

GOVERNMENT OF TRIPURA  
DIRECTORATE OF FAMILY WELFARE & PM

No. F. II(46)-RFL/2023(Sub-III)

Dated, Agartala, the 19/09/2023.

**SHORT NOTICE INVITING QUOTATION**

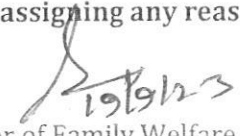
Short Notice Inviting Quotation are hereby invited by the I/C, Director of Family Welfare & PM, Government of Tripura, Agartala from reliable resourceful experienced with valid licence holder and local authorized agency for **procurement of Analytical Balance (TOP PAN)** for Regional Food Laboratory (RFL) under this Directorate of Family Welfare & P.M, Government of Tripura, Agartala (**Copy enclosed list of equipment with technical specification**)

**Terms and Conditions**

1. Quotation will be received by Speed Post / Registered Post/Courier Services/Directly at receipt & dispatch section of DFW&PM only in sealed covers addressed to "I/C, Director of Family Welfare & P.M., Government of Tripura, P.N. Complex, Gurkhabasti, P.O. Kunjaban, Agartala-799006" up to 4.00 PM of 09-10-2023. Quotation may be opened on 11-10-2023, **The seal cover should be written as quotation for Analytical Balance along with reference file no to be mentioned in bold letters on the sealed envelop.** Quotation received after the aforesaid date and time shall be rejected. The I/C, Director of Family Welfare & P.M. shall not remain responsible for any postal delay. Bidders are requested to provide detailed address along-with Pin Code, Phone No. and Fax/email ID etc. for communication.
2. The interested bidders shall submit the bids in **2(two) parts, namely "Technical Bid and Financial Bid"**. The 2-bids should be put in two separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The 2 envelopes shall, thereafter, be placed inside a large sealed cover and the same may be submitted. The "Technical Bid" shall contain all details regarding the items offered by the bidder, compliance of terms and conditions, submission of documents etc. in other words, everything except the rate offered. The "Financial Bid" shall contain the rate offered.
3. All required documents as per Specification of the items should be submitted along with quotation.
4. Payment to successful Bidders shall be made on bill basis only after complete execution of supply order. No advance payment shall be made under any circumstances.
5. Income Tax/other Tax shall be deducted from the bill where applicable as per guidelines of the Government.
6. Self-certified Xerox copy of PAN Card, GST Certificate & Valid licence related to the work, letter of authorization (if any), should be submitted with quotation.
7. The rate should be typed and quoted both in figure and words clearly in Indian currency. **The rate of GST should be mentioned separately and clearly in the quotation.**
8. Time allowed for Technical Clarification during technical evaluation is 2 (two) days, if required.
9. The supply order of item must be completed **within 30(thirty) days** from the date of issue of order **otherwise the supply order shall be automatically cancelled.**

**The undersigned reserves right to accept or reject any quotation without assigning any reason.**

Visit Website [www.health.tripura.gov.in](http://www.health.tripura.gov.in)

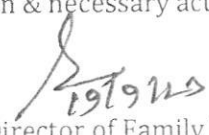
  
I/C, Director of Family Welfare & PM  
Government of Tripura, Agartala.

**Copy to the Receipt & Dispatch Section to paste in the Notice Board of: -**

1. The Directorate of Family Welfare & P.M, Govt. of Tripura, Agartala.
2. The Directorate of Health Services, Govt. of Tripura, Agartala.
3. The Directorate of Panchayet, Govt. of Tripura, Agartala.

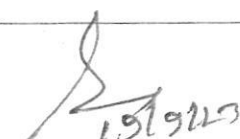
**Copy also forwarded to: -**

1. The Nodal Officer, IT DFWPM, Govt. of Tripura, Agartala for uploading in Govt. web-side.
2. The Nodal Officer, Regional Food Laboratory (RFL), DFW&PM, Agartala for kind information.
3. The Receipt & Dispatch Section, DFWPM, Agartala for kind information & necessary action.

  
I/C, Director of Family Welfare & PM  
Government of Tripura, Agartala.

**List of the equipment**

SL. No.	Name of the item	Technical Specification	Quantity Required
1	Analytical Balance (TOP PAN)	<p><b>1.Design:</b> Top pan loading  <b>2.Capacity:</b> 0.01 gm - 1200 gm  <b>3.Weighing pan:</b> Circular/Square Top  <b>4.Range (Weight):</b> 0.01 – 1200 gm  <b>5.Accuracy:</b> 0.01 gm  <b>6.Readability:</b> 0.001 gm  <b>7.Repeatability:</b> 0.001 gm  <b>8.Linearity:</b> 0.002 gm  <b>9.Response time:</b> 1.5 s  <b>10.Calibration:</b> automatic/internal  <b>11.Display:</b> Touch Screen  <b>12.Stabilization Time:</b> 2 seconds (typically)  <b>13.Tare facility:</b> Yes  <b>14. Calibration (internal):</b> Yes. Must be provided with calibration certificate by an agency accredited by NABL or with traceable to international Standard.  <b>15. Operational requirements:</b> Capable of operations by multiple users without disturbing settings Digital display. Backlit display with soft touch screen operation along with accessibility to date and time etc. Provision of connection with computer  <b>16.Environmental factors:</b> Capacity of operating in temperature range of 15°C to 45°C and relative humidity of 80%  <b>17.Supplier/ manufacturer:</b> Must be ISO certified for quality  <b>18.Operating manuals, service manuals, others manuals:</b> Should provide:-  User, technical and maintenance manuals in English language  List of equipment and procedures required for local calibration and routine maintenance  Service and operation manuals to be provided  Advanced maintenance tasks documentation, if any  <b>19.Recommendations or Warnings:</b> Any warning signs would be adequately displayed  <b>20.Warranty:</b> 2 years after satisfactory installation and working excluding consumable parts and accessories  <b>21.Installation requirements:</b> The supplier will have to carry out successful installation at the laboratory premises (where ever the system has to be installed)  <b>22.Battery back-up:</b> Rechargeable internal battery  <b>23. After sales service/ Post warranty:</b> contact details of manufacturer, supplier and local service agent to be provided, including toll free/ Landline number immediately without fail.  <b>24. Compliance statement:</b> The quote should also include a compliance statement vis-à-vis specifications in a “tabular form” clearly stating the compliance and giving justification, if any supported by technical literature. This statement must be signed, with the company seal, for its authenticity and acceptance that any incorrect or ambiguous information found submitted will result in disqualification.</p>	1(one) No.

  
 I/C, Director of Family Welfare & PM  
 Government of Tripura, Agartala