

**Most Important**



Government of Tripura  
Department of Health & Family Welfare  
Office of the Chief Registrar of Births & Deaths  
Health Directorate Building, 1<sup>st</sup> floor,  
P.N. Complex, Gurkhabasti, P.O. Kunjaban  
Agartala : Tripura.

Tele fax: Ph: 0381-222-5001,  
No. F.10.( 143) - SBHI/2013

E-mail: sbhi.tripura@gmail.com  
Dated, 15/10 October 2019.

**MEMORANDUM**

**Subject :- Regular inspection of Registration Units and submission of inspection report thereof .**

It is for information of all concerned District Registrars /Addl. District Registrar of Births & Deaths that, in order to strengthening the Civil Registration System and closely monitor the system to improve the level of registration of the events occurred under respective jurisdiction it is very much important to regular inspection of Registration units and submission of inspection report regularly to the State . You may be aware that section 18 of RBD Act. 1969 provides the provision for inspection of registration offices and examining the registers of births and deaths .

So all concerned authorities are hereby requested to emphasized on regular and effective inspection of registration units by your office as well as to take up the issues of regular inspection by the concerned Data Processing Assistant of your district also .

These inspections may be planned to strengthen the system of Civil Registration by improving the level of regular reporting from the registration units especially from the rural areas, which will help to reaching to the target of achieving 100% registration of birth and death by 2024 in the State of Tripura.

**This may treated as most important .**

*Done  
14/10/19*

**Chief Registrar of Births & Deaths**  
( Director of Health Services )  
Govt. of Tripura, Agartala .

**To :-**

- 1-8) The District Registrar of Births & Deaths ( DM & Collector) West- Agartala /Khowai -Khowai/Sepahijala -Bisramganj/Gomati -Udaipur/South- Belonia /Unakoti -Kailasahar/ North- Dharmanagar/Dhalai - Ambassa for information and necessary action please.
- 9-16) Deputy Chief Registrar of Births & Deaths ( CMOs) West- Agartala /Khowai - Khowai/Sepahijala -Bishalgarh/Gomati -Udaipur/South- Belonia /Unakoti -Kailasahar / North- Dharmanagar/Dhalai - Ambassa for information and necessary action please .

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- 17-21) The District Registrar of Births & Deaths (Zonal Development Officer ), West Zone-Khumulung /Khowai Zone - Khowai / South Zone- Birchandramanu/North Zone-Machmara/Dhalai Zone - Ambassa for information and necessary action please.
- 22-80) The Addl. District Registrar of Births & Deaths (BDO / Sub-ZDO) \_\_\_\_\_ West / Khowai / Sepahijala /South/ Gomati/ Dhalai/North/ Unakoti District Tripura for information and necessary action please .

**Copy to :-**

- 1) The Registrar General India ( CRS), Office of the R.G. , India, Ministry of Home affairs , V.S. Division , West Block, R.K. Puram, New Delhi, -110066 for information .
- 2) The Deputy Registrar General ( CRS), Office of the R.G. , India, Ministry of Home affairs , V.S. Division , West Block, R.K. Puram, New Delhi, -110066 for information .
- 3) Director of Census Operation , Govt. of India 210/D, Office Lane, Agartala-799001 for information .
- 4) Website of Health & Family Welfare Department [www.health.tripura.gov.in](http://www.health.tripura.gov.in)

*D. Manu*  
*14/7/19*  
**Chief Registrar of Births & Deaths**



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