

No.F.10 (IX)-DFWPM/2014-15
Government of Tripura
Directorate of Family Welfare & P.M

Dated, Agartala, the 01/08/2015.

SHORT NOTICE INVITING QUOTATION

Sealed quotations are here by invited for the year 2015-16, by the Director of Family Welfare & Preventive Medicine Govt. of Tripura, Agartala (on behalf of the Governor of Tripura) from the resourceful, experienced manufacturer /importer/ their stockist /authorized supplier for supply of 05 (five) nos. boxes of Meningitis test kit having 25 test kit in each box (Quantity may be increased or decreased).

The Quotation will remain valid up to July, 2016. The Director of Family Welfare & P.M., Govt. of Tripura reserves the right to extend the rate for second year to the approved supplier and on the basis of satisfactory performance and execution of supply orders in time and in terms of quality.

Name of item with specification

Meningitis Test Kit :-Latex agglutination test for meningitis A,B,C,Y,W135,E.Coli H. influenza B, Group B streptococcus, S. pneumonia,(Complete kit including control with disposable sticks), Shelf life should not be less than 7 months.

TERMS & CONDITIONS

1. Tenders will be received by Speed Post / Registered Post/Courier Services/By receipt & dispatch section of DFW&PM only in sealed covers addressed to "Director of Family Welfare & P.M., Government of Tripura, P.N. Complex, Gurkhabasti, P.O. Kunjaban, Agartala-799006" up to 4.00 PM of **22 /08/ 2015**. Tender received after the aforesaid date and time shall be rejected. The Director of Family Welfare & P.M. shall not remain responsible for any postal delay. Tenderers are requested to provide detailed address along-with Pin Code, Phone and Fax numbers with S.T.D. Code, number, etc. for communication.
2. On the top left side of the sealed tender enquiry number and address of Tenderer should be mentioned. Tenders are likely to be opened on **25/ 08 /2015** at 12.00 Noon, if possible. Tenderers or their representatives may remain present at the time of opening of the tenders.
3. Self certified xerox copy of Trade License, PAN Card, letter of authorization and up-to-date tax clearance certificate/Tax payment Document should be submitted with quotation.
4. The undersigned reserves the right to accept or reject any quotation without assigning any reason in part or whole.
5. The bidder shall provide Bank Deposit At- Call having validity to cover the period of tender from any Nationalized Bank for an amount of **Rs 2,500/-(Rupees two thousand five hundred) only as Earnest Money** along with the tender. This amount shall be released after validity period of tender, in case of successful bidders and that of un-successful bidders will be released after finalization of tender.
6. The interested bidders shall submit the bids in 2(two) parts, namely "Technical Bid and Financial Bid". The 2-bids should be put in two separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The 2 envelopes shall, thereafter, be placed inside a large sealed cover and the same may be submitted. **The "Technical Bid " shall contain all details regarding the item offered by the bidder, compliance of terms and conditions, submission of documents etc. in other words, everything except the rate offered. The "Financial Bid" shall contain**

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only the rate offered by the bidder. While processing the bids, the technical bids will be opened first and the eligible bidders meeting requirement will be short-listed. Thereafter, financial bids of only short listed bidders will be opened for consideration.

7. Quantities of Test Kit may be increased or decreased.

8. The supply order of Meningitis test kit must be completed within 45 (forty-five) days from the date of issue of supply order. A penalty @ 1% on the total value shall be charged for every week or part of week of delay beyond stipulated date of supply. However, Relaxation will be entertained only in special circumstances (Natural Calamities, War or any other situation beyond human control). An authorized service provider of the supplier should be present during execution of supply order at store.

9. **5% of the value of ordered quantity will have to be deposited as Security Money by demand draft from any Nationalized Bank by the firm within 20(twenty) days from the date of issue of supply order.**

10. Income Tax / other Tax shall be deducted from the bill where applicable as per guidelines of the Government.

11. The Government will **not consider any enhancement of rate** within the validity period of contract except imposition of any levy or increase in existing levy. Request for such, if any will lead to cancellation of order.

12. Payment to successful Bidders shall be made on bill basis only after completion of supply ordered for. No advance payment shall be made under any circumstances.

13. **The rate should be typed and quoted both in figure and words clearly in Indian currency. The rate of both CST & VAT should be mentioned separately and clearly in the quotation.**

14. Price quoted should meet F.O.R. Door delivery to any place of Tripura, as may be specified in Supply order.

15. Any default or breach of contract and non-execution of supply order shall lead to forfeiture of earnest money/security deposit of the Bidder.

16. If any item supplied is found to be "not of Standard quality", the not of standard quality supplied will have to be taken back and replaced by fresh stock at own cost of supplier irrespective of whether any part consumed or not.

17. In case of legal dispute the jurisdiction will be the Tripura High Court, Agartala.

18. The Director of Family Welfare & P.M., Government of Tripura, Agartala reserves the right to unilaterally terminate the contract or cancel the acceptance of the rate and firm at any time without notice before expiry of the period for which rate is now invited.

19. Extension of rate for supply may be considered for 2nd year to the approved supplier on the basis of satisfactory performance and execution of supply order in time and in terms of quality.

Sd./-01.08.2015.

Director of Family Welfare & P.M
Government of Tripura, Agartala