



State Resource Centre (SRC)

Tripura State

(Under Society for Rehabilitation of Disables, Tripura)

Office of the Member Secretary

DDRC Complex, Shyamalibazer, Agartala, Tripura – 799006

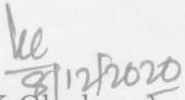
Tel/fax 0381 235-2765 Email: srctripura@rediffmail.com

F.(6)/SRC/2010/VOL-V/1995

Date: 8.12.2020

Notice Inviting Tender Sealed Tenders are invited on behalf of the State Resource Centre, Shyamalibazar, Agartala from the bonafide Indian citizen and from the registered vehicle owners for hiring 1 (one) Nos "Mahindra Bolero Vehicle (Latest Model)" on monthly rental basis for a period of 1 (one) year.

Sealed Tender will be received in the office of the undersigned either by post or by hand during office hour upto 02/01/2021, from the date of publication and will be opened on 04/01/2021 at 12.00 Noon in presence of the intending tenderer(s) or the authorized representative(s). Terms & Conditions may be obtained at free of cost from the Office of the Member Secretary, SRC, ShyamaliBazar, Agartala.


(Dr.S.K.Chakma)
(MS,SRC,Tripura State)



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Terms & Conditions:

1. The Vehicle will be used for the **office of State Resource Centre, Shyamalibazar, Agartala** as and when required. The vehicle with Driver should be ready for visiting any places in Tripura for office related work.
2. Quotation should be submitted in sealed cover envelop addressed to the Member Secretary, SRC, Shyamalibazar, Agartala with the write up envelop as follows "**Quotation for hiring of vehicle**" **on the top of the envelop and Name and Address of quotationer on the sealed Envelope.**
3. There should be **two separate envelops**, in **one mentioning the Technical bid** with all relevant documents and **another mentioning the financial bid**. The two separate envelops should be submitted together in **another seal envelop** where the tender for hiring of vehicle is mentioned.
4. The following self attested copies of documents should be submitted along with the bid.
 - (a) Copy of PAN Card of quotationer.
 - (b) Up to date Road Tax Clearance Certificate of the vehicle
 - (c) Up to date Commercial Registration Certificate of the vehicle
 - (d) Up to date insurance certificate of the vehicle.
 - (e) Up to date pollution certificate of the vehicle.
 - (f) GST registration copy.
5. The Bidder shall deposit earnest money of **Rs. 5,000/- (Five thousands only) at the shape of deposit at D.Call/Demand Draft** on a scheduled Nationalized Bank under RBI, in favour the State Resource Centre, Shyamali Bazar, Agartala . The E.M.D should cover the period of contract. The earnest money of the successful quotationer will be retained up to date of validity of contract and that of unsuccessful quotationers will be released after finalization of rate.
6. The quotationer shall quote rate of detention charge **per day, rate per K.M. run and rate of overtime duties beyond 8(eight) hours**. The rate should be quoted in figures as well as in words clearly in Indian currency. No over writing will be entertained. The rate should not be more than the existing ceiling of Hiring of vehicle fixed by the **Finance Department, Govt. of Tripura as per DFPRT 2019**. In the event of same lowest rates are quoted by the bidders, the newer vehicle will be considered i.e. date of manufacture of vehicle, **purchase of vehicle and condition of vehicle etc.**
7. The vehicle will be well furnished in all respects and the **date of Manufacturing is January,2020 and onwards.** **Conted..**

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8. Tender Opening Committee will scrutinize the technical bids of all bidders followed by scrutinizing of Financial Bid only of successful /valid technical bidder.

9. The Bill in triplicate shall be submitted month wise for the days performed the duties and not for the non-performance day(s).

10. All maintenance cost including Driver's salary and fuel etc. will be borne by the owner. No Insurance charge or any other charges including maintenance cost are admissible.

11. No claim of advance payment will be entertained and will be made on submission of Bill in triplicate along with relevant up to date Log Book.

12. The owner of the vehicle of successful quotationer will be liable for the incidence of any loss/ breakage/accident/illegal matter etc. of the vehicle at the time of duty.

13. The contract period shall be valid upto 1 year from the date of placement. The rate shall not be increased during contract period.

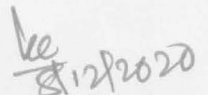
14. Hired vehicle having Commercial Registration, with Driver having valid Driving License must be placed within 5 (five) days from the date of selection of the successful bidder.

15. The concerned official availing the journey of the hired vehicle should fill up all the columns of the Log Book and sign with designation.

16. The successful bidder will submit the Challan copies of GST of the previous month along with running bill. Payment will be made on monthly basis by account payee Cheque in favour of the selected bidder after deduction of Income Tax etc. as per Govt. norms, if applicable.

17. The selected Bidder if fails to provide the vehicle within the stipulated period his earnest money shall be forfeited.

18. The Member Secretary has the right to cancel the contract at any time without assigning any reason. The owner shall no right to claim any compensation for such cancelation.



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