

File No: F.1(2-2)/TSBTC/HR/2024-25/(BTS)  
**TRIPURA STATE BLOOD TRANSFUSION COUNCIL**  
(A Society Registered under Society Registration Act 1860)  
Health & Family Welfare Department  
Government of Tripura  
P.N.Complex Gurkhabasti, Agartala- 799006, Tripura.

Ph-(0381) 230 9496

E-mail:- [tsbtc10agt@gmail.com](mailto:tsbtc10agt@gmail.com)

## **Walk-in Interview**

Applications are invited from eligible candidates in an Walk-In Interview to be held at 10 AM on 08/04/2025 in the office of the Directorate of Family Welfare & Preventive Medicine, P.N. Complex, Gurkhabasti, Agartala for filling up the following full time posts on contractual basis:-

Sl No	Name of Post	Number of Post	Monthly Remuneration	Category of Post
1	Assistant Director (VBD & IEC)-Non Medical	1	Rs. 35,000/-	UR
2	Divisional Assistant	1	Rs. 23,800/-	UR
3	Junior Accountant	1	Rs. 23,800/-	UR

### **Eligibility Criteria:-**

#### **1. Assistant Director (VBD & IEC)-Non Medical :**

##### **A. Essential Qualification:**

Recognized Post Graduate Degree in Social Work/ Social Science/ Sociology/ Journalism & Mass Communication.

##### **B. Experience:**

- Minimum 3 yrs experience in organizing voluntary blood donation drive/ Camps/ Body donation/ Organ donation.
- Capable to run/conduct IEC activities/ special campaigns.
- Should be regular voluntary blood donor.
- Knowledge of donor motivation, donor recruitment, donor retention.
- Knowledge of local language.
- Computer proficiency with familiarity of data management and commonly used packages like MS word, Excel, Power Point etc.
- Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English/ Hindi/ Local language.

#### **2. Divisional Assistant :**

##### **A. Essential Qualification:**

Any Degree from a recognized university.

##### **B. Experience:**

- Five years working experience in the field of administration related work.
- Computer proficiency with familiarity of data management and commonly used packages like MS word, Excel, Power Point etc.

### **3. Junior Accountant :**

#### **A. Essential Qualification:**

A Degree in Commerce from a recognized University.

#### **B. Experience:**

- i. Post qualification experience of 3-5 years or experience in state accounts cadre/ organized accounts Govt. of India.
- ii. Working knowledge of computer including experience of working in accounting software and MS office package essentials.

#### **Terms & Conditions:-**

The eligible candidates may send PDF copy of application and other documents through e-mail in the mail ID [tsbtc10agt@gmail.com](mailto:tsbtc10agt@gmail.com) or spot register themselves on the day of interview between 9:30AM – 12:30PM in the office of the undersigned. Each applicant must submit the following:-

- a) Application in plain paper in original.
- b) The candidates must write in BOLD letters the name of Post they are applying for on the application form.
- c) One self attested photocopy of ID Proof (AADHAAR/ Voter ID/ Passport).
- d) One self attested photocopy of address proof (AADHAAR/ Voter ID/ Passport/Electricity Bill).
- e) One self attested photocopy of Certificates of qualification.
- f) One self attested photocopy of Experience certificate where applicable.
- g) For in-service candidates (Govt./Private) No Objection Certificate in original from the appointing authority.

*N.B: All the candidates must produce all the certificates in original before the interview board.*

**Sd/-**

**(Dr. Biswajit Debbarma)**

**Member Secretary**

**Tripura State Blood Transfusion Council,**

**O/o the Director of FW & PM, Agartala**