

4(45)DCA/23

GOVERNMENT OF TRIPURA
OFFICE OF THE DEPUTY DRUGS CONTROLLER
GORKHABASTI OFFICE COMPLEX: KUNJABAN
AGARTALA: WEST TRIPURA

IT cell
2/2/24

I/171062/2024

SHORT NOTICE INVITING QUOTATION

Short Notice Inviting Quotation are hereby invited by the Deputy Drugs Controller, Office of the Deputy Drugs Controller, Gurkhabasti, Agartala from resourceful and reliable experienced with valid licence holder and local authorized Agencies/ firms regarding **repairing of 04 nos. of AC machines** for Office of the Deputy Drugs Controller, Government of Tripura. The Work Details are shown in table:-

Sl. No.	Name of the office	Name of the works	Items	Quantity
1.	Office of the Deputy Drugs Controller	Repairing of 04 nos. of AC Machine	Air Conditioning Machine	04 nos.

TERMS AND CONDITION

1. Quotation shall have to be submitted in sealed cover addressed to the Deputy Drugs Controller, Govt. of Tripura, Agartala, up to 02.00 P.M of 12th July, 2024 in the receive section, Office of the Deputy Drugs Controller, Pandit Nehru Complex, Gurkhabasti, Agartala. On the left side of the envelope last date of submitting quotation and time of submission should be mentioned.
2. Sealed quotations are invited from reputed firms in two separate covers super scribed "Technical Bid" and "Financial Bid". Both covers should be put together in another separate cover super scribed with the **Ref. no. and the words "repairing of AC machine"**. The Quotations are likely to be opened on next working day at 11.00 A.M. if possible.
3. All the documents along with the terms & Conditions sheet should be self attested.
4. The following documents shall be submitted:
 - i) **GST Registration Certificate**
 - ii) **PAN Card.**
 - iii) **Trade Licence**
5. All the rates should be quoted in words and in figures. In case any confusion the words for quoted rates should be considered as final. The percentage of Taxes or charges should be mentioned clearly and separately.
6. The bidder will be selected as per lowest total amount basis.
7. The work should be completed with- in 15 days from the date of issue of the work order.
8. The quotation will be received by post/by courier or directly to the office only.
9. Quotations received after the schedule time & date will be rejected and the Undersigned will not be liable for any kind of delay.
10. Income tax and GST will be deducted from the bill as per guidelines of the Govt. /Society, if needed.
11. After successful completion of work (as per work order) the bill in triplicate should be submitted to the Deputy Drugs Controller, Office of the Deputy Drugs Controller, Gurkhabasti, Agartala for payment.
12. Payment will be made by e-transfer.
13. The undersigned reserves the right to accept or reject any quotation in part/whole without assigning any reason thereof.

The quotation documents along with Terms & Conditions may be downloaded from www.health.tripura.gov.in.

Sd/-
(Prof. (Dr.) Sanjib Kumar Debbarma)
I/C, Director of Health Services
Government of Tripura, Agartala

Copy forwarded for information & necessary action to:-

1. The Deputy Drugs Controller, Govt. of Tripura, Agartala.

Copy paste to the notice board of-

1. The Directorate of Health Service, Govt. of Tripura, Agartala.
2. The Directorate of Family Welfare & P.M, Govt. of Tripura, Agartala.
3. The Office of the Deputy Drugs Controller, Govt. of Tripura, Agartala
4. The Nodal Officer IT, DHS, Govt. of Tripura, Agartala, for uploading in Govt. web-side.

Signed by Sanjib Kumar
Debbarma

Date: 02-07-2024 14:25:34

Reason: Approved
Government of Tripura, Agartala