



NO - 17, DHS  
15/11/24

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**Tripura State Pharmaceutical Price Monitoring & Resource Unit [TPMRU]**  
[Registered under the Societies Registration Act, 1860. Reg. No. 8175 Estt:- 2019]  
Office of the Dy. Drugs Controller, Directorate of Health Services,  
Health & Family Welfare Department, Government of Tripura  
Address: Aushadh Niyantran Bhavan, Office of the Deputy Drugs Controller,  
Pandit Nehru Complex, Gurkhabasti, Agartala, Tripura-799006. Phone: 1800-345-3916.

No. F.10(3)-TPMRU/DDC/2023 /5979-85.

**SPOT QUOTATION**

Spot Quotation are hereby invited by the Member Secretary, Tripura State Pharmaceutical Price Monitoring & Resource Unit, Agartala from resourceful and reliable agencies/ firms towards price quotation for procurement of Pad & Pen for "Tripura State Pharmaceutical Price Monitoring & Resource Unit (TPMRU)", Gurkhabasti, Agartala West Tripura.

The quotation should include the rate (in Rs.) of following articles that needs to be fulfill during the seminar:

Sl No.	Particulars	Details	Basic Price	GST in %	Total Rate Including GST
1	Writing Pad	500 Nos. (Size- 14cm X 21.5 Cm) Unrolled- 50 pages			
2	PEN	500 nos. - Black & Blue Ball Pen			
<b>Total (in Rs.)</b>					

**Conditions of the Quotation**

1. Quotation shall have to be submitted addressed to the Member Secretary, Tripura State Pharmaceutical Price Monitoring & Resource Unit Agartala, Tripura up to 02.00 P.M of 19<sup>th</sup> Nov, 2024.
2. The quotation shall bear the "Quotation No. and Date" The Quotations are likely to be opened on next working day at 11.00 A.M if possible No separate invitation will be given to vendor
3. The following documents shall be submitted
  - i. PAN Card.
  - ii. Trade License.
4. The bidder will be selected as per lowest total amount basis.
5. The exact date of delivery will be inform to the selected bidder along with the work order.
6. The undersigned reserves the right to cancel the quotation at any time without assigning any person.
7. The quotation will be received by post/by courier or directly to the office only.
8. Quotations received after the schedule time and date will be rejected and the Undersigned will not be liable for any kind of delay
9. Income tax and GST will be deducted from the bill as per guidelines of the Govt. /Society, if needed.
10. After successful completion of work (as per work order) the bill in triplicate should be submitted to the undersigned for payment.
11. Payment will be made by e-transfer.

Signed by Kanchan Sinha

Date: 13-11-2024 15:41:50

(Smt. K. Sinha)  
Deputy Drugs Controller &  
Member Secretary, TPMRU  
Government of Tripura, Agartala

**Copy forwarded for information & necessary action to:-**

1. The I/C, Director of Health Services, Govt. of Tripura, Agartala.
2. The Project Coordinator, TPMRU, O/o the Dy Drugs Controller, Agartala.

**Copy paste to the notice board of:-**

1. The Directorate of Health Service, Govt. of Tripura, Agartala.
2. The Directorate of Family Welfare & P.M, Govt. of Tripura, Agartala.
3. The Office of the Deputy Drugs Controller, Govt. of Tripura, Agartala
- ✓ The Nodal Officer IT, DHS, Govt. of Tripura, Agartala, for uploading in Govt. web-side.