

**Tripura State Pharmaceutical Price Monitoring & Resource Unit [TPMRU]**  
[Registered under the Societies Registration Act, 1860. Reg. No. 8175. Estt:- 2019]  
Office of the Dy. Drugs Controller, Directorate of Health Services,  
Health & Family Welfare Department, Government of Tripura  
Address: Aushadh Niyantaran Bhavan, Office of the Deputy Drugs Controller,  
Pandit Nehru Complex, Gurkhabasti, Agartala, Tripura-799006. Phone: 1800-345-3916.

No.F.10(1)-TPMRU/DDC/2021(Sub-I)-Part-1

I/C IIT) call  
4/3/25

**SHORT NOTICE INVITING QUOTATION**

Short Notice Inviting Quotation are hereby invited by the Member Secretary, Tripura State Pharmaceutical Price Monitoring & Resource Unit, Agartala from resourceful and reliable Agencies/ firms toward price quotation for Conducting a State Level **Seminar on 21<sup>st</sup> march 2025** at Hall no.-1, Pragna Bhavan, Agartala, West Tripura for the project of "**Tripura State Pharmaceutical Price Monitoring & Resource Unit (TPMRU)**", Office of the Deputy Drugs Controller, Government of Tripura. The last date of receiving quotation is up to 02.00 P.M of 05<sup>th</sup> March, 2025 and will be opened on next working day at 11.00 AM, if possible.

The quotation documents along with Terms & Conditions may be downloaded from [www.health.tripura.gov.in](http://www.health.tripura.gov.in).

Sd/-  
(Prof. (Dr.) Sanjib Kumar Debbarma)  
I/C, Director of Health Services &  
Chairman of Executive Committee, TPMRU  
Government of Tripura, Agartala

Copy forwarded for information & necessary action to:-

1. The Director, Information Cultural Affairs Department, Govt. of Tripura, Agartala.
2. The Deputy Drugs Controller, Govt. of Tripura, Agartala.
3. Copy for display in Notice Board of the Office of the DHS, Deputy Drugs Controller & NHM, Agartala.
4. ✓ The Nodal Officer IT, DHS, Govt. of Tripura, Agartala, for uploading in Govt. web-side.
5. The Project Coordinator, TPMRU, O/o the Dy. Drugs Controller, Agartala.

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**TERMS AND CONDITION**

1. Quotation shall have to be submitted in sealed cover addressed to the Member Secretary, Tripura State Pharmaceutical Price Monitoring & Resource Unit, Agartala, Tripura up to 02.00 P.M of 05<sup>th</sup> March, 2025 in the TPMRU Section, room no.-210, Office of the Deputy Drugs Controller, Pandit Nehru Complex, Gurkhabasti, Agartala. On the left side of the envelope last date of submitting quotation and time of submission should be mentioned.
2. Sealed quotations are invited from reputed firms in two separate covers super scribed "Technical Bid" and "Financial Bid". Both covers should be put together in another separate cover super scribed with the Ref. no. and the words "Seminar for TPMRU-2025". The Quotations are likely to be opened on next working day at 11.00 AM. if possible. No Separate Invitation will be given to the bidders.
3. All the documents along with the terms & Conditions sheet should be self attested.
4. The following documents shall be submitted:
  - i) GST Registration Certificate/number
  - ii) PAN Card.
  - iii) Trade License.
5. All the rates should be quoted in words and in figures. In case any confusion the words for quoted rates should be considered as final. The percentage of Taxes or charges should be mentioned clearly and separately.
6. The bidder will be selected as per **lowest total amount basis**.
7. The work should be completed with- in due date of the seminar after receiving the work Order.
8. The quotation will be received by post/by courier or directly to the office only.
9. Quotations received after the schedule time & date will be rejected and the Undersigned will not be liable for any kind of delay.
10. Income tax and GST will be deducted from the bill as per guidelines of the Govt. /Society, if needed.
11. After successful completion of work (as per work order) the bill in triplicate should be submitted to the undersigned for payment on monthly basis.
12. Payment will be made by e-transfer.
13. The undersigned reserves the right to accept or reject any quotation in part/whole without assigning any reason thereof.
14. The Particulars are given below:

Sl No.	Particulars	Details	Total Rate Including GST
1.	Light Lamp with tray (candles, Match box, small lamp)	01 Job	
2.	Printing and fixing Back Drop Flex (18ft X 6ft)at Pragna Bhavan Hall no.1	01 Job	
3.	Front side stage gardening with new artificial flower(Pragna Bhavan Hall no.1) – 45ft.	01 Job	
4.	Table flower Vas with original flower	08 nos.	
5.	VIP chair cover with white towel	08 nos.	
6.	Side wings flex at stage	02 nos. ( 10ft X 05 ft)	
7.	Welcome Standee	02 nos. ( 8ft X 4 ft)	
8.	Decoration of Podium with flowers (Pragna Bhavan Hall no.1)	01 job	
9.	Name Plates to be kept in the table for dignitaries	08 nos.	
10.	Water glass with lid (glass make) with mineral water	08 nos.	
11.	House of plants for guests & speakers	08 nos.	
12.	Memento -bamboo mat wall panel ( 20 inch X 6 inch) for guests & Speakers	08 nos.	
13.	Uttorio for guests	08 nos.	
14.	Designing & Printing of Programme schedule- A4 size -Multicolour	300 nos.	
15.	Designing & Printing of Invitation Card with cover A5 size -220 GSM- Multicolour.	25 nos.	
16.	Good Quality Pad & Pen	08 nos.	
17.	Bamboo made file cover	08 nos.	
18.	Honorarium for anchor	01 job	
19.	Photography	01 day	
20.	Videography	Inaugural session	
21.	Video Production on 5 years activity of TPMRU	05 min	
22.	Printing and designing of Activity Gallery flex with 1 flex (10 ft X 6ft) and 2 flex (3ft X 10ft)		
23.	Transportation of Participants – Pickup and drop from Bir Bikram College of Pharmacy, Regional Institute of Paramedical Sciences & G T Paramedical Institute to Pragna Bhavan, Gurkhabasti)	03 bus- 50 seater	
24.	250 ml water Bottle for participants	300 nos.	
25.	20 liter water jar	10 nos.	
26.	Honorarium for volunteers	05 nos.	

**Signed by Sanjib Kumar  
Debbarma**

**Date: 01-03-2025 16:33:59**

(Prof. (Dr.) Sanjib Kumar Debbarma)  
I/C, Director of Health Services &  
Chairman of Executive Committee, TPMRU  
Government of Tripura, Agartala

**TOLL-FREE No. : 1800-345-3916 (10.00 AM to 05.30 PM on all working days)**