



GOVERNMENT OF TRIPURA
OFFICE OF THE REGISTRAR OF SOCIETIES

CERTIFICATE OF REGISTRATION

REGISTRATION NO. 3204 of 198/99.

IN THE OFFICE OF THE REGISTRAR OF SOCIETIES,
UNDER THE SOCIETIES REGISTRATION ACT, 1860.

In the matter of the application for registration of a Society at Vill & Po:- Kunjaban,

Sadar Sub;- Division, West Tripura District,

I do hereby certify that pursuant to provisions contained in Section 3 of the Societies Registration Act, 1860, a Society under the title TRIPURA STATE AIDS CONTROL SOCIETY along with the Memorandum of Association and Rules & Regulations filed by the said Society has been registered as Society on this 27th day of February, One Thousand Nine Hundred and Ninety 1998.

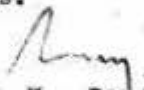
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Registrar of Societies,
Government of Tripura.

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Copy forwarded to :-

1. The General Manager, Tripura Govt. Press, Bordowali, Agartala with request to publish the same in the next issue of the Official Gazette and send 10(ten) copies to this end for Official record.
2. The Addl. Secretary & Project Director, National AIDS Control Organisation, Ministry of Health & Family Welfare, 344A, Nirman Bhavan, New Delhi-110011 with reference to his D.O. letter No.T.11015/5/98-NACO dated 9-5-98.
3. The Private Secretary to the Hon'ble Chief Minister, Tripura.
4. The Private Secretary to the Hon'ble Minister, Health & Family Welfare, Tripura.
5. The Chief Secretary, Tripura.
6. Secretary, Department of Finance, Tripura.
7. Secretary, Department of Education, Tripura.
8. Secretary, Department of Labour, Tripura.
9. Secretary, Department of Youth & Sports, Tripura.
10. The Chief Executive Officer, TTWDC, Tripura.
11. All the Members/Concerned Persons.


(B . K . Roy)
Joint Secretary to the
Govt. of Tripura.

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GOVERNMENT OF TRIPURA
HEALTH & FAMILY WELFARE DEPARTMENT

M.F. (43)-PO-INS/DHS/98-99/12780-51 Dated, Agartala, the 27th Feb 2001.

NOTIFICATION

The Governor, Tripura is pleased to re-constitute the Tripura State AIDS Control Society with the following dignitaries and Officers in order to prevent and control of HIV/AIDS in the State.

1. The Hon'ble Minister, Health & F.W. Deptt. - Chairperson.
Govt. of Tripura, Agartala.
2. The Secretary/Commissioner/Principal Secretary, Health & F.W. Deptt. Govt. of Tripura, Agartala. - Co-Chairperson.
3. The Director, Family Welfare & Preventive Medicine, Govt. of Tripura, Agartala. - Member.
4. The representative of the Finance Deptt. Govt. of Tripura to be nominated by it. - Member.
5. The representative of the Education Deptt. Govt. of Tripura to be nominated by it. - Member.
6. The representative of the Labour Deptt., Govt. of Tripura to be nominated by it. - Member.
7. The President, Indian Medical Association, Tripura State Branch. - Member.
8. The representative of 2(Two) Non-Govt. Organisation to be nominated by the Health & F.W. Deptt. - Member.
9. The State Co-ordinator, N.S.S. Tripura State, Agartala. - Member.
10. The State Co-ordinator, Nehru Yuva Kendra, Tripura State, Agartala. - Member.
11. The State Programme Officer, AIDS Control Programme, Govt. of Tripura, Agartala. - Member Secretary.

This is issued in partial modification of the Department Notification of even number dated 25.08-1998.

This will take with immediate effect.

By order
Binapani Debbarma
27/2/01
(Smt. Binapani Debbarma)
Under Secretary
to the Govt. of Tripura.

Copy forwarded to :-

1. The General Manager, Tripura Govt. Press, Dardowali, Agartala with request to publish the same in the next issue of the Official Gazette and send 10(ten) Copies to this end for Official record.
2. The Addl. Secretary & Project Director, National AIDS Central Organisation, Ministry of Health & F.W., 3th Floor, Chandralook Building, 36- Janapath, New Delhi-110011.
3. The P.S. to the Hon'ble Chief Minister, Tripura.
4. The P.S. to the Hon'ble Minister, Health & F.W. Tripura.
5. The Chief Secretary, Tripura, Agartala.
6. The Secretary, Deptt. of Finance, Tripura, Agartala.
7. The Secretary, Deptt. of Education, Tripura, Agartala.
8. The Secretary, Deptt. of Labour, Tripura, Agartala.
9. The Secretary, Deptt. of Youth & Sports, Tripura, Agartala.
10. The Chief Executive Officer, ITAADC, Tripura.
11. The All the members/Concerned persons.

Binapani Debbarma
27/2/01
(Smt. Binapani Debbarma)
Under Secretary
to the Govt. of Tripura.



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Secretary of Health
Government of Tripura

Memorandum of Association of the TRIPURA STATE AIDS CONTROL SOCIETY

1. **Name:** The name of the Society shall be the Tripura State AIDS Control Society, herein after for the sake of brevity, referred to as the Society.

2. **Registered Office:** The Registered Office of the Society shall be situated in the state Capital of Tripura and presently to be located at the Health Directorate Building, Gurkhabasti, P.O. Kunjaban, Agartala, West Tripura, Pin-799006.

3. **Objectives:**

- 3.1. **Objects for which the Society is established are :-**
- 3.1.1. To prevent HIV transmission and to control its spread.
 - 3.1.2. To reduce morbidity and mortality associated with HIV infection.
 - 3.1.3. To reduce the adverse social and economic impact resulting from HIV infection.
 - 3.1.4. To coordinate and strengthen STD/HIV/AIDS surveillance.
 - 3.1.5. To provide technical support in HIV/AIDS prevention and control to Government and Non-Governmental Organisations.
 - 3.1.6. To enhance the community awareness, specially knowledge attitude and practice of high risk groups.
 - 3.1.7. To develop Health Education materials for distribution and adoption by agencies working in AIDS prevention.
 - 3.1.8. To channelise and integrate the activities of Non-Governmental Organisations in AIDS control and prevention.
 - 3.1.9. To promote safety of Blood and Blood products and encourage voluntary blood donation movements.
 - 3.1.10. To provide facilities and to strengthen sexually transmitted diseases services in Government and private Medical Institutions and Practitioners.
 - 3.1.11. To develop counselling services.
 - 3.1.12. To organise social support for management of HIV infected and AIDS patients.
 - 3.1.13. To strengthen and modernise blood banks so that every unit of blood is screened for

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viruses and HIV, before transfusion.

- 3.1.14 To initiate and maintain sexually transmitted diseases control programmes and sexually transmitted disease surveillance.
- 3.1.15 To launch an intensive campaign about the preventive aspect of STD/AIDS awareness.
- 3.1.16 To issue appeals and make applications for money and funds and to accept for the objects of the Society and to accept for the aforesaid purpose, gifts, donations and subscription of cash and securities.
- 3.1.17 To receive donations, contribution, grants and financial assistance from individuals, organisations and other sources such as World Bank, WHO, NACD, UNICEF, Central and State Government desirous to assist the Society for propagation of its activities and programmes.
- 3.1.18 To sell, lease, mortgage and exchange and otherwise transfer any of the properties movable or immovable of the Society with the prior approval of the General Body.
- 3.1.19 To purchase, construct, hire, maintain and alter any buildings or work necessary or convenient for the purpose of the Society.
- 3.1.20 To undertake and accept the management of any endowment or trust fund having objects similar to the objects of the Society.
- 3.1.21 To create administrative, technical, ministerial and other posts under the Society and to make appointments thereto on approval from the General Body of the Society, subject to compliance with instruction of the State Government.
- 3.1.22 To establish a provident fund and / or pension fund for the benefit of the Society's employees and their family members.
- 3.1.23 Implementation of the national AIDS Control Programme and other Projects and Programmes connected with AIDS in the State with clear cut goals, objectives, policies and Strategies by the National AIDS Control Organisation, Government of India, the World Bank etc.
- 3.1.24 Effective co-ordination with other Govt. Departments such as Education, Social Welfare Panchayat Raj, Human Resource, TTAADC, Youth and Sports, District Administration, Non-Government Organisation, etc. for ensuring effective and efficient implementation of the National AIDS Control Programme in Tripura.
- 3.1.25 Providing technical and financial support to the Non-Govt. Organisations-Community Based Organisations for operation/resource implementation of AIDS Control Programme in the State.
- 3.1.26 Ensuring intersectoral co-ordination for providing effective comprehensive reproductive health care integrated with AIDS, STD & TB Control Programme.
- 3.1.27 To do all such other lawful things as are conducive and incidental to the attainment of the above objects.



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4. The name, address and occupation of first set of members of the Executive Committee to whom by Rules of the Society, the management of its affairs have been entrusted are given below :-

Sl. No.	Name	Occupation & Address.	Signature
1.	Shri Sudhir Sharma	President, Principal Secretary (Health), Govt. of Tripura, Agartala.	<i>Sudhir Sharma</i>
2.	Shri Shashi Prakash	Member, Principal Secretary (Finance), Govt. of Tripura, Agartala.	<i>Shashi Prakash</i>
3.	Dr. Sudhir Kumar Deb Barma	Member, Director of Health Services Govt. of Tripura, Agartala.	<i>Sudhir Kumar Deb Barma</i>
4.	Dr. Binoy Bhushan Bhowmik	Member Secretary, State Programme Officer, AIDS, Govt. of Tripura, Agartala.	<i>Binoy Bhushan Bhowmik</i>
5.	Smt. Jaba Chakraborty	Member, Youth Co-ordinator, Nehru Yuba Kendra, Agartala.	<i>Jaba Chakraborty</i>
6.	Shri Bishnu Pada Chakraborty	Member, Secretary Udiyaman Sangha, Agartala.	<i>Bishnu Pada Chakraborty</i>

Dated, Agartala,
The 1. 2. 1999.

All Signatures Attested.

Name & Designation of attesting official

(Signature)
Dr. N. Des.
Jt. D. H. Secy (Adm.)
Govt. of Tripura,
Agartala.

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**Rules and Regulations of the
Tripura State AIDS Control Society.**

1. Short Title and Commencement:

- 1.1. These Rules may be called the Tripura State AIDS Control Society Rules, 1998.
1.2. These Rules shall come into force with effect from the date of registration of the society by the Registrar of Societies.

2. Definitions:

- 2.1. **In these Rules unless the context otherwise requires:**
- (i) "Act" means the Societies Registration Act, 1860.
 - (ii) "The Chairman" means the President who shall preside over the meetings of the General Body and the Executive Committee.
 - (iii) "The Executive Committee" means the Executive Committee of the Society.
 - (iv) "President" means the President of the Society.
 - (v) "Member" means member of the Society.
 - (vi) "Member-Secretary" means the Member-Secretary of the Society.
 - (vii) "State Government" means the State Government of Tripura.
 - (viii) "Society" means the Tripura State AIDS Control Society.
 - (ix) "Rules" means Rules registered along with the Memorandum of Association and as may be amended by the Society from time to time.

3. Objectives:

- 3.1. **Objects for which the Society is established are :-**
- 3.1.1. To prevent HIV transmission and to control its spread.
 - 3.1.2. To reduce morbidity and mortality associated with HIV infection.
 - 3.1.3. To reduce the adverse social and economic impact resulting from HIV infection.
 - 3.1.4. To coordinate and strengthen STD/HIV/AIDS surveillance.
 - 3.1.5. To provide technical support in HIV/AIDS prevention and control to Government and Non-Governmental Organisations.
 - 3.1.6. To enhance the community awareness, specially knowledge attitude and practice of high risk groups.
 - 3.1.7. To develop Health Education materials for distribution and adoption by agencies working in AIDS prevention.
 - 3.1.8. To channelise and integrate the activities of Non-Governmental Organisations in AIDS control and prevention.
 - 3.1.9. To promote safety of Blood and Blood products and encourage voluntary blood donation movements.

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- 3.1.10 To provide facilities and to strengthen sexually transmitted diseases services in Government and private Medical Institutions and Practitioners.
- 3.1.11 To develop counselling services.
- 3.1.12 To organise social support for management of HIV infected and AIDS patients.
- 3.1.13 To strengthen and modernise blood banks so that every unit of blood is screened for syphilis and HIV before transfusion.
- 3.1.14 To strengthen sexually transmitted disease clinics and to co-ordinate sexually transmitted disease surveillance.
- 3.1.15 To launch an intensive campaign about the preventive aspect of STD/HIV infection.
- 3.1.16 To issue appeals and make applications for money and funds and furtherance of the objects of the society and to accept for the aforesaid purpose, gifts, donations and subscription of cash and securities.
- 3.1.17 To receive donations, contributions, grants and financial assistance from individuals, organisations and other sources such as World Bank, WHO, NACO, UNICEF, Central and State Government desirous to assist the society for propagation of its activities and programmes.
- 3.1.18 To sell, lease, mortgage and exchange and otherwise transfer any of the properties movable or immovable of the Society with the prior approval of the General Body.
- 3.1.19 To purchase, construct, hire, maintain and alter any buildings or work necessary or convenient for the purpose of the Society.
- 3.1.20 To undertake and accept the management of any endowment or trust fund having objects similar to the objects of the Society.
- 3.1.21 To create administrative, technical, ministerial and other posts under the Society and to make appointments thereto on approval from the General Body of the Society, subject to compliance with instruction of the State Government.
- 3.1.22 To establish a provident fund and / or pension fund for the benefit of the Society's employees and their family members.
- 3.1.23 Implementation of the national AIDS Control Programme and other Project and Programme connected with AIDS in the State with clear cut goals, objective, policies and Strategies by the National AIDS Control Organisation, Government of India, the World Bank.
- 3.1.24 Effective co-ordination with other Govt. Departments such as Education, Social Welfare Panchayat Raj, Human Resource, TTAADC, Youth and Sports, District Administration, Non-Government Organisation, etc. for ensuring effective and efficient implementation of the National AIDS Control Programme in Tripura.
- 3.1.25 Providing technical and financial support to the Non-Govt. Organisation Society/ Community Based Organisation Society for operation/resource implementation of AIDS.

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Secretary of State
Government of Tripura

- 3.1.26. Providing intersectoral co-ordination for providing effective comprehensive reproductive health care integrated with AIDS, STD & TB Control Programme
- 3.1.27. To do all such other lawful things as are conducive and incidental to the attainment of the above objects.

4. Membership

- 4.1. The following shall be members of the Society either ex-officio being the holders for the time being of certain offices or by personal appointments or election as in these Rules and Regulations prescribed:
1. The President of the State Society.
 2. All other members of the General Body.
- 4.2. The Principal Secretary/ Commissioner / Secretary to the Government of Tripura, Health and Family Welfare Department shall be the President.
- 4.3. The Member- Secretary shall be nominated by the State Government in consultation with the General Body of the Society.
- 4.4. **The Other members of the Society shall include:-**
1. Director of Health Services, Govt. of Tripura.
 2. Representative of the Finance Dept., Govt. of Tripura to be nominated by it.
 3. Representative of the Education Dept., Govt. of Tripura to be nominated by it.
 4. Representative of the Labour Dept., Govt. of Tripura to be nominated by it.
 5. President, Indian Medical Association, Tripura Branch.
 6. Representative of 2 (two) Non- Governmental Organisations, to be nominated by the H.& F.W. Dept.
 7. State co-ordinator, N.S.S. Tripura State, Agartala.
 8. State co-ordinator, Nehru Yuva Kendra, Tripura State, Agartala.
 9. State Programme Officer, AIDS Control Programme, Govt. of Tripura.
- 4.5. The Member-Secretary shall maintain a register of members of Society which shall show individual names of the ex-officio and other members.

5. Authorities of the Society:

- 5.1. The following shall be the authorities of the Society.
1. General Body
 2. Executive Committee
 3. Such other bodies as may be prescribed by the General Body.

6. General Body

- 6.1. The management of the affairs of the society shall be entrusted to a General Body which shall be entitled "The General Body of the Tripura State AIDS Control Society". The

property of the Society shall be vested in the General Body and may be described as the property of the General Body. In any proceedings, the Society may sue or be sued in the name of the Member-Secretary or such other member as shall in reference to the matter concerned be appointed by the General Body for the occasion.

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Secretary of the State
Government of India

6.2 The first members of the General Body of the State Society shall be the signatories of the Memorandum of Association. They shall hold office until a new General Body is appointed according to these Rules. A32

6.3. Duration of Appointment of Members.

6.3.1 Notwithstanding anything contained in sub-rule (2) of this rule, when a person becomes a member of the General Body by reason of the office or appointment he holds, his membership to the General Body, shall cease when he ceases to hold that office or appointment.

6.3.2 Unless their membership of the General Body is previously terminated as provided in sub-rules (1) and (3), the tenure of non-official members shall be for two years from the date of their nomination to the General Body. Such members after their two years tenure may be re-nominated for another term if otherwise found eligible.

6.3.3 All members of the General Body shall cease to be members if they resign, become of unsound mind, become insolvent or be convicted of a criminal offence involving moral turpitude or removal from the post by virtue of which he was holding the membership.

6.3.4 Resignation of membership shall be tendered to the General Body in person or to its Member-Secretary and shall not take effect until it is accepted by the General Body and communicated by the Member Secretary.

6.3.5 Any vacancy in the membership of the General Body caused by death or by any of the reasons mentioned in these sub-rules shall be filled in the same manner as provided in Rule 6.3.

6.4. Proceedings of the General Body.

6.4.1 The meetings of the General Body shall be held at least once a year and at such time and place as the President shall decide. If the President shall receive a requisition for calling a meeting signed by one-third members of the General Body, the President shall call such a meeting as soon as may be reasonably possible and at such place as he may deem fit.

6.4.2 At the annual meeting of the General Body the following business shall be brought forward and disposed of:

- (a) Income and expenditure account and the balance sheet for the past year.
- (b) Annual report of the Society.
- (c) Budget for the next year.
- (d) Proposals for enquiries and research work for the next year.
- (e) Appointment of the Executive Committee and the Standing Committees.
- (f) Other business on the agenda.
- (g) Other business brought forward with the assent of the President.

6.4.3 Every notice calling a meeting of the General Body shall state the date, time and place at which such meeting will be held and shall be served upon every member of the General Body not less than fifteen clear days before the date appointed for the

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meeting. Such notice shall be under the hand of the Member-Secretary and shall be accompanied by an agenda of the business to be placed before the meeting provided that accidental omission to give such notice to any member shall not invalidate any resolution passed at such meeting. In the event of any urgent business the President may call the meeting of the General Body at clear ten days notice.

- 6.4.4. The President shall take the Chair at the meetings of the General Body. In his absence the General Body shall elect one from amongst the members present as Chairman of the meeting.
- 6.4.5. One third of the members of the General Body, including the substitutes nominated under rule 6.4.9, present in person, shall from a quorum at every meeting of the General Body.
- 6.4.6. All disputed question at the meeting of the General Body shall be determined by votes.
- 6.4.7. Each member of the General Body shall have one vote and in case of an equality of votes the Chairman shall have a casting vote.
- 6.4.8. The Chairman shall have the right to adjourn any meeting from time to time.
- 6.4.9. Should any official member be prevented for any reason whatsoever from attending a meeting of General Body, the President of the Society shall be at liberty to nominate a substitute to take his place at the meeting of the General Body. Such substitute shall have all the right and privileges of a member of the General Body for that meeting only.
- 6.4.10. Any member desirous of moving any resolution at a meeting of the General Body shall give notice thereof in writing to the Member-Secretary of not less than seven clear days before the day of such meeting.
- 6.4.11. Any business which it may become necessary for the General Body to perform except such as may be placed before it's annual meeting may be carried out by circulation among all its members and any resolution so circulated and approved by a majority of the members signing shall be as effectual and binding as if such resolution had been passed at a meeting of the General Body provided that at least one third members of the General Body have recorded their views on the resolution. Provided further that in the event of any urgent business the President of the Society may take a decision on behalf of the General Body but such a decision shall be reported to the members within fifteen days and also to the General Body at its next meeting for ratification.

6.5. Power of the General Body:

- 6.5.1. The General Body will have full control of the affairs of the Society and will have authority to do, exercise and perform all the powers, acts and deeds of the Society consistent with the aims and objects of the Society.
- 6.5.2. The General Body shall have full powers in the matter of expenditure from the funds of the Society save in the matter of pay and allowances and concessions to Govt. servants on foreign service.
- 6.5.3. The General Body shall have full power to make such bye-laws as they shall think essential for the regulations of the business of the Society and in particular with reference to the keeping of accounts, the preparation and sanction of budget estimates, the

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Registrar of Societies
Government of Tamil Nadu

voluntarily or otherwise, entering into contracts, the control of funds of the Society

- 6.5.2 The General Body may accept the management and administration of any endowment or trust fund or any subscription or donation provided that the same is unaccompanied by any condition in connection with or conflict with the nature and object for which the Society is established.
- 6.5.3 The General Body shall review the progress and performance of Committees constituted by it and constituent units established under different disciplines and give such policy directives as it may deem fit to the concerned committees and constituent units of the Society.
- 6.5.4 The General Body shall be empowered to pay the charges and expenses, preliminary and incidental to its establishment and registration.
- 6.5.5 The General Body shall have full power to purchase or otherwise acquire any property at such price and generally on such terms and conditions as it thinks fit.
- 6.5.6 The General Body shall have full power to institute, conduct, defend, compound, compromise or abandon any legal proceedings by or against the Society or otherwise relating to the affairs of the Society.
- 6.5.7 The General Body shall have power to invest with concurrences of the State Government and deal with the funds and moneys of the Society upon such securities and in such manner as they think fit and from time to time to vary and realise such investment.
- 6.5.8 The General Body shall have power to enter into all such negotiations and contracts and rescind and vary all such contracts and execute and do all such acts, deeds and things as it may consider expedient in relation to any of the matters aforesaid or otherwise for the purpose of the Society.
- 6.5.9 The General Body may by resolution delegate to the Executive Committee and Member-Secretary of the Society such of its powers for the conduct of business as the General Body may deem fit.
- 6.5.10 The General Body may by resolution appoint standing or ad-hoc committees consisting of members of the General Body or co-opt other experts not being members of the General Body for carrying out its objects.

7. Executive Committee:

7.1. The General Body will constitute an Executive Committee which will be responsible for acting for and doing all deeds on behalf of the General Body and for taking all decisions and exercising all the powers vested in the General Body under Rule 6.5. except those which may specifically be excluded to be exercised by the Executive Committee.

7.2. The composition of the Executive Committee shall be as follows:

- ✓ 1. President
- ✓ 2. Member Secretary
- ✓ 3. Principal Secretary (Finance)
- ✓ 4. Directorate of Health Services
- ✓ 5. Youth Co-ordinator, N.Y.K.
- ✓ 6. Secretary, Udiyaman Sangha

- 7.3. The term of office of the non-official Members of the Executive Committee will be two years. The non-official members who will be members of the General Body will be eligible for re-nomination.
- 7.4. The minutes of the Executive Committee meetings will be placed before the General Body at its next meeting.
- 7.5. In the absence of the President the Executive Committee shall elect one from amongst the Members present as President of the meeting.
- 7.6. The Standing Committees constituted by the General Body shall submit their reports to the Executive Committee who shall be empowered to take decisions on their recommendations.
- 7.7. Meetings of the Executive Committee shall be held as often as necessary but not less than once in 2 months.
- 7.8. Meetings of the Executive Committee shall be convened by the Member-Secretary by giving clear seven days notice in writing along with the Agenda specifying the business to be transacted, the date, time and venue of the meeting.
- 7.9. The President may convene special meetings of the Executive Committee by giving clear seven days' notice in writing along with Agenda specifying the business to be transacted along with the date, time and venue of the meeting.

7.10. Powers and functions of the Executive Committee.

- 7.10.1. Subject to general control and directions of the General Body, the Executive Committee shall be responsible for the management and administration of the affairs of the Society in accordance with the rules and bye-laws made thereunder for the furtherance of the objects and shall exercise all powers of the General Body, except which may specifically be excluded or modified to be exercised by the Executive Committee, including the powers:
- (i) To carry out the board policies and objects of the Society as set out in the Memorandum of Association or in accordance with such directives as the State Government may issue to the Society.
 - (ii) To sanction expenditure for carrying out the administration of the Society in accordance with the budget estimates approved by the General Body of the Society.
 - (iii) To create such posts as are necessary to administer the Society and recruit and appoint staff except that for which the prior approval of the state Government shall be required.
 - (iv) The Executive Committee may delegate such powers as it considers appropriate to the Member-Secretary or other officers of the Society.
 - (v) The Executive Committee may make bye-laws for the conduct of the business of the Society including the bye-laws for the service conditions of the staff, provided that the Executive Committee may with the approval of the General Body adopt State Government Rules and or Regulations regarding service conditions of the staff with or without modifications as may be considered necessary. The bye-laws so framed by the Executive Committee shall be subject to the approval of the General Body.
 - (vi) Notwithstanding anything contained in sub-rule 7.10.1. (v), the Executive Committee shall make bye-laws under the aforesaid sub-rules in respect of the matters for which power to adopt rules and /or regulations has not been exercised within twenty four months of the registration of the Society.



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Signature of the Secy

8. Power and Function of the President

- 8.1. The President shall have the power to call and preside over all meetings of the General Body and the Executive Committee.
- 8.2. The President shall have the authority to review periodically the work and progress of the Society and to order enquiries into the affairs of the Society and to pass orders on the recommendations of the reviewing or enquiry Committee.
- 8.3. Nothing in these Rules shall prevent the President from exercising any or all the powers of the General Body in case of emergencies in furtherance of the objects of the Society and the action taken by the President on such occasions shall be reported to the General Body subsequently for ratification.

9. Power and Functions of the Member-Secretary

- 9.1. The Member-Secretary shall be the Chief Executive of the Society and shall be responsible for the co-ordination of policies, planning and execution of various programmes under the Society. Without prejudice to the generality of the foregoing provisions the Member-Secretary shall exercise such power and discharge such functions as may be specified in the Bye-laws and also those laid down below:
- a) He shall do all such acts as may be required for the proper conduct of the ordinary current administration and business duties and affairs of the Society.
 - b) He shall allocate duties to officers and employees of the Society and shall exercise such supervision and executive control as may be necessary subject to these rules and regulations.
 - c) All the correspondences shall be under his signature or of an officer(s) so authorised by him in his behalf.
 - d) He shall also be a Member (Ex-officio) of all Committees appointed by the General Body and shall attend at his discretion to all or any meetings of such Committees.
 - e) He shall exercise such of the financial and administrative powers as may be delegated to him by the General Body / Executive Committee or by the President.
 - f) The Member-Secretary shall sign and execute on behalf of the General Body/ Executive Committee all agreements, contracts, etc. which may be necessary for the proper conduct of the business of the Society. The draft of all contracts involving consideration exceeding specified monetary limit shall be submitted to the State Government or such other officer dealing with conveyancing matters in the Dept. of Law of the State Government for its advice as to its correctness or their form.
 - g) He shall sign and verify plaints, written statements, affidavits, petitions and tabular statements and institute or defend suits, actions and other legal proceedings on behalf of the Society/ General Body/Executive Committee.
 - h) He shall have power to compromise, settle or refer to arbitration any dispute relating to the Society after taking competent legal advice.
 - i) The Member-Secretary may subject to such restrictions as he may think fit to impose, authorise the officer(s) of the Society as the case may be, to exercise powers upto the extent as may be specified in the Bye-laws.
 - j) The Member-Secretary may subject to such restrictions as he may think fit to impose authorise the Heads of the Projects to exercise such of the powers conferred upon him under the Bye-laws.
 - k) The Drawing and Disbursing Officer of officers of group A or B authorised by the

Members of the Executive Committee shall have the power to sanction an expenditure of a miscellaneous or urgent nature upto the limit as may be specified, in each case, under the By-Laws.

10. Standing Committees of the Society:

- 10.1 The General Body will set up the following two Standing sub-Committees or such number of Committees which may be deemed expedient in the conduct of its objects.
 - (i) Standing Committee (Finance & Admn.)
 - (ii) Standing Committee (Technical)
- 10.2 The Member-Secretary will be the Chairman of the Standing Committee (Fin. & Admn.) The Standing Committee (Tech.) will be chaired by the Director of Health Services. There will be four members in each of the two Committees who will be members of the General Body. The Chairman of these Standing Committees may, with the prior approval of the Executive Committee, Co-opt. upto a maximum of two experts for a particular meeting(s) or for a particular period of time.
- 10.3 The Standing Committee will submit their reports to the Executive Committee who shall take decision on their recommendations.

11. Accounts and Audit:

- a) The Society shall cause regular accounts to be kept of all its moneys and properties in respect of the affairs of the Society.
- b) The accounts of the Society shall be audited annually by the Auditors appointed by the State Government and any expenditure incurred in connection with such audit shall be payable by the Society to the Auditors.
- c) The Auditors appointed by the State Government in connection with the audit of the accounts of the Society shall have the same rights privileges and authority in connection with such audit as the Auditor General of the State has in connection with the audit of Government accounts and in particular shall have the right to demand the production of books, accounts connected vouchers and other necessary documents and papers.
- d) The report of such audit shall be communicated by the Auditor to the Society which shall submit a copy of the Audit Report along with its observation to the State Government. The Auditor shall also forward a copy of the report to the State Government.

12. Management of Assets:

The income and properties of the Society, however derived, shall be applied towards the objects thereof as set forth in this memorandum of association subject to such limitations as the state Government of Tripura may from time to time impose. No portion of the income or the properties of the Society shall be paid or transferred directly or indirectly by ways of dividends, bonus or otherwise, or by way of profit to the persons who at any time are or have been members of the Society or to any of them provided that nothing herein contained shall prevent payment in good faith to any individual(s) in return allowance, honoraria and other charges. The expenditure of the Society will be made within the overall scheme of delegation of Financial Powers and other instructions in so far as it is applicable to such Societies, approved by the State Government.

13. Bankers

The Bankers of the Society shall be the State Bank of India or any of the Nationalised

Banks. All funds shall be paid into the Society's account with the appointed banks or P.L. Accounts maintaining with the treasury and shall not be withdrawn except by a cheque, bill note or other negotiable instrument signed by the Member-Secretary of the Society and another member of the executive committee, authorised by the General Body.

14. Miscellaneous Provisions:

- 14.1. For the purpose of the Rules and Regulations a year shall be taken to mean the financial year of the State Government.
- 14.2. The State Government shall have power to issue such directives as they deem fit from time to time for furtherance of the objects laid down.
- 14.3. A draft annual report and the yearly accounts of the Society shall be placed before the General Body at its annual meeting for consideration and approval. A copy of the annual report and audited statement of accounts as finally approved by the General Body shall be forwarded within a month to the State Government duly printed to be laid before the state Legislature within nine months of the close of the relevant accounting year.
- 14.4. Amendment
- 14.4.1. A notice may be served upon any member of the Society either personally or by sending it through the post in an registered envelope addressed to the such member at his address entered in the roll of membership.
- 14.4.2. The power of making bye-laws to regulate the duties of the Member-Secretary shall be vested in the General Body who shall at their discretion be entitled to amend and alter any such bye-laws in accordance with the provision of Societies Registration Act 1860 applicable to this state from time to time.
- 14.4.3. The General Body and the Executive Committee shall function notwithstanding that there may be no authority entitled to nominate a person on the General Body/ Executive Committee or other vacancy in the Society due to any reason and no act or proceedings of such Society shall be invalidated merely by reason of the happening of any of the above events or of any defects in appointment of any members of the Society.
- 14.4.4. No proposition for altering or amending the object and purposes for which the Society is established or for amalgamating the Society with any other Association or Society shall be taken into consideration as contemplated by provision of the Societies Registration Act, XXI of 1860 without the previous approval of the State Government.
- 14.4.5. Once in every year on or before the annual meeting of the Society a list shall be filled with Registrar of Societies of the names, address and occupations of the members of the General Body then entrusted with the management of the affairs of the Society.
- 14.4.6. Any number not less than three-fifth of the members of the Society, may determine that it shall be dissolved or at the time then agreed upon and all necessary steps shall be taken for the disposal and settlement of the property of the Society, its claims and liabilities according to the Rules of the Society applicable thereto, if any and if not then as the General body shall find expedient provided that in the event of any dispute arising among the said General Body or the members of the Society the adjustment of its affairs shall be referred to the State Government and the State Government shall make such order in the matter as it shall deem requisite. Provided that the Society shall not be dissolved

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B-2 P-75

unless the e-fifth of the members shall have expressed a wish for such dissolution by -
then votes delivered in person or by proxy at a General Body meeting convened for the
purpose. Provided that the Society shall not be dissolved without the consent of the State
Government.

- 14. Upon the dissolution of the Society registered under this Act there shall remain after the satisfaction of all it's debts and liabilities any properties whatsoever the same shall not be paid to or distributed amongst the members of the said Society or any of them but shall be reverted to the State Government for such purposes as they deem fit.
- 14.6 For the purposes of this Act a member of a Society shall be a person who having been admitted therein according to the rules and regulations there-of shall have signed the roll of list of members there of and shall not have regained in accordance with such rules and regulations.
- 14.7 All provisions of the Societies Registration Act, 1860 (XXI of 1860) as extended to the State of Tripura will apply to this Society.
- 14.8 The Rules and Regulations of the Society, save and except the last rule and regulations may be altered at any time by the General Body by a resolution passed by a two thirds majority of the members present in person at any meeting of the General Body which shall have been duly convened for the purpose.

We the undersigned being three of the members of the first General Body of the Tripura State AIDS control society certify that the above is a correct copy of the Rules and Regulations of the said Society.

Place: Agartala.
Date:

Witness

[Signature]
1.2.99
(Dr. D. L. MAJUMDER)
Dy. Director of Health Services,
Govt. of Tripura, Agartala.

[Signature]
1/2/99
Dr. D. L. MAJUMDER
M.B.B.S., D.M.
Dy. Director of Health
Govt. of Tripura

[Signature]
1/2/99

- 1. President *[Signature]*
- 2. Secretary *[Signature]*
- 3. Member *[Signature]*

P-115r
DRAFT

Government of Tripura
Health & Family Welfare Department
Agartala: Tripura.(West).

F.3 (2-8)/Estt/EC/TSACS/2012-13/294-333

April 27th 2015.

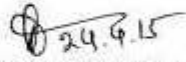
Notification

The Governor is pleased to reconstitute the Executive Body of Tripura State AIDS Control Society, Health & Family Welfare Department, Government of Tripura with the following members & dignitaries for further strengthening of the Executive Body of Tripura State AIDS Control Society in order to prevent and control of HIV/AIDS in the State:

- | | |
|--|--------------------|
| 1. Secretary, Health & FW | : Chairperson |
| 2. Secretary, Finance/ Representative | : Member |
| 3. Director of Health Services | : Member |
| 4. Director of Family Welfare & PM | : Member |
| 5. Director, School Education | : Member |
| 6. Project Director, TSACS | : Member Secretary |
| 7. Labour Commissioner /Representative | : Member |
| 8. Director, TSBTC | : Member |
| 9. President, IMA | : Member |
| 10. President, ATGDA | : Member |
| 11. State Liaison Officer, NSS | : Member |
| 12. State Youth Coordinator, NYK | : Member |

The meeting of the Executive Committee shall be held as often as necessary but not less than once in two months.

This will take with immediate effect. This is issued in supersession of earlier related orders, if any.

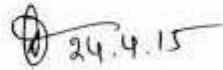

Under Secretary (H&FW)
Government of Tripura

Copy for information to:

1. The Director, Health Services
2. The Director, Family Welfare & Preventive Medicine
3. The Joint Secretary, Finance, Finance Deptt.
4. The Director, School Education Deptt.
5. The Commissioner, Labour Department
6. The President, Indian Medical Association Tripura State Branch
7. The State Liaison officer, NSS, O/o Directorate of Sports & Youth Affairs
8. The State Youth Co-ordinator, NYK
9. President, All Tripura Government Doctor's Association
10. The Registrar, Cooperative Societies for information.

Copy also forwarded to:-

1. PS to Hon'ble Minister, Health & FW for information to the Hon'ble Minister.
2. PS to the Secretary, Finance for information to the Secretary, Finance
3. PS to Secretary, Health for information to the Secretary, Health
4. All Divisional Head of TSACS for information and taking necessary actions.
5. DPO, DAPCU, Kailashahar, Unokoti, Tripura, for information.
6. P.A to Project Director, TSACS.


Under Secretary (H&FW)
Government of Tripura



P-100

Government of Tripura
Health & Family Welfare Department
Agartala, Tripura (West)

No.F.3(2-7)/Estt/GB/TSACS/2004/Sub-1/15250-299 February 21, 2015

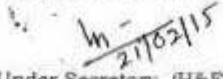
Notification

The Governor is pleased to reconstitute the General Body of **Tripura State AIDS Control Society**, Health & Family Welfare Department, Government of Tripura with the following members, dignitaries and officers in order to prevent and control HIV/AIDS in the State and for further strengthening of the General Body Tripura State AIDS Control Society.

1	The Hon'ble Minister, (H & F.W.), Govt. of Tripura	Chairperson
2	Secretary, Health & FW, Government of Tripura	Co - Chairperson
3	Shri Shankar Prasad Datta, Hon'ble Member of Parliament, Lok Sabha (Tripura West Parliamentary Constituency)	Member
4-11	Hon'ble Executive Member (Health), TTAADC	Member
12	Hon'ble Savadhipati, West/South/North/Dhalai/ Khowai/ Unokoti/Gomati/Shepahijala Zilla Parishad	Member
13	Hon'ble Mayor, Agartala Municipal Corporation	Member
14	Sri Monoranjan Debbarma, Hon'ble Member of Legislative Assembly (11 Mandai Bazar Constituency)	Member
15	Sri Pranjit Singha Roy Hon'ble Member of Legislative Assembly(31 Radha Kishore Pur Constituency)	Member
16	Smt. Tunubala Malakar Hon'ble Member of Legislative Assembly(51 Fatikroy Constituency)	Member
17	Chairperson, Women Commission, Tripura	Member
18	Smt. Phulan Bhattacharjee, Councilor, Ward - 13, AMC, Krishnanagar, Agartala (Social Worker)	Member
19	Smt. Beauty Sarkar, Jambura, Khowai (Social Worker)	Member
20	Representative of the Finance Department, Government of Tripura to be nominated by it.	Member
21	Representative of the Education Department, Government of Tripura to be nominated by it.	Member
22	Representative of the Labour Department, Government of Tripura to be nominated by it.	Member
23	Director of Health Services, Government of Tripura	Member
24	Director of Family Welfare & PM, Government of Tripura	Member
25	Director, Social Welfare & Social Education, Government of Tripura	Member
26	DIG, Police (Training) / Representative	Member
27	Project Director cum Member Secretary, TSACS	Member Secretary
28	President, IMA	Member
29	President, ATGDA	Member
30	State Coordinator, NSS	Member
31	State Coordinator, NYK	Member

1. Notwithstanding anything contained in sub rule (2) of this rule, when a person becomes a member of the General Body by reason of the office or appointment he holds, his membership to the General Body shall cease to hold that office or appointment.
2. Unless their membership of the General Body is previously terminated as provided in sub rule (1) and (3), the tenure of non official members shall be for two years from the date of their nomination to the General Body. Such members after their two years tenure may be re-nominated for another term if otherwise found eligible.

3. All members of the General Body shall cease to be members if they resign, become of unsound of mind, become insolvent or be convicted of a criminal offence involving moral turpitude or removal from the post by virtue of which he was holding the membership.
4. Resignation of membership shall be tendered to the General Body in person or to its Member Secretary and shall not take effect until it is accepted by the General Body and communicated by the Member Secretary.
5. Any vacancy in the membership of the General Body caused by death or any of the reasons mentioned in these sub rules shall be filled in the same manner as provided in Rule 6.3.
6. The General Body will be held at least once a year.

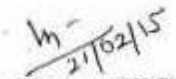

 Under Secretary (H&FW)
 to the Government of Tripura

To

1. Sri Sankar Prasad Datta, Honorable Member of Parliament, West Tripura Constituency for kind information
2. Dr. Prafullajit Sinha, Mayor, Agartala Municipal Corporation for kind information.
3. Executive Member (Health), TTAADC for kind information
4. Zilla Savadhipati, West/South/North/Dhalai/Khowai/Unokoti/Gomati/Shepahijala for kind information
5. Chairperson, Women Commission for kind information
6. Smt. Tunubala Malakar, MLA for kind information
7. Sri Monoranjan Debbarma, MLA for kind information
8. Sri Pranjit Singha Roy, MLA for kind information
9. Smti Phulan Bhattacharjee, Counselor, AMC for kind information
10. Smt. Beauty Sarkar, Ex. Chairperson, Khowai Panchayat Samity for kind information
11. Additional Secretary, Finance for kind information
12. Director of Health Services for kind information
13. Director of Family Welfare & PM for kind information
14. Director, School Education for kind information
15. Director, Social Welfare for kind information
16. DIG, Police (Training) / Representative for kind information
17. Joint Labour Commissioner for kind information
18. President, IMA for kind information
19. President, ATGDA for kind information
20. State Co-ordinator / Liaison Officer, NSS for kind information
21. State / Zonal Coordinator, NYK for kind information

Copy also forwarded to:-

1. PS to Hon'ble Minister, Health & Family Welfare, Government of Tripura for kind appraisal.
2. PS to Secretary, Health, Government of Tripura & Co Chairperson, TSACS for kind appraisal
3. The Registrar, Cooperative Societies for information.
4. All Divisional Head of TSACS for information and taking necessary actions.
5. DPO, DAPCU, Kailashahor, Unokoti, Tripura, for information.
6. Assistant Director (Finance), TSACS for information.
7. P.A to Project Director, TSACS


 Under Secretary (H&FW)
 to the Government of Tripura

Nc F 21(5)-RTI-AC/31WPM/2018
GOVERNMENT OF TRIPURA
DIRECTORATE OF FAMILY WELFARE & P.M.

Dated, Agartala, the 10/03/ 2014.

ORDER

In pursuance of section 5(1) and 5(2) of the Right to Information Act, 2005, Dr. Ashoke Roy, PD (AIDS), is hereby declared as the State Public Information Officer (SPIO) in respect of the office of the Tripura State Aids Control Society, Agartala, West Tripura w.e.f. the first day of 29 February 2014 in addition to his normal duties.

2. This is issued in modification of this Directorate order No. F. 2(5)-RTI-AC/F.W.783/2005 dated 22-05-2012.


10/3/14

(PUBLIC AUTHORITY)
Under RTI ACT 2005
Director of Family Welfare & P.M.
Government of Tripura, Agartala.

Copy forwarded for information to necessary officials -

1. Dr. Ashoke Roy, PD (AIDS), Tripura State Aids Control Society, Agartala.
2. The Officer in charge, National Information Center (NIC), Agartala.
3. The Principal Secretary, GA (AR) Department, Govt. of Tripura, Agartala.
4. The Principal Secretary, ICAT Department, Govt. of Tripura, Agartala.
5. The Secretary, Tripura Information Commission, P.N. Complex, Gurdahasti, Agartala.
6. The Secretary (Health), Govt. of Tripura, Agartala.
7. The Director of Health Services, Govt. of Tripura, Agartala.


10/3/14

(PUBLIC AUTHORITY)
Under RTI ACT 2005
Director of Family Welfare & P.M.
Government of Tripura, Agartala.

Tripura State AIDs Control Society

INCUMBENCY BOARD

Sl no	Name of the Project Director	From	Upto
1	Dr. Binoy Bhusan Bhowmik	28-04-1999	31-01-2000
2	Dr. Kushanka Debbarma	04-01-2000	01-01-2001
3	Dr. Jogesh Das	31-03-2001	03-11-2003
4	Dr. Tapan Kumar Das	04-11-2003	29-04-2006
5	Dr. Keshab Chakraborty	29-04-2006	02-05-2012
6	Dr. Tapan Kumar Das	02-05-2012	21-12-2013
7	Dr. Sambhu Nath Choudhuri	21-12-2013	12-02-2014
8	Dr. Ashoke Roy	12-02-2012	Till date

**RTI Cell in
Tripura State AIDs Control Society**

Sl no	Name & Designation	Name & Designation under RTI
1	Dr. K.L.Bhowmik, Director of Family Welfare & PM, Government of Tripura ,P.N. Complex, Gurkhabasti, Agartala, Tripura west,Pin-799006 Tel-0381-2326602(o),Tele fex-0381-2326602	First Appellate
2	Dr. Ashoke Roy Project Director, Tripura State AIDs Control Society, Akhaura Road, opp to IGM Hospital, Agartala,Tripura West,Pin-799001, -0381-2321614(o), Telefex-0381-2321614	State Public Information Officer(SPIO)
3	Shri Sanjit Lal Podder, Assistant Director(Finance), Trip ura State AIDs Control Society,Akhaura Road, opp to IGM Hospital, Agartala,Tripura West,Pin-799001, -0381-2321614(o),Telefex-0381-2321614	State Assistant Public Information Officer(SPIO)

Tripura State AIDS Control Society (Hq. Officials)

Sl.	Contact Person	Designation	E - mail id
1	Dr.Ashoke Roy	Project Director	sacstripura2008@gmail.com
2	Dr. S.N Choudhuri	Assistant Project Director	tsacs_sambhu@yahoo.in
3	Mr.Ashok Ch.Dhar	Assistant Director, Voluntary Blood Donation (VBD) & Campaign	tsacs_ashok@yahoo.in
4	Mr.Rabendra Sen	Assistant Director, Targeted Intervention (TI) Project, OST and NGO related	tsacs_rabendra@yahoo.in
5	Mr.Subhrajit Bhattacharjee	Assistant Director Information, Education & Communication related	tsacs_subhrajit@yahoo.in
6	Mr.Sanjit lal Podder	Assistant Director Finance, Audit, RTI related	tsacs_sanjit@yahoo.in
7	Mr.Uttam Debnath	Administrative Officer Establishment & HR related	tsacs_uttam@yahoo.in
8	Mr.Bipul Bhowmik	Assistant Director Mainstreaming of HIV/ AIDS related	tsacs_bipul@yahoo.in
9	Mr.Jayanta Debnath	Assistant Director Laboratory Services related	tsacs_joyanta@yahoo.in
10	Mr.Biswajit Ch.Das	Assistant Director Care , Support & Treatment of PLHIV & PLHA	tsacs_biswajit@yahoo.in
11	Jahangir Hossain	Assistant Director Documentation, Publicity & Condom promotion related	tsacs_jahangir@yahoo.in
12	Mr.Saurab Sarkar	Assistant Director Youth Affairs related	tsacs_sourab@yahoo.in
13	Mr.Chandan Chakraborty	Assistant Director Store related	tsacs_chandan@yahoo.in
14	Mr.Alok Kr. Roy	Assistant Director Basic Services, ICTC, STD, TV- HIV, PPTCT related	tsacs_alok@yahoo.in
15	Ms. Srabani Datta (Chakraborty)	Assistant Director Monitoring & Evaluation, Statistics, Generation of all reports and reporting, etc. related	tsacs_srabani@yahoo.in

Service Centres

List of ICTCs		
Sl. No.	<i>Name of the Hospital</i>	District
1	Dhalai District Hospital	Dhalai
2	Amarpur SDH	Gomoti
3	Khowai SDH	Khowai
4	Longtaraivalley SDH	Dhalai
5	Gandacherra SDH	Dhalai
6	Sabroom SDH	South
7	AGMC & GBP	West
8	Dharmanagar SDH	North
9	IGM Hospital	West
10	Bishalghar SDH	Sipahijala
11	Teliamura CHC	Khowai
12	Melaghar SDH	Sipahijala
13	Gomoti District Hospital	Gomoti
14	Kumarghat Rural Hospital	Unokoti
15	RGM Hospital	Unokoti
16	Panisagar ICTC	North
17	Belonia ICTC	South
18	Kanchanpur SDH	North
19	BSM Hospital	Dhalai
20	District Hospital South	South
21	Bishramganj PHC	Sipahijala
22	Jirania CHC	West
	Mobile ICTC Van	Throughout the State
	STD Centre	District
1	STD Clinic,Gandacherra	Dhalai
2	STD Clinic,IGM	West
3	STD Clinic,Melaghar	Sipahijala
4	Teliamura RH	Khowai
5	AGMC & GBPH	West
6	Bishalgghar SDH	Sipahijala
7	Sabroom SDH	South

8	RGM Hospital	Unokoti
9	Dharmanagar SDH	North
10	Gomoti District Hospital	Gomoti
11	Kulai Dist.Hospital	Dhalai
12	Amarpur SDH	Gomoti
13	Kanchanpur SDH	North
14	Khowai SDH	Khowai
15	BSM Hospital	Dhalai
16	LTV SDH	Dhalai
17	Belonia SDH	South
18	District Hospital South	South
	LAC/FIARTC	District
1	RGM Hospital (LAC)	Unokoti
2	Dharmanagar SDH (FIARTC)	North
3	Gomoti District Hospital (LAC)	Gomoti
4	Dhalai District Hospital (FIARTC)	Dhalai
5	Sabroom SDH (LAC)	South

Sl no	Name of the ART Plus Centre	District
1	AGMC&GBP Hospital	West

Sl no	Name of the OST Centre	District
1	Unokati District Hospital	Unokati
2	Jampui PHC	North
3	Kumarghat CHC	Unakoti

NACO Supported Blood Banks

Sl. No	Name of the Blood Bank	District
1	AGMC&GBP Hospital	West
2	IGM Hospital	West
3	Gomati District Hospital	Gomati
4	BSM Hospital	Dhalai
5	RGM Hospital	Unokati
6	District Hospital,Dharmanagar	North

Newly Commissioned Blood Banks (Support from NACO is awaited)

Sl. No	Name of the Blood Bank	District
1	Khowai District Hospital	Khowai
2	Bishalgarh SD Hospital	Sepahijala
3	Belonia SD Hospital	South

PPP Model Blood Bank

1. Tripura Medical College, Hapania
2. ILS Hospital, Agartala

Prevention of parent to child Transmission of HIV/AIDS(PPTCT)

1. AGMC&GBP Hospital, Agartala

PPP ICTC

1. Tripura Medical College, Hapania
2. ILS Hospital, Agartala

Proceedings of the Executive Committee Meeting of Tripura State AIDS Control Society held on 23rd April, 2016 at 10.30 AM in Conference Hall-No.3 of Civil Secretariat, Agartala under the Chairmanship of Shri M. Nagaraju, Principal Secretary (H&FW), Government of Tripura and Co-Chairman, TSACS.

List of Participant is at Annexure -A

Principal Secretary (H&FW), Government of Tripura Co- Chairman, TSACS welcomed all the participants and requested Project Director, Tripura State AIDS Control Society to initiate the discussion.

The Project Director, TSACS briefed the house about the action taken on the decisions of the last Executive Body of Tripura State AIDS Control Society.

The Project Director, Tripura State AIDS Control Society briefed the house on the physical & financial performances of the Society through a power-point presentation with some more epidemiological findings. Different proposals have been placed before the members of the Executive Committee of Tripura State AIDS Control Society for scrutiny and necessary consideration.

After a detailed discussion, the following decisions have been taken against each proposal as shown below :

1		2				3			
Proposal placed for consideration/ ratification before the Executive Committee, TSACS		Decision taken							
A. NACO Funding during 2015 - 16 and 2016 - 17:									
Fund Utilization Status 2015 - 16:						Principal Secretary, H&FW expressed his satisfaction over 97.21% of expenditure against the allocation.			
Sl.	Name of Funding Agency	Fund allocation approved as revised by TSACS.	Fund allocation approved by NACO (80% pegged to AAP-2014-15 for Rs. 957.49 L).	Fund released by NACO during F.Y.2015-16	Status of fund utilization during 2015-16				
1	2	3	4	5	6				
1	GFATM RCC-II	119.45	93.41	81.86	116.91	He congratulated the whole team of State AIDS Control Society for this achievement.			
2	GFATM RCC-IV	46.27	36.14	31.71	37.99				
3	GFATM RD-VII	54.66	47.60	30.71	52.00				
4	NDBS	357.30	335.53	285.88	303.34				
5	TI Pool Fund	259.39	253.30	162.59	234.46				
	TOTAL	837.07	765.99 i.e. 766.00	592.72	744.70				
2 Fund Flow Statement as on 31st March, 2016: (Rs. in lakh)									
Funding Agency	Op. balance cash/bank as on 01.04.2015	Op. balance of advances as on 01.04.2015	Total Op. balance as on 01.04.2015	Fund received from NACO (1 st , 2 nd , 3 rd and 4 th)	Loan taken from SH & FW Society	Bank Intt & refund against advances	Total fund available including op. balance	Fund utilized during the FY 2015-16	Cash/Bank balance as on 31.03.2016
1	2	3	4=(2+3)	5	6	7	8=(2+5+6+7)	9	10=(8-9)
GF-II	14.04	1.13		61.80	63.00	0.87	159.77	116.91	24.24
GF-IV	22.39	0.00	22.39	31.71	0.75	0.68	55.53	37.99	10.01

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GP-VII	21.13	0.00	21.13	30.71	20.14	0.65	72.64	52.00	15.29
NS-BS	73.62	0.62	76.34	285.85	116.11	7.84	485.42	303.34	242.72
TI Pool Fund	92.17	0.00	92.17	162.59	100.00	3.41	358.17	234.46	95.20
TOTAL	225.35	1.75	227.10	593.72	300.00	13.46	1131.83	744.70	387.52

Rs. 300.0 Lakhs, as taken loan, has been withdrawn from NACO account to Non- NACO account, leaving an unspent balance of RS. 87.52 Lakhs for closing the accounts of 2015 - 16. May be ratified.

3 **NACO allocation and AAP of TSACS for the FY 2016 - 17 :**

S. No.	Component/Sub Component	NACO Alotment for 2016-17	Proposed draft AAP-2016-17 of the existing activities			New proposed activities during 2016-17	Total	Gap between allocation & salary
			Programme Cost	Salary Cost	Total			
1	2	3	4	5	6	7	8	9 = 8-5
1	DNS Fund							
	a. STI	38.99	22.16	33.92	56.08	17.14	73.22	
	b. RTS	37.31	32.09	38.98	71.07	17.50	88.578	-1.67
	c. IS	4.45	2.31	2.14	4.45	4	8.45	
	d. IEC	68	68	0	68	35.13	123.13	
	e. Institutional strengthening	68.32	61.14	112.12	173.26	0	173.26	-43.8
	f. SIMU	6.45	7.99	0	7.99	0	7.99	
	Sub Total-1	222.81	193.69	187.15	380.83	93.74	474.628	
2	GFATM RCC-II							
	a. ICTC	93.2	36.61	99.81	136.42	25.02	161.44	-6.61
3	GFATM RCC-IV							
	a. CST	35.45	9.1	39.7	48.80	3.917	52.717	-4.25
	Sub Total (1+2+3)	351.46	239.4	326.67	566.07	122.715	688.785	
4		251.46	24.79	326.67				
4	% against allocation		7%	93%				
5	GFATM R4-VII							
	a. LWS	54.26	12.07	41.57	54.24	14.94	69.15	
6	TI Pool Fund							
	a. TI NOC/OST	275.2	69.91	203.39	273.3	47.01	320.3	
	Grand Total (4+5+6)	680.92	321.98	571.62	893.61	184.685	1078.27	
		680.92	109.3	571.62				

1. Rs. 24.79 Lakhs is only available for 'programme purpose' for all activities except TI, OST & LWS.
2. Keeping in mind the component wise requirement for salary, component wise re/allocation needs to be done.

Principal Secretary, Health will write a DO Letter to Secretary, Ministry of Health & FW, Govt of India, regarding the financial status of the current financial year and would request to increase the budgetary allocation.

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	<p>3. Draft Annual Action Plan for Rs. 1078.27 Lakhs for the year 2016 - 17 (<i>Existing activities including salary with annual raise for Rs. 893.61 Lakhs under column 6 and new proposed activities for Rs. 184.66 Lakhs under column 7</i>) has already been shared with NACO, as per direction, which may be approved.</p> <p>4. A DO letter from Pr. Secretary, H&FW may be sent to AS & DG, NACO, Government of India.</p>	
4	<p>An amount of Rs. 150.0 Lakhs, out of Rs. 300.00 Lakhs of loaned amount, may be debited from the Non - NACO account and credited to the NDBS account, if required due to non-receipt of fund from NACO by April 2016, for continuing activities, eg. making payments for salary, etc.</p>	<p>An amount of Rs. 150.0 Lakhs, out of Rs. 300.00 Lakhs of loaned amount, may be debited from the Non - NACO account and credited to the NACO accounts, if required, due to non-receipt of fund from NACO by April 2016, for continuing activities, eg. making payments for salary, etc.</p>
B Basic Services Section		
1	<p>First instalment @ Rs. 15,000/- (fifteen thousand) may be released to all the 18 (Eighteen) Nos. STD Clinics and one STD State Reference Centre as recurring cost for smooth running the establishments. Proposal may be approved, subject to availability of fund.</p>	
2	<p>First instalment @ Rs. 25,000/- (Twenty five Thousand) may be released to all the 22 (Twenty Two) nos. Stand Alone ICTCs in the State as recurring cost for smooth functioning of the ICTC programme. Proposal may be approved, subject to availability of fund.</p>	
3	<p>TOT (Training of Trainer) have been completed by NACO. Two faculties from AGMC participated from our State. Induction training for newly recruited ICTC counselors and refresher training for existing ICTC counselors is urgently required. Now training may be conducted at an urgent basis. Proposal may be approved, subject to availability of fund.</p>	
4	<p>Three days training for all Stand Alone ICTC counsellors and Laboratory Technicians on Laboratory Management System and EID (Early Infant Diagnosis) may be required urgently. Proposal may be approved, subject to availability of fund.</p>	
5	<p>As a part of on-going convergence process and to continue the services of HIV screening of all Pregnant women, Medical Superintendants, SDMOs and MOI/Cs of PHCs/CHCs may be authorized by MD, NHM, to procure Whole Blood Finger Prick (WFBP) Test Kits from the RKS fund, if required. The approved rate is available with TSACS.</p>	<p>As a part of on-going convergence process and to continue the services of HIV screening of all Pregnant women, Medical Superintendants, SDMOs and MOI/Cs of PHCs/CHCs may be authorized by MD, NHM, to procure Whole Blood Finger Prick (WFBP) Test Kits. Requisition may be sent to Mission Directorate for necessary procurement.</p>

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6	<p>Considering the skewed fund allocation, a communication may be made by Mission Director, National Health Mission permitting to use fund of 'Rogi Kalyan Samiti' for maintaining the services of Integrated Counselling & Testing Centres (ICTCs) and STD clinics by procuring consumables, Test Kits and other recurring expenditures, to all concerned, eg. Chief Medical Officers, Medical Superintendants, SDMOs and MOI/Cs of PHCs/CHCs.</p>	<p>Director Health and Family Welfare, Govt. Of Tripura and MD NHM should take proactive role in HIV screening of 100% pregnant women during antenatal checkups.</p> <p>MD, NHM also to ensure 100% uploading of monthly performance data in SIMS web portal by HMIS Assistants.</p>
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C. NGO Section

1	Sl.	Name of the TI	Budget 2016-17 (in Lakhs)	
	1	Village Development Team	17.17	
	2	Hambai Club	17.14	
	3	Bigan O Sanskrit Mancha	20.12	
	4	Bigan O Sanskrit Mancha(Sentir Bazar)	16.8	
	5	Dishari	17.84	
	6	VSDO	14.92	
	7	Singha Dip	17.15	
	8	Prabaha Dhalai	17.14	
			138.28	
	9	Teresa Social Welfare Organisation	14.8	
			14.8	
	10	Nari Kalyan Samity	14.33	
	11	Organization For Rural Survival	13.93	
	12	Prabaha Dhalai	13.93	
			42.19	
	13	St. Vincent Welfare Society	16.09	
	14	Socio Economic Welfare Society	17.50	
			33.59	
		TOTAL	228.86	

AA & ES for Rs. 231.34 Lakhs has been obtained from competent authority with permission to release the fund quarterly/half yearly, subject to availability of fund. Ratified.

2	<p>AA & ES for Rs. 33.12 Lakhs for salary (Rs. 31.21 Lakhs) and operational cost (Rs. 1.91 Lakhs) may be accorded. Operational cost of Rs. 1.91 Lakhs may be placed as advance to OST Centres, subject to availability of fund.</p>	<p>AA & ES for Rs. 33.12 Lakhs for salary (Rs. 31.21 Lakhs) and operational cost (Rs. 1.91 Lakhs) is accorded. Operational cost of Rs. 1.91 Lakhs may be placed as advance to OST Centres, subject to availability of fund.</p>
3	<p>AA & ES for Rs. 54.242 Lakhs for 2 (Two) Link Workers' Scheme in West and North may be accorded. Rs. 27.121 Lakhs @ Rs. 13.5605 Lakhs for each LWS may be released in advance for the period April - September 2016, subject to availability of fund.</p>	<p>AA & ES for Rs. 54.242 Lakhs for 2 (Two) Link Workers' Scheme in West and North may be accorded. Rs. 27.121 Lakhs @ Rs. 13.5605 Lakhs for each LWS may be released in advance for the period April - September 2016, subject to availability of fund.</p>

D. Blood Transfusion Services:

1	<p>For administrative approval of Rs. 8,73,105/- Rs. 2,73,150/- for Salary of 3 driver and 3 attendant and also for P. oil and contingency for 3 nos. of Blood Transportation Van for 1 quarter, Rs. 5,99,955/- for organizing VBD Camp, observation of blood donation camp, development of IEC material, donor refreshment and salary of staff) to place to Tripura State Blood Transfusion council (TSBTC) as advance to carry out the above</p>	
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	activities for 1 st quarter of 2016 - 17.																
2	<p>A memorandum was issued vide No. F.3 (5-6) / AMC/TSACS/2004/1604-1624 dated- 3rd June, 2013 stating "Annual Maintenance Contract (AMC) and repair of Blood Bank equipment / instruments of all Blood Banks / Blood Storage Centre provided by NACO / TSACS will be made by concerned MOI/c Blood Bank / SDMOs/ Medical Superintendent. They will in turn take up the issue with the Project Director, Tripura State AIDS Control Society for payment"</p> <p>But last 2 years NACO has allocated only Rs. 40,000/- for AMC & Calibration of equipments / instruments for each Blood Bank, but in practice allocated amount is not sufficient to carry out the AMC/ CMC / Calibration of Equipments & Instruments for each Blood Bank.</p> <p>Therefore it is proposed: Necessary budgetary provision for making payment of AMC & Calibration of all the Equipment / Instruments of all the Blood Banks & Blood Storage Centres may be made by the Directorate of Health Services, Government of Tripura.</p>	Henceforth, all payment of AMC & Calibration of all the Equipment / Instruments of all the Blood Banks & Blood Storage Centres will be made by the Directorate of Health Services, Government of Tripura.															
E. Finance & Administration																	
1	Necessary proactive information of Tripura SACS under RTI Act-2005 may be uploaded in website of DFWM/Tripura SACS as per available website of DFWM and Tripura SACS.	Approved (Action: APD, TSACS)															
2	Contract of AS Security Pvt. Services for engaging three security guards @ Rs. 5,685/- and one Supervisor @ Rs.6,685/- for second term with existing terms & conditions may be approved for the period 1 st July 2016 to 30 th June 2017.	Approved															
3	Annual raise for all contractual employees of Tripura State AIDS Control Society may be implemented w.e.f. 1st April 2016, as per applicability, as per State's approved rate of 5%, subject to availability of fund.	To be placed on a later date after finalization of AAP 2016 - 17.															
4	<p>Leaves of all employees under contract with TSACS: There is a need of streamlining the leave rules for the contractual staff of TSACS and an issuance of circular is required for bringing uniformity throughout the State, in superseding all earlier related orders.</p> <p>If approved, a circular may be issued in superseding all earlier related notification/memorandum, with the followings:</p> <table border="1"> <thead> <tr> <th>SL</th> <th>Type of Leaves</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>12 (Twelve) days Casual leave in a calendar year</td> <td>Should be for the contracted period @ One day/contracted month, Leave can be enjoyed only after crediting of the same, maximum up to 8 (Eight) days at a stretch. Cannot be clubbed with any other leave. No advance leave is permissible.</td> </tr> <tr> <td>2</td> <td>Sick Leave for 10 (Ten) days per year</td> <td>Leave not enjoyed may be carried forward for next 12 (Twelve) months of contract period.</td> </tr> <tr> <td>3</td> <td>Restricted Leave for 4 (Four) days during 12 (Twelve) months of contract</td> <td>As it is</td> </tr> <tr> <td>4</td> <td>Compensatory Leave for working during Durga Puja</td> <td>In addition, the contractual staff under TSACS, attached with different Blood Banks will enjoy</td> </tr> </tbody> </table>	SL	Type of Leaves	Remarks	1	12 (Twelve) days Casual leave in a calendar year	Should be for the contracted period @ One day/contracted month, Leave can be enjoyed only after crediting of the same, maximum up to 8 (Eight) days at a stretch. Cannot be clubbed with any other leave. No advance leave is permissible.	2	Sick Leave for 10 (Ten) days per year	Leave not enjoyed may be carried forward for next 12 (Twelve) months of contract period.	3	Restricted Leave for 4 (Four) days during 12 (Twelve) months of contract	As it is	4	Compensatory Leave for working during Durga Puja	In addition, the contractual staff under TSACS, attached with different Blood Banks will enjoy	<p>All, as proposed in the Table, are approved except for sl. 5.</p> <p>Annual & commuted leave of existing employee, accrued till 31st March 2016, as available on record, may be claimed without hampering the day to day activities.</p> <p>A circular to this effect may be issued.</p> <p>(Action: PD - TSACS)</p>
SL	Type of Leaves	Remarks															
1	12 (Twelve) days Casual leave in a calendar year	Should be for the contracted period @ One day/contracted month, Leave can be enjoyed only after crediting of the same, maximum up to 8 (Eight) days at a stretch. Cannot be clubbed with any other leave. No advance leave is permissible.															
2	Sick Leave for 10 (Ten) days per year	Leave not enjoyed may be carried forward for next 12 (Twelve) months of contract period.															
3	Restricted Leave for 4 (Four) days during 12 (Twelve) months of contract	As it is															
4	Compensatory Leave for working during Durga Puja	In addition, the contractual staff under TSACS, attached with different Blood Banks will enjoy															

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	Festival @ One working day/working on one holiday	Compensatory Leave @ One working day/working on one holiday, including Sunday.
5	30 (Thirty) days annual leave @ 2 ½ days/ contracted month. As per NACO guidelines, there is no leave to be accrued or no provision of encashment.	Leave not enjoyed may be carried forward for next 12 (Twelve) months of contract period as there is no encashment of leave. Leave during last quarter of the financial year may not be considered except in emergency conditions. Matter may be further examined in view of a memorandum of SH&FWS, duly signed by Deputy Secretary (H&FW) with the members of EC, TSACS.
6	Maternity Leave for 84 (Eighty Four) days with full pay	As per NACO norms
7	No Paternity Leave is admissible	As per NACO norms


**** Leave may not be claimed as a 'Matter of Right'.**

F. Care, Support & Treatment:		
1	<p>A proposal was sent to Directorate of Health Services for necessary fund provisioning for commissioning of Early Infant Diagnosis (EID) facility in the Microbiology Department of AGMC & GBP Hospital, Agartala but could not be located during 2015 - 16.</p> <p>Necessary fund provision may be made under appropriate head so that Early Infant Diagnosis (EID) facility may be started in this financial year i.e 2016-17 in the Microbiology Department of AGMC & GBP Hospital, Agartala.</p>	<p>Dr. Tapan Majumder, Associate Professor, Microbiology deptt, AGMC & GBPH may submit a requirement to Medical Superintendent, GBPH for necessary procurement. Director, Health Services may facilitate the implementation.</p>
2	<p>For estimation of Hemoglobin 3 nos. of haemoglobin analyzer machine @ Rs. 30,266.25/- along with approximately 7500 nos. of microcuvettes @ Rs. 23.62/- is required for which financial involvement will be Rs. 267948.75 and to be used in 3 nos. of centres viz- ART Plus centre, AGMC & GBP Hospital, Agartala, FI-ART Centre District Hospital North (Dharmanagar) & FI-ART Centre Kulai district Hospital. It is a long standing demand of the Positive Network Group.</p>	<p>Approved/May be procured, subject to availability of fund.</p>
3	<p>For procurement of 2 (Two) nos. of desktop computer with printer to be used for 2 nos. of newly established FI-ART Centres specially to implementation of Inventory Management System (IMS) in all the ART centres - an administrative approval and expenditure sanction of an amount of Rs. 1,00,000/- may be accorded, subject to availability of fund.</p>	
4	<p>For administrative approval of Rs. 2,02,500/- Rs. 25,000/- for Universal Work Precaution, Rs. 62,500/- for Operational Cost of ART Centre, Rs. 30,000/- for operational cost of 2 nos. FI-ART Centre, Rs. 15,000/- for CD4 Contingency, Rs. 30,000/- being TA/DA Operational Cost Stationary etc. for for 3 nos. of Link- ART Centres and approximately an amount of Rs. 40,000/- for Procurement of O.I Medicine for 2 nos. of newly established FI-ART Centre] to carry out the activity for upcoming three (3) month.</p>	

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	Fund, as and when required, will be released by Project Director, subject to availability of fund.	
G. Laboratory Services:		
1	An amount of Rs. 50,000/- being contingency and consumable may be placed to State Referral Laboratory (SRL) for upcoming 6 month, subject to availability of fund.	
H. Miscellaneous:		
1	One District Prevention & Control Unit (DAPCU) is located at Kailashahar and functioning for undivided North district since 2008 - 09. At present the disease is prevalent in North district and new activities, like, 'Project Sunrise' is going to be implemented in North district for Injecting Drug Users (IDUs). The office is manned by 5 (Five) staff, one from West Tripura, One from Dharmanagar and 3 (Three) are from Kailashahar, Unakoti. Going by the new interventions, disease prevalence and for better monitoring and hand holding support, the office needs to be relocated to Dharmanagar, North district, subject to availability of fund. For consideration.	
2	One of the Casual Worker, Shri Bipul Das, is remaining present only 31(Thirty One) days out of total 56 (Fifty Six) working days during 01 st February 2016 to 15 th April 2016, ie, his absenteeism is around 45%, disrupting the official activities. Proposal is initiated for replacing Shri Das.	Approved
3	A Committee under the Chairmanship of Director, FW&PM along with Dr. Sujit Chakma, MS - SH&FWS, Dr. Pranab Chatterjee, Joint- Director, DFW&PM, PD - TSACS and 3 - 4 contractual employees of TSACS may be formed. <ul style="list-style-type: none"> i. The Committee will examine and identify the functions of TSACS employees and the requirement in reality. This report may be used if NACO ever circulates any order to reduce number of staffs from the Society. ii. The programme should be given priority and the services by the peripheral units need to be maintained. iii. The committee should explore the list of activities, which can be funded by Directorate of Health Services, Directorate of FW&PM and Mission Directorate under convergence. 	
II. Followings are being placed for ratifications:		
	All the proposals, placed for ratification, are ratified.	

The meeting ended with thanks to the chair.


(M. Nagaraju)
Principal Secretary (H & FW)
& Co -Chairman, TSACS
Government of Tripura

April 29th 2016.

Copy for information and necessary action please to:

1. The Director Health Services
2. The Director, Family Welfare & Preventive Medicine
3. The Director, Medical Education
4. The Mission Director, NHM
5. The Director, School Education Department
6. The Joint Secretary, Finance, Finance Department
7. The Commissioner, Labour Department
8. The President, Indian Medical Association Tripura State Branch
9. The President, ATGDA
10. The Director, TSBTC
11. The State NSS Officer, Directorate of Sports & Youth Affairs
12. The Zonal Director, NYKS, Tripura

Copy also forwarded for kind appraisal of:-


1. PS to Minister, Health & Family Welfare
2. PS to Principal Secretary, Health
3. P.A to Project Director, TSACS.


29/4/16
Project Director
Tripura State AIDS Control Society

Annexure - A.
April 29th 2016.

List of participating officials/members in the Executive Committee Meeting of Tripura State AIDS Control Society, held on 23rd April 2016 at 10.30 AM in Conference Hall-No.3 of Civil Secretariat, Agartala under the Chairmanship of Shri M. Nagaraju, Principal Secretary (H&FW), Government of Tripura and Co- Chairman, TSACS.

Sl.	Name & Designations
1.	Shri. M. Nagaraju, Principal Secretary, Health, Govt. of Tripura
2.	Dr. J. K. Dev Varma, Director of Health Services
3.	Dr. Basudeb Bhattacharjee, Director Medical Education
4.	Dr. N. Darlong, Addl. Director of Family Welfare & PM
5.	Mr. P. K. Goel, Director, School Education
6.	Sri N. Darlong, Representative, Finance
7.	Mission Director, NHM
8.	Dr. Pradip Bhowmik, President, IMA
9.	Dr. Prabal Majumder, President, ATGDA
10.	Mr. B. Paul, Joint Labour Commissioner
11.	Dr. Ashoke Roy, Project Director, TSACS
12.	Representative, Zonal Director, NYKS, Tripura
13.	Dr. S N Choudhuri, APD, TSACS
14.	Mr. Babendra Sen, AO, TI, TSACS
15.	Mr. Uttam Debnath, Administrative Officer, TSACS
16.	Mr. Sanjit Lal Poddar, AD, Finance, TSACS
17.	Mr. Subrajit Bhattacharjee, AD, IEC, TSACS
18.	Mr. Alok Kr Roy, AD, ICTC, TSACS
19.	Ms. Sabaani Datta (Chakraborty), AD, M&E, TSACS
20.	Mr. Biswajit Ch Dax, AD, CST, TSACS
21.	Mr. Samir Banik, Secretary, TSNP*


29/4/16
Project Director
Tripura State AIDS Control Society

Proceeding of the 14th General Body meeting of Tripura State AIDS Control Society held on 21st November 2015 at 11-00 a.m. in the Conference Hall No-III of Civil Secretariat, Agartala under the Chairmanship of Hon'ble Minister, Health & Family Welfare, Government of Tripura. (Chairperson, Tripura State AIDS Control Society):

The following Members / Dignitaries / Officers were present in the meeting:

1. Shri Badal Choudhury, Hon'ble Minister, Health & Family Welfare, Government of Tripura. (Chairperson, Tripura State AIDS Control Society).
2. Mr. M. Nagaraju, Secretary, Health & FW, (Co-Chairperson, TSACS).
3. Hon'able Zilla Shabbadhipati, West.
4. Hon'able Zilla Shabbadhipati, Shepahljala.
5. Hon'able Zilla Shabbadhipati, South
6. Mr. Ashish Ranjan Das, Secretary to Hon'able Zilla Shabbadhipati, Khowai
7. Smt. Purnima Roy, Chairperson, Women Commission, Tripura
8. Smt. Pulan Bhattacharjee, Counselor, Ward No-13 AMC,
9. Dr. Karu Lal Bhowmik, Director, FW & PM
10. Dr. Tapan Kr. Das, I/C, Director Health Services.
11. Representative of Director, School Education Department, Government of Tripura
12. Director, Social Welfare & Social Education, Government of Tripura
13. Representative, Finance department, Government of Tripura
14. Joint Labour Commissioner, Government of Tripura
15. Dr. Ashoke Roy, Project Director, TSACS

The Hon'ble Minister, Health & Family Welfare, Government of Tripura (Chairperson, Tripura State AIDS Control Society) welcomed all the participants and requested the Project Director, TSACS to initiate discussion. Accordingly, Project Director made a power point presentation on the current HIV/AIDS scenario in Tripura and status of implementation of NACP-IV in the State along with some identified constraints in implementation of the project .

Thereafter, a detailed discussion was held as per agenda and the following decisions were taken:

1. Reviewed all the decisions taken in the 13th General Body meeting held on 26th November, 2014.
2. Sub Section 4.4 is amended. For further strengthening of the General Body by exercising Power of the General Body* under section 6.5, 'Sub Section 4.4 is amended for inclusion of the following as Member both in General Body and Executive Committee of Tripura State AIDS Control Society'.
 - 2.1. Mission Director, National Health Mission, Tripura &
 - 2.2. Director of Medical Education, Government of Tripura.
3. The nomenclature of State Coordinator NSS and that of State Youth Coordinator, NYK should be replaced with State NSS officer & Zonal Youth Coordinator respectively and a notification may be issued. [Action: AO]
4. All decisions taken in the Executive Committee meeting held on 18th March, 2015, 22nd May, 2015, 13th August, 2015 & 16th November, 2015 are ratified.
5. The Recruitment process for filling up of the existing vacant posts through advertisement may be initiated after 15th December 2015. [Action: AO]
6. A proposal for relaxing the 100 Point roster in case of contractual posts, lying vacant even after 2 (Two) advertisements, may be initiated for further examination by concerned authority. [Action: AO]
7. Observance of World AIDS Day 2015. The theme of World AIDS Day through 2015 is **"Getting to Zero"** Zero new HIV Infections, Zero Discrimination, Zero AIDS Related Deaths is approved: [Action: AD - IEC]
 - 7.1. State level Mass Rally jointly with State NSS Cell is approved.
 - 7.2. School Education department has confirmed participation of the school students of senior classes from around 20 schools @ 50 students per school. Along with participation of college students, nursing students and NGOs & other stake holders expected

- participation is around 1500+ additional amounts for arranging refreshment, etc for the additional participants is approved.
- 7.3. District & Sub divisional level Mass rally etc for observation of World AIDS Day 2015. Rs 98,000/- (@Rs. 7000/- to each 14 nos of CMOs/SDMOs) has already been placed along with guidelines.
 - 7.4. Inter College debate competition (city based college/ Institution) to be held on 28th November, 2015 at Sukanta Academy.
8. A detailed proposal for continuation of Prevention of Parent to Child Transmission (PPTCT) w.e.f. 1st January 2016 need to be initiated as the term of ILFS (Sub - Recipient) will be over on 31st December 2015 and new Sub - Recipient is yet to be named. [Action: AD - ICTC]
 9. HIV screening and VDRL testing of 100% Pregnant women during ante-natal period is mandatory to interrupt vertical transmission of HIV from immune-deficient mother to child. Necessary provisioning of testing kits needs to be done.
 10. Early Provisioning of adequate quantity of HIV/RPR Test kits at the facility level (CHCs/PHCs) need to be done. Necessary fund provisioning is there under National Health Mission.
 11. A proposal is to be initiated for provisioning of Bio-metric system at the 22 ICTCs, 3 ART Centres to avoid duplication of patients. The proposal needs to be included in the Annual Action Plan 2016 - 17. [Action: AD - ICTC]
 12. All support and co-operation may be extended in implementation of Pension Scheme for PLHA and Transgender by Social Education & Social Welfare Department. [Action: AD - Mainstreaming]
 13. Delayed fund release from NACO: Received Rs. 438.59 Lakhs (including unspent balance of 2014 - 15), only 52% release in 8 (Eight) months. Secretary, H&FW may write a D.O letter to Additional Secretary & DG, NACO, New Delhi. [Action: AD - F]
 14. The Annual Accounts of 2014 - 15 and the Annual Audit Report 2014 - 15 is accepted along with the Management letter, Income & Expenditure account, Receipt & Payment accounts and balance sheet, duly signed by Auditor.
 15. The TIs need to ensure 100% regular 6 (six) monthly testing of all identified HRGs. [Action: AD - TI]
 16. Migrant Labour should be further classified according to typology. [Action: AD - TI]
 17. The training for the elected members of the Urban Bodies needs to be undertaken on priority basis. A communication to the Urban Development department may be made. [Action: AD - Mainstreaming]
 18. There should not be any shortage of Blood Bags, reagents, Kits & Consumable, etc. in the Blood Banks. All the Blood Banks should give requisition in advance, keeping a buffer stock of at least 60 (Sixty) days. In case of any fund constraints, the bill may be endorsed to Director, Health Services for making necessary payment. [Action: APD, TSACS]
 19. IEC material should be distributed to all the participants of the rally on World AIDS Day-2015. [Action: AD - IEC]
 20. Proposal for provisioning of Contributory Provident fund of the employees of the TSACS requires further examination. [Action: AO]
 21. Awareness campaign regarding Dead Body disposal of AIDS patients may be done. [Action: AD - IEC]
 22. A communication may be made to NACO to revisit the changed guidelines regarding PPTCT. If required, the amount may be borne out of the interest accrued to continue free HIV testing for pregnant women through TSACS. [Action: AD - ICTC]
 23. All communications to the O/o, Chief Medical Officers for implementing any HIV/AIDS related activities need to be copied to Hon'ble Zilla Shabbadhipati for their information. [Action: All divisional heads]
 24. Five to Ten minutes time may be allotted for AIDS awareness in all meetings of Zilla Parishad, AMC, BAC etc. [Action: AD - Mainstreaming]

[Handwritten signature]
25/11/2015

25. Awareness Programme on HIV/AIDS may be conducted among the Truckers, Drivers and Cleaners at Churaibari & Madhabbari area in co-ordination with Transport Department.
[Action: AD - Mainstreaming]

26. A convergent meeting may be convened with officers of Border Security Force, Central Reserve Police Force, Assam Rifles. Similar meeting may be conducted with Tripura Motor Seamk Union(TMSU), CITU & INTUC etc.
[Action: AD - Mainstreaming]

27. Executive Committee meeting may be called once in a month and General body meeting may be called once in four months. Next General Body meeting may be done by March 2015.
[Action: AO]

The meeting ended with thanks to the chair.


(Dr. Ashoke Roy)
Member Secretary
Tripura State AIDS Control Society
Government of Tripura

Copy for kind information to:

1. Sri Sankar Prasad Datta , Honorable Member of Parliament, West Tripura Constituency.
2. Dr. Prafullajit Sinha ,Mayor, Agartala Municipal Corporation.
3. Executive Member (Health), TTAADC.
4. Zilla Savadhipati, West/South/North/Dhalai/Khowai/Unokoti/Gomati/Shephajala
5. Chairperson, Women Commission
6. Smt. Tunubsala Malakar , Hon'ble Member, Legislative Assembly
7. Sri Monoranjan Debbarna , Hon'ble Member, Legislative Assembly
8. Sri Pranjit Singha Roy, Hon'ble Member, Legislative Assembly
9. Smti Phulan Bhattacharjee, Counselor, AMC
10. Smt. Beauty Sarkar, Ex. Chairperson , Khowai Panchayat Samity
11. Additional Secretary, Finance
12. Director of Health Services
13. Director of Family Welfare & PM
14. Director of Medical Education
15. Mission Director, Director, NHM
16. Director, School Education
17. Director, Social Welfare
18. DIG, Police (Training) / Representative
19. Joint Labour Commissioner
20. President, IMA
21. President, ATGDA
22. Liaison Officer, State NSS Cell
23. Zonal Coordinator, NYK
24. All Divisional Head, TSACS for necessary action please

Copy also forwarded for kind appraisal to:

1. PS to Hon'ble Minister , Health & Family Welfare, Government of Tripura
2. PS to Secretary, Health, Government of Tripura & Co Chairperson , TSACS
3. P.A to Project Director, TSACS


(Dr. Ashoke Roy)
Project Director
Tripura State AIDS Control Society