

GOVERNMENT OF TRIPURA
OFFICE OF THE MEDICAL OFFICER INCHARGE
BELONIA, SOUTH TRIPURA


MINUTES OF R.K.S MEETING HELD ON 19.05.16 UNDER THE CHAIRMANSHIP OF MR. ASHIS DATTA HON. CHAIRMAN , HRISHYAMUKH PANCHAYAT SAMITI , BELONIA, SOUTH TRIPURA AT THE OFFICE OF THE MEDICAL OFFICER IN-CHARGE, MATAI PHC.

Participants list are enclosed with annexure -I

After detailed discussion the following decision were made, which are as follows

1. Prayer to DHS, for alternate power supply according to decision taking in RKS, Meeting.
2. Alternative power supply from generator supplied by Mr. Samar Banik will be continued as such. The bill amount will be paid from RKS from 01/04/2016 annually on the basis of agreement with authorities.
3. Mrs. Bakul Debnath has been considered for her sick ness .She can take rest and treatment. And again join her duty after she is cured. RKS will considered her absence up to 30th June 2016. If she does not join by 30th June 2016 another slip worker will be selected in place of her.
4. Two new sweeping & cleaning staffs will be appointed in Matai PHC by the decision of RKS committee. Agreement will be signed from both side ,so that future problems can be avoided.
5. Authorities of other line department are not present in meeting (DWS, PWD, TSECL.).
6. ICDS Supervisor / CDPO will be present at monthly MPW Meeting.
7. As Malaria KITs are not supplied from store , Malaria kit (100 nos) is purchased from market which will be paid from RKS fund.
8. Emergency medicine which can save life will be purchased from RKS fund amounting Rs 2000/- which will be supplied to patients on emergency basis.
9. AD plaster may be purchased from RKS fund.
10. Newly appointed SCA will be paid as wages per day 100/-

Meeting ended with thanks to all.


19.05.16
Member secretary
Rogi Kalyan Samiti
Matai PHC
Belonia, South Tripura

Annexure -01

1. Bipul Baidya.
2. Narayan ChMallik
3. Niyati Tripura.
4. BiplobBaidya
5. KanchanSarkar
6. AnupamSarkar
7. Dr priyankaSaha
8. Mistu Deb Nath
9. SubrataMajumder.
10. Shefalimajumder
11. Arup Saha (ICDS Supervisor).

Anmol
19.05.16
Member secretary
RogiKalyanSamiti
Matai PHC
Belonia, South Tripura

GOVERNMENT OF TRIPURA
OFFICE OF THE MEDICAL OFFICER INCHARGE
BELONIA, SOUTH TRIPURA

MINUTES OF R.K.S MEETING HELD ON 23.09.2016 UNDER THE CHAIRMANSHIP OF MR. ASHIS DATTA HON. CHAIRMAN , HRISHYAMUKH PANCHAYAT SAMITI , BELONIA, SOUTH TRIPURA AT THE OFFICE OF THE MEDICAL OFICER IN-CHARGE, MATAI PHC.

Participants list are enclosed with annexure - I

After detailed discussion the following decision were made, which are as follows:

1. Puja bonus ₹500/- is sanction for slip worker from PHC untied fund.(action: AAA).
2. Wages of the Driver of Matai PHC increased from ₹ 3500 /- to ₹ 4500 /- per month. I.e. ₹150 /- per day. And it is approved from 1st SEPTEMBER 2016.(Action : AAA).
3. It has been decided that, the slip worker wages will be given in the following -
 - a. Laxman Tripura : - ₹ 150 /- per day. (₹4500/- per month).
 - b. Bakul Deb Nath : - ₹ 150 /- per day. (₹4500/- per month).
 - c. Gouri Das : - ₹ 116.66 per day (₹3500/- per month).
 - d. Kalpana Malla : - ₹ 116.66 per day (₹3500/- per month).And the wages structure will be effect from 1st september 2016. (Action MOIC)
4. Expenditure made on 19/05/2016 is ₹ 731 /- is approved.(AAA)
5. Medicine loading and un loading bill ₹ 800 /- is approved.(action AAA)
6. As per requisition of MOIC, for smooth delivery of the PHC the for purchase of the following medical instruments is approved, and budget is ₹ 14000 /-.
 - a. Focus light for Labour Room.
 - b. Episiotomy Scissor.
 - c. Disposable cord clamp. 50 no's
 - d. 2-0 Catgut : 50 no's
 - e. Plastic apron for delivery.
 - f. A/D plaster.
 - g. Cheatlen forceps
 - h. Stitch cutter.
 - i. Needle for stitch. (Action MOIC).
7. For OPD and Emergency. (Budget is ₹ 7000/- (Action MOIC)
 - a. Stand BP Machine 2 no's
 - b. Mercury Plain BP Machine 1 no's
8. For Emergency life saving Medicines

For dying patients budgets is ₹ 2000/-(Action MOIC)
9. Computer and official furniture for NHM office is approved.(Action AAA)
 - a. Desktop, Printer, for AAA budget is ₹ 38000/-
 - b. Scanner for Birth and Death use budget is ₹ 4000 /-

- c. One Revolving Chair for office use budget is ₹ 3500 /-
10. Cups and plates for meetings and visitors purpose is approved Rs. 750/-.
 11. Two nos of wooden rack for medicine store room & 2 nos of wooden rack for deep freeze is approved, budget Rs 6500/-.
 12. Repairment of electric lines, lights and fans in front of male and female ward and corridors is approved , budget Rs 16000/-.
 13. Repairing of window glass in medicine dispensing room is approved, budget Rs 600/-.
 14. Bedside Plastic stool: 20 nos, budget Rs 6000/-.
 15. Repairing of revolving stool for labour room, budget is Rs 1000/-.
 16. Repairing of water taps in toilets of male and female wards, budget Rs 1000/-.
 17. **Monthly EXECUTIVE COMMITTEE meeting of RKS of MATAI PHC will be held on 23rd of each month and meeting of GOVERNING BODY will be held every 3 month.**

Meeting ended with thanks to all.

Amo
23/09/16
(Member secretary
RogiKalyanSamiti
Matai PHC
Belonia, South Tripura

Annexure -01

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2. Narayan ChMallik
3. Niyati Tripura.
4. BiplabBaidya
5. KanchanSarkar
6. AnupamSarkar
7. Dr priyankaSaha
8. Mistu Deb Nath
9. SubrataMajumder.
10. Shefalimajumder
11. Arup Saha (ICDS Supervisor).

Am
23.09.16
Member secretary
RogiKalyanSamiti
Matai PHC
Belonia, South Tripura

GOVERNMENT OF TRIPURA
OFFICE OF THE MEDICAL OFFICER INCHARGE
BELONIA, SOUTH TRIPURA

MINUTES OF R.K.S MEETING HELD ON 24.10.2016 UNDER THE CHAIRMANSHIP OF Dr ANUPAM SARKAR, MEMBER SECRETARY AT THE OFFICE OF THE MEDICAL OFFICER IN-CHARGE, MATAI PHC.

Participants list are enclosed with annexure-1

After detailed discussion the following decision were made, which are as follows

1. Slip worker payment to be simplified with discussion with all the MOICs of Hrishyamukh RD block and SDMO Belonia.
2. Information to the CDPO regarding irregularity and misbehavior of AWW of Dronapara AWC as reported by local PRI bodies.
3. Inauguration of newly built Doctors and staff quarter is pending due to new electric connection and source of water supply. Information to be given to the concerning authority by MOIC Matai PHC as early as possible.
4. Maintenance of internal electric connection various part of the PHC will be done by Mr Dilip Biswas as urgent basis within 1 month.
5. Maintenance of water pipe lines in wards and delivery room and cleaning of all the water tanks will be done by Mr Jiten Patari within 15 days.

Meeting ended with thanks to all.


24.10.16
Member secretary
RogiKalyanSamiti
Matai PHC
Belonia, South Tripura

Annexure -01

1. Bipul Baidya.
2. Narayan ChMallik
3. Niyati Tripura.
4. BiplabBaidya
5. KanchanSarkar
6. Dr priyankaSaha
7. Mistu Deb Nath
8. SubrataMajumder.
09. Arup Saha (ICDS Supervisor).
10. Biplab Patari
11. Bhaggajay Reang

Amu
24.10.16
Member Secretary
RogiKalyanSamiti
Matai PHC
Belonia, South Tripura

GOVERNMENT OF TRIPURA
OFFICE OF THE MEDICAL OFFICER IN-CHARGE.
MATAI P.H.C.
BELONIA SOUTH TRIPURA

Minutes of the Executive Committee meeting of Rogi Kalyan Samiti of Matai PHC, Belonia, South Tripura, held under the chairmanship of Chairmanship of Dr. Anupam Sarkar, Medical Officer in-Charge, Matai PHC, Belonia, South Tripura on 23/11/2016 at 11.00 am at Matai P.H.C

The following were the participants of the meeting:-

1. Mr. Bhagya Joy Reang, S/E, PWD, Matai
2. DrPriyankaSaha, MO, Matai PHC
3. Mr. Arup RatanSaha , ICDS Supervisor, Hrishyamuk ICDS Project,Belonia South Tripura.
4. Mr. Babul Baidya, Manager, (Electric, ESD HRM)Belonia South Tripura.
5. Mrs. Niyati Tripura, Pradhan, Matai GP,Belonia South Tripura.
6. SubrataMajumder,PH, Matai PHC,Belonia South Tripura..
- 7 Smti. Mistu Deb Nath, Sister In-charge, Matai P.H.C,
- 8 Mr. Dipas Das, AAA, Matai PHC

At the outset of the meeting , the Medical Officer In-Charge, Matai PHC, Belonia, South Tripura, welcomed the all members After discussions on various issue, the following decisions were taken:-

1. For regular payment of slip worker wages , communicate will be made by MOIC, Matai PHC.
2. Water pipe line work done emergency basis. Bill is sanctioned after deduction of Vat as per voucher.
3. For smooth functioning of the PHC, MPS, AYUSH Doctor, Homeo Doctor, LDC is require, action will be taken by MOIC, through submitting letter to higher authority.
4. Meeting refreshment bill is approved as per voucher.
5. Gas woven repair is approved. And cost will be given from RKS Fundvertelephone.
6. Those members were not attend the meeting MOIC, will contact over telephone for attending the next schedule meeting.

The meeting ended with thanks to all.

Signature of the MOIC


Matai P.H.C.
Belonia South Tripura

Copy to :- all concerned.

GOVERNMENT OF TRIPURA
OFFICE OF THE MEDICAL OFFICER IN-CHARGE.
MATAI P.H.C.
BELONIA SOUTH TRIPURA

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2. DrPriyankaSaha, MO, Matai PHC
3. Mr. Arup RatanSaha , ICDS Supervisor, Hrishyamuk ICDS Project,Belonia South Tripura.
4. Mr. Babul Baidya, Manager, (Electric, ESD HRM)Belonia South Tripura.
5. Mrs. Niyati Tripura, Pradhan, Matai GP,Belonia South Tripura.
6. SubrataMajumder,PH, Matai PHC,Belonia South Tripura..
- 7 Smti. Mistu Deb Nath, Sister In-charge, Matai P.H.C,
- 8 Mr. Dipas Das, AAA, Matai PHC

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Signature of the MOIC


Matai P.H.C. 23.11.16
Belonia South Tripura

Copy to :- all concerned.

GOVERNMENT OF TRIPURA
OFFICE OF THE MEDICAL OFFICER INCHARGE
BELONIA, SOUTH TRIPURA

MINUTES OF R.K.S MEETING HELD ON 26.12.2016 UNDER THE CHAIRMANSHIP OF MR. ASHIS DATTA HON. CHAIRMAN , HRISHYAMUKH PANCHAYAT SAMITI , BELONIA, SOUTH TRIPURA AT THE OFFICE OF THE MEDICAL OFICER IN-CHARGE, MATAI PHC.

Participants list are enclosed with annexure -1

After detailed discussion the following decision were made, which are as follows

1. To contact with AAA of Hrishyamukh CHC regarding wages of slip workers which is pending since JULY 2016 till date.
2. 5 no of labours will be engaged on 27.12.16 and 28.10.16 for mass cleaning of all the rooms and corridors of 1st floor of MATAI PHC by MATAI gram panchayet.
3. Information and co-operation of all the PRI bodies during J.E vaccination campaign.
4. Application for human resources e.g. MPS,LAB TECH,AYUSH M.O. to the higher authority.
5. One way payment will be paid to the pregnant mother under JSSK and after discharge from hospital AMBULANCE of Matai PHC will accompany her to home.
6. As solar plant has been installed the emergency line from matai bazaar will be discontinued from 1.1.17. Generator bill will be paid from RKS up to the month of December 2016.
7. Approximate Rs 5000/- will be spent for the purpose of fire extinguisher in front of kitchen room.
8. The work of gardening in front of Hospital building is started and maintenance cost may be used form RKS fund if available at the end.

Meeting ended with thanks to all.

Am
26.12.16
Member secretary
RogiKalyanSamiti
Matai PHC
Belonia, South Tripura

Annexure -01

1. Bipul Baidya.
2. Narayan ChMallik
3. Niyati Tripura.
4. BiplabBaidya
5. KanchanSarkar
6. AnupamSarkar
7. Dr priyankaSaha
8. Mistu Deb Nath
9. SubrataMajumder.
10. Shefalimajumder
11. Arup Saha (ICDS Supervisor).

Am 26-12-16
Member secretary
RogiKalyanSamiti
Matai PHC
Belonia, South Tripura