier on the basis of satisfactory performance and execution of supply order in time and in terms of quality.

**Contd. Annexure-A**

 Sd./ 06/11/2015

 **Director of Family Welfare & P.M**

 **Government of Tripura, Agartala**

**Contd. Annexure-A**

**List of the Equipments**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.No.** | **Name of the equipment with specification**  | **Present position** | **Required**  |
| 1. | **Turbidity meter (Electric)****(a).Specification:-** Lab. Turbidity meter turbiquant 1500T with  universal power supply 90-250 V,3(without  calibration standard) 2 empty cuvettes , product  code no. 1.18331.0001 Mfg.-Merck specialities pvt.ltd.**b). Accessories for turbidity meter:-** Calibration standard set, 0.02-10.0-1000 NTU for  turbiquant 1500IR/1500 T. product code no.  1.18328.0001. Mfg. by-Merck Specialities Pvt. Ltd. | 1no.  | 1set |
| 2. | **Flame Photometer****Specification:-**a). Microprocessor based instrument with facility  for printer connection.b). The instrument shall have advantage of  automatic ignition system and automatic shut  off in case of failature of power.c). The Instrument can simullacarsly analyse Na, K,  Li, Ba and Ca, in single aspiration. d). Standard solution of the above elements e). Sensitively of the elements shall be 0.5ppm.  Rangs shall be 1-100ppm for each elements. |  Nil  | 1set |
| 2. | Muffle Furnace (digital)**Specification:-** Internal dimension 16”x7”x6” | 4 nos.  | 3Nos. |
| 3. | Mixer grinder (Philips, 800 watt., 3Jars) | 1no.  | 2Nos. |
| 4. | Abbe Refractometer (for sugar & oil scale)ND Range : N.D. 1.3.000 to N.D. 1.7.000 in steps of 0.001Accuracy : 0.0002 Sugar Percentage : 0 to 95% in steps of 1 DivisionAccuracy :± 0.5% Temperature :0-500C  | 1no.  | 2Nos.  |
| 5. | Digital Electronic balance (three digit after decimal) Capacity-2000gmReadability± 1gm.Testing mode -Auto |  Nil  | 1No. |
| 6. | Digital Electronic balance 4 Digit (Metler)Capacity =100gm.sensitivity ± 0.1mg. | 1no. | 1No. |
| 7. | Digital precise Electronic balance 3 Digit (Dona)Capacity 300gm. Sensitivity±1mg. | Nil  | 2Nos. |
| 8. | Refrigerator 220lts. (Double door)3 star  | 1no.  | 1No. |
| 9. | Hot plate (1’X 1’) with energy regulator  | Nil  | 1No. |

 Sd./ 06/11/2015

 **Director of Family Welfare & P.M**

 **Government of Tripura, Agartala**