To,

Dr. Shailesh K. Yadav, IAS  
Mission Director, National Health Mission  
Government of Tripura,  
Agartala-799001

Subject: Sharing Details of Independent Monitoring Activities plan and survey tools to be implemented during National Deworming Day, February 2019 along with request for authorization letter.

Dear Sir,

Greetings from Evidence Action.

We are pleased to provide our technical assistance for the successful roll-out of the National Deworming Day (NDD) – February 2019. It is to share that, ‘Evidence Action’ has hired the services of “Market Xcel Data Matrix Pvt. Ltd.”, an experienced survey agency through competitive request for proposal (RFP) process for the independent monitoring (Process Monitoring & Coverage Validation) of forthcoming National Deworming Day (NDD) program in the state.

For independent monitoring, there will be around 80 trained surveyors plus additional 16 supervisors for data quality assurance. Each surveyor will visit one school and one anganwadi on February 8 & February 14 for process monitoring and five schools & five anganwadis during February 22–28, 2019 for coverage validation. The detail of process monitoring and coverage validation sample is presented in Table A below. These surveyors will observe the entire process of NDD in the school and anganwadi, go through the attendance registers, school and anganwadi reporting forms, and physically validate the availability of drugs, IEC materials, interview anganwadi workers, headmaster and randomly selected children in the school.

To ensure the quality and timeliness, surveyors will be using Computer Assisted Personal Interviewing (CAPI) devices for collecting data from schools and anganwadis during the field visits. A standard Survey Application has been developed by Evidence Action to maintain the consistency in the data sets. This information will make us enable to validate the data and authenticate the respondents that will provide state government more confidence on the recommendations derived from the data sets.

The objectives of this independent monitoring exercise are as follows:

1. Make observations about NDD process occurring at the schools and anganwadis, based on questionnaire designed by Evidence Action.
2. Interview anganwadi workers and headmasters/teachers, to assess the effectiveness of the training cascade, drug distribution, logistics, and the community and school awareness programs carried out by the government.
3. Assess the accuracy of the reporting structures and coverage data within the schools and anganwadis.
TABLE A: Total number of districts, blocks and schools/anganwadis to be covered during process monitoring and coverage validation

<table>
<thead>
<tr>
<th>Number of districts, blocks and schools to be visited</th>
<th>Process monitoring</th>
<th>Coverage validation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total number of districts to be covered</td>
<td>8</td>
<td>8</td>
</tr>
<tr>
<td>Total number of blocks to be covered</td>
<td>40</td>
<td>40</td>
</tr>
<tr>
<td>Total number of surveyors required</td>
<td>80</td>
<td>80</td>
</tr>
<tr>
<td>Total number of schools to be covered</td>
<td>160</td>
<td>400</td>
</tr>
<tr>
<td>Total number of anganwadis to be covered</td>
<td>160</td>
<td>400</td>
</tr>
</tbody>
</table>

In above context, we are sharing the draft survey tools for your kind perusal. Request you to provide your suggestions and inputs if any by January 31, 2019 so that we can finalize these tools accordingly.

Look forward to your kind approval and necessary support to carry out the successful monitoring and evaluation activities in the state.

Thanking You,

Yours Sincerely,

Sanjoy Yumnam
State Program Manager
Evidence Action–Deworm the World Initiative

Copy to:

1. Director, Family Welfare & Preventive Medicine, Government of Tripura
2. State Nodal Officer, Deworming Intervention, FWPM, Government of Tripura.
3. Country Director-India, Evidence Action