



TRIPURA STATE AIDS CONTROL SOCIETY  
Health & Family Welfare Department  
Government of Tripura  
AKHAURA ROAD, AGARTALA, TRIPURA

F.3(2-6)/Estt/Recruitment/TSACS/2024-25/

Dated: March ,2025

**Employment Notification**

Application are invited in plain paper for filling up different contractual posts under Tripura State AIDS Control Society.

Details of the posts are as follows: -

**2. Table- A.**

Sl	Name of Post	No. of Post				Educational Qualification	Remuneration Per month
		SC	ST	UR	Total		
1	2	3				4	5
1	<b>Senior Medical Officer</b>	00	00	01	01	<b>Essential Qualification:</b> MBBS with Valid registration from the respective State Medical Council/NMC.OR MBBS with Post Graduate (MD/Diploma) including DNB in any clinical discipline recognized by NMC. <b>Essential Experience:</b> 3 years' Experience is needed for MBBS candidates. Fresher Post Graduates from Clinical Discipline will also be considered. Good working knowledge of computer, MS office. <b>Desirable:</b> Work Experience in HIV/ AIDS Programme in field settings.Those with MD Medicine / Diploma in Medicine will be preferred. <b>Maximum age limit is 65 years.</b>	Rs. 90,000/-
2	<b>Medical Officer (OST / ART / FIART)</b>	01	01	02	04	<b>Essential Qualification: ART/ FIART-</b> MBBS with valid registration from the respective State Medical Council / NMC. <b>Essential Experience:</b> work experience in HIV/AIDS programme in field settings. Those with MD Medicine/ Diploma in medicine will be preferred. Good working knowledge of computer, MS office. <b>Desirable:</b> 6 months of Junior Residency in any clinical branch. Work Experience in HIV/AIDS Programme in the field settings <b>MO, OST :</b> MBBS with valid registration from the respective State Medical Council / NMC. <b>Essential Experience:</b> Those with MD Psychiatry/Diploma in Psychiatry Medicine (DPM) will be preferred. Good working knowledge of computer, MS office. <b>Desirable:</b> 6 months of Junior Residency in any clinical branch. Work Experience inHIV/AIDS Programme in the field settings	Rs. 72,000/-

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3.Table-B

Sl	Name of Post	No. of Post				Educational Qualification	Remuneration Per month
1	2	3				4	5
		SC	ST	UR	Total		
01	Assistant Director (YA)	00	00	01	01	<p><b>Essential Qualification:</b> Post graduate degree in Social Sciences/ Humanities or any other related field.</p> <p><b>Essential Experience:</b> Member of NSS for 3Years/C certificate holder of NCC. relevant professional work experience in programme implementation (preferably in adolescent and youth engagement), monitoring and evaluation. Good knowledge of adolescent and youth engagement, human rights and gender. experience of working with youth network or NGO, preferably in the field of youth participation.</p> <p><b>Maximum Age 30 years</b></p> <p><b>Desirable:-</b> Sound knowledge of handling virtual meeting platforms, video conferencing, social media platforms and computer skills</p>	Rs. 35,000/-
02	Assistant Director (SI)	00	00	01	01	<p><b>Essential Qualification:</b> Master/ Post Graduation in Public Health/ Health Administration/ Applied Epidemiology or Diploma in Public Health (Two year course) and similar streams from a Recognized University. OR Masters in Demography /Statistics/Population Sciences/Social Sciences/Computer application.</p> <p><b>Essential Experience:</b> Experience in Public Health in surveillance /research/M&amp;E/ epidemiology . Working knowledge of computers including MS office package and SPSS. Good working knowledge of epidemiological analysis and biostatistics.</p> <p><b>Desirable:-</b> Past experience of working in HIV/AIDS programme or projects under Government or bilateral/ multi-lateral agencies in India. Good working knowledge of Epidemiological analysis and other statistical packages. Preference will be given to the candidate working in the field of HIV/ AIDS</p>	Rs. 35,000/-
03	Cluster Prevention Officer (DISHA)	00	01	01	02	<p><b>Qualification and work experience:Essential Qualification:</b> Master degree in Social Sciences/Public Health/ Management with 3(Three) years of work experience, out of which 2(Two) years of experience at supervisory level in State or District in any Health Programme.</p> <p><b>Work Experience:-</b>The candidate should</p>	Rs. 45,000/-

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					<p>be familiar with the organization and functions of the state and local public health systems/ State AIDS Control Societies.</p> <p>ii. He should have excellent written and verbal communication skills in local languages and the ability to work well in an inter-disciplinary team.</p> <p>iii. knowledge of Local language and English (Speaking, Reading and Writing)</p> <p>iv,. Previous experience in the State/ UT is desirable.</p> <p>v. Well versed in Computer and internet (Word, Excel, Power Point, internet etc.)</p> <p>vi. Strong analytical and negotiation skills</p> <p>vii. Willingness to travel extensively.</p> <p><b>Age limit 45 years.</b></p>		
04	Divisional Assistant	00	00	01	01	<p><b>Essential Qualification</b> :Graduate degree in any discipline with ability to manage assigned task of the division.</p> <p><b>Essential Experience</b> : Basic knowledge of computer essential.</p> <p>Preference will be given to the candidates from community (KP or PLHIV) who fit the eligibility criteria – to be included in the main letter applicable to all positions.</p>	Rs. 23,800/-
05	Counselor cum Data Manager	00	01	00	01	<p><b>Essential Qualification&amp; Experience:</b></p> <p>a) Post Graduate degree / diploma on Psychology / Social Work / Sociology / Anthropology / Human Development / Nursing; with 1 year experience after PG degree / diploma, of working in field of counseling in health sector; preferably in HIV / AIDS.</p> <p>OR</p> <p>b) Graduate in Psychology / Social Work / Sociology / Anthropology / Human Development / Nursing; with 3 years experience after graduation, of working in field of counseling in health sector; preferably in HIV / AIDS. In the case of those recruited from the community of people infected with or affected by HIV / AIDS, the experience will be relaxed to a minimum of one year of experience in the field of HIV / AIDS.</p> <p><b>Other expertise required:</b> Working Knowledge of computers.(MS Office)</p>	Rs. 21,000/-

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4.Table C

Sl	Name of Post	No. of Post				Educational Qualification	Remuneration Per month
		3	4	5	6		
1	2	SC	ST	UR	Total	7	8
1	Pharmacist	00	00	01	01	<p><b>Essential Qualification</b> :- Bachelors Degree in Pharmacy from a recognized institute. OR Diploma in Pharmacy. The candidate should be registered in state pharmacy council.</p> <p><b>Essential Experience</b> : 3 years of experience for Diploma holders.</p> <p>Good working knowledge of MS office.</p> <p><b>Desirable:</b> Community Candidates from HIV infected and affected as well as key communities.</p>	Rs. 21,000/-
2	Data Manager	00	01	00	01	<p><b>Essential Qualification</b> :- Graduate in any discipline with Diploma/ Certificate in Computer Applications (from a recognized institute or university)</p> <p><b>Essential Experience</b> :Graduate or Masters in Statistics/ Mathematics will be preferred.. Work Experience in HIV/ AIDS Programme in field settings.</p> <p><b>Desirable:</b> Working experience in data management and working knowledge of health related software. Work Experience in HIV/AIDS Programme in field settings.</p>	Rs. 21,000/-
3	Laboratory Technician	00	03 (W-1)	02 (W-1)	05	<p><b>Essential Qualification</b> :-B.Sc in Medical Laboratory Technology (BMLT)/ BMLS OR Diploma in Medical Laboratory Technology (DMLT)/ DMLS with the course duration of at least 2 years recognized by State Government / Central Government.</p> <p><b>Essential Experience</b> : 1) Two years of experience of working in diagnostic laboratory for those with B.Sc/ Diploma in Medical Laboratory Technology (course duration of 2years)</p> <p>2) One year experience for those working in diagnostic laboratory for candidates having M.Sc in Medical Laboratory Technology</p> <p>3) Candidates with experience of working in accredited labs or those labs who have applied for accreditation will be preferred.</p>	Rs. 21,000/-

5. The detail criteria of the vacant posts are mentioned below:-

- I. The engagement will be for the period of 01(One) year or up to the project period initially, which may be extended based on the performance of employees/ continuation of the same project.
- II. Age criteria for the post in SI no-01 of Table-A and SI no 1 & 3 for Table -B are as indicated in the prescribed table. For the remaining posts eligibility 18 to 40 years. Upper age limit relaxable by 5 years for SC/ST/Ex-Service Men Candidates as per State norms. The age should be computed based on a uniform date (the last date of submission of application i.e 5<sup>th</sup> April, 2025).
- III. Reservation as per State Govt. norms.
- IV. Only Candidates having PRTC for Tripura State will be eligible.
- V. Preference will be given to candidates with Knowledge in Bengali / Kokborok.
- VI. The number of post may increase / decrease as per decision of the Authority.
- VII. T.A & D.A will not be admissible for appearing before the interview board / written test etc.

6. Short listing of applicants will be done as per eligibility criteria.

7. Successful short listed candidate will be called for personal interview in the ratio of 1:3. The date, time, venue & other details of the interview will be published in <http://health.tripura.gov.in> & (<https://tsacs.tripura.gov.in>) and Society Office Notice Board.

8. The following instructions will be followed during engagement of candidates:

- I. Interested candidate will be asked to submit their Bio-data in the prescribed format & submit relevant self attested documents by hand/by registered post in a sealed envelope with superscribed name of the post as 'Application for the post of.....' & 'Applicant's name..... S/o D/o W/o .....' addressed to the O/o Project Director, Tripura State AIDS Control Society, Akhaura Road, opposite to Medical Superintendent Office of IGM Hospital, Agartala, Tripura West by 10 days of the issuance of the Employment Notification. Authority will not be liable for any postal delay.
- II. Name of the eligible short listed candidates will be uploaded in the official website of Health & FW department (<http://health.tripura.gov.in>) & (<https://tsacs.tripura.gov.in>) as well as in the Office Notice Board of Tripura State AIDS Control Society for appearing in the walk-in interview Competency Assessment Test.
- III. Selection process will be based on :-
  - i. 50% weight age for API. as approved earlier vide API Score calculation formula for Medical Officer, Data Manager & Laboratory Technicians vide UO no- 4449 dated 18.09.2023, office of the Secretary, H&FW Dept may be applicable as mentioned posts in **Table A, B & C.**
  - ii. 50% weight age for interview.
- IV. The date, time, venue & other details of the interview will be published in Health & FW Department, Government of Tripura website: (<http://health.tripura.gov.in>) & (<https://tsacs.tripura.gov.in>) and Society Office Notice Board after reviewing the submitted application status.
- V. In the interview, there will be multiple viva questions on the subject related.
- VI. The eligible candidates will be selected as per merit list.
- VII. Merit list of the candidates will be prepared as per the marks obtained and in case of more than one candidate secures the same mark, then merit list will be prepared as per age seniority. In case, more than one candidate are in the same age then alphabetically seniority list will be prepared in the instant case.
- VIII. No individual communication will be made During the process of recruitment. Next procedure for the interview will be uploaded in website and Society Office Notice Board.

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X. Final selection will be done by the Recruitment Board for the post applied for, based on Merit List and maintaining 100 point roster, which will be published in the website and Society Office Notice Board in due time.

XI. The number of post(s) may be increased /decreased or whole process may be cancelled at any time before or after interview.

XII, In case of any changes all the details will be published in the Health & FW Department, Government of Tripura website: (<http://health.tripura.gov.in>) &<https://tsacs.tripura.gov.in>) and Society Office Notice Board.

XIII. The Society reserves rights to cancel the advertisement in partial or as a whole without assigning any reason.

XIV. Recruitment board will recommend the name of selected / suitable candidates along with a panel of waiting list (1:3) for each post and validity will remain for waiting list for 01(one)year.

XV. Placement of the recruited staff will be as per requirement of the Division of TSACS

XVI. After recruitment, the staff shall be put on probation for 3 (Three) months, prior to end of probation period performance evaluation shall have to done in order to assess whether the contract should be terminated for non performance or whether the probation should be extended.

*Dr. Samarpita Dutta*  
24.3.25

(Dr. Samarpita Dutta)  
Project Director  
Tripura State AIDS Control Society

