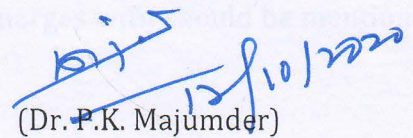


### Short Notice Inviting Quotation

Sealed Quotation in two (2) bid system is hereby invited by the Project Director, Tripura State AIDS Control Society, Agartala, Tripura from the resourceful and reliable experienced Agencies/ Owners /or their authorized agencies to supply of **Structural Design with message on HIV/AIDS for 'No parking Board'**.

The detailed information, terms & conditions, description and specification etc. may be collected from the office of the undersigned (from Procurement section) on any working day between 11 a.m. to 4 p.m. of **29<sup>th</sup> October, 2020** or can be down loaded the same from the related website [www. health.tripura.gov.in](http://www.health.tripura.gov.in). The last date of receiving quotation is up to 4-00 p.m. of - **31<sup>st</sup> October, 2020** and will be opened on next working day at 3 p.m. if possible.

  
(Dr. P.K. Majumder)

Project Director  
Tripura State AIDS Control Society  
Agartala: Tripura



TERMS AND CONDITION

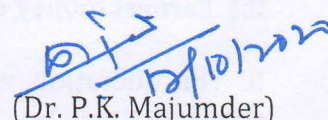
1. Quotation shall have to be submitted in sealed cover addressed to the Project Director, Tripura State AIDS Control Society, Health & Family Welfare Department, Govt. of Tripura, Akhaura Road, Agartala, Tripura (West) up to 4 p.m. of **31<sup>st</sup> October, 2020**.
2. On to top of the envelope it needs to be superscribed with the name of work, reference no. & last date of submission should be mentioned. The Quotation are likely to be opened on next working day at 3:00 p.m., if possible. Quotationers or their representatives may remain present at the time of opening of quotations. No separate invitation will be given to the bidders.
3. The interested bidders shall submit the bids in 2 (two) parts, namely Financial Bid and the Technical Bid. The 2 bids should be put in 2 (two) separate sealed envelopes, indicating on the cover as to which one in the technical bid and which one is the financial bid. The 2 envelopes shall thereafter, be placed inside a larger sealed cover and the same may be submitted. The Technical Bid shall contain all details regarding the items offered by the bidder, compliance of terms and conditions submission of documents etc. in other words, everything except the rate offered. **The 'Financial Bid' shall contain only the rate offered by the bidder.** While processing the bids, the technical bids will be open first and the eligible bidders meeting all requirements will be short-listed. Thereafter, financial bids of only short-listed bidders will be opened and the lowest bidder will be selected.
4. Rate should be quoted in words and in figures. Taxes or charges with should be mentioned clearly and separately.
5. Price should be quoted on FOR Door delivery.
6. Order should be completed with- in 30 (**Thirty**) days from the date of issue of Order. A penalty of 1% on the total value shall be charged for every week of delay beyond stipulated period.
7. i) The quotation should be accompanied by up to date copies (self attested) of PAN Card, Valid Trade license ( in case of local quotationer), GST Registration certificate, Working Experience in this background if any with proof. The interested bidder shall deposit EMD in the form of Deposit at Call or On Demand Pay on any scheduled Bank for an amount of **Rs.4,000/-** (Rupees Four thousand) only in favor of Tripura State AIDS Control Society as earnest money shall have to be furnished along with the technical bid. Without which no tender will be consider.  
ii) Earnest money of the un-successful bidders will be returned after the finalization of the process.  
iii) Earnest money of the successful bidder will be treated as security money.
8. The quotation will be received by post/by courier only. Quotation received after the schedule time and date will be rejected and the undersigned will not be liable for any kind of delay.
9. No insurance charge is admissible.

*[Handwritten signature and date]*  
18/10/2020



10. Any settlement of legal dispute would have to be made at Agartala jurisdiction.
11. Neither part supply, nor part bill will be entertained.
12. The security money shall be forfeited in case of failure to execute the order/orders within the stipulated period or any other breach of contract on the part of the successful bidders.
13. Income tax and GST will be deducted from the bill as per guidelines of the Govt./Society, if needed.
14. The selected bidder will carry the work in consultation with Traffic Department/IEC Division of TSACS.
15. After successful completion of works (as per work order) the bill in triplicate should be submitted to the undersigned for payment.
16. Payment of bill will be made after completion of supply successfully as per supply order by e-transfer
17. No enhancement of rates within the validity period of the contract shall be entertained.
18. The undersigned reserves the right to accept or reject any quotation in part/whole without assigning any reason thereof.
19. The approved rate shall remain valid up-to one year from the date of finalization of process.
20. The following IEC materials (Structural Board) will be procured as per specifications, quantity shown against each. The quantities may increase or decrease depending upon the need of the society.

SL.	Name of the Item	Specifications	language	Quantity (approx)
1	<b>Structural Design with message on HIV/AIDS for 'No parking Board'.</b>	4 ft. X 2 fit structure using 1.5" angle with double stand using 1.5" G.I. pipe and fitting on back side using G.I. sheets and Flex pasting in G.I. sheets including fitting complete.	Bengali/English or any other	25-30 nos.

  
(Dr. P.K. Majumder)

Project Director  
Tripura State AIDS Control Society  
Agartala: Tripura