

**Tripura State Pharmaceutical Price Monitoring & Resource Unit [TPMRU]**  
 [Registered under the Societies Registration Act, 1860. Reg. No. 8175. Estt:- 2019]  
 Office of the Dy. Drugs Controller, Directorate of Health Services,  
 Health & Family Welfare Department, Government of Tripura  
 Address: Aushadh Niyantran Bhavan, Office of the Deputy Drugs Controller,  
 Pandit Nehru Complex, Gurkhabasti, Agartala, Tripura-799006. Phone: 1800-345-3916.

No.F.10(1)-TPMRU/DDC/2021(Sub-I)-Part-1

**SHORT NOTICE INVITING QUOTATION**

Short Notice Inviting Quotation are hereby invited by the Member Secretary, Tripura State Pharmaceutical Price Monitoring & Resource Unit, Agartala from resourceful and reliable Agencies/ firms toward price quotation for Conducting a State Level **Seminar on 18<sup>th</sup> October 2025** at Hall no.-1, Pragna Bhavan, Agartala, West Tripura for the project of **“Tripura State Pharmaceutical Price Monitoring & Resource Unit (TPMRU)”**, Office of the Deputy Drugs Controller, Government of Tripura. The Particulars are given below:

SL no.	Particulars	Details	Basic price/ unit	Total price including GST
1	Photography	01 day		
2	Videography	Inaugural session		
3	Video Production on Introduction and working of TPMRU	05 min		
4	Momento for Guest & Speaker	07 nos.		

**TERMS AND CONDITION**

- Quotation shall have to be submitted in sealed cover addressed to the Member Secretary, Tripura State Pharmaceutical Price Monitoring & Resource Unit, Agartala, Tripura up to 01.00 P.M of 14<sup>th</sup> October, 2025 in the TPMRU Section, room no.-210, Office of the Deputy Drugs Controller, Pandit Nehru Complex, Gurkhabasti, Agartala. On the left side of the envelope last date of submitting quotation and time of submission should be mentioned.
- Sealed quotations are invited from reputed firms in two separate covers super scribed “Technical Bid” and “Financial Bid”. Both covers should be put together in another separate cover super scribed with the **Ref. no. and the words “Seminar for TPMRU-2025”**. The Quotations are likely to be opened on next working day at 11.00 AM. if possible. No Separate Invitation will be given to the bidders.
- All the documents along with the terms & Conditions sheet should be self attested.
- The following documents shall be submitted:
  - GST Registration Certificate/number
  - PAN Card.
  - Trade License.
- All the rates should be quoted in words and in figures. In case any confusion the words for quoted rates should be considered as final. The percentage of Taxes or charges should be mentioned clearly and separately.
- The bidder will be selected as per **lowest total amount basis**.
- The work should be completed with- in due date of the seminar after receiving the work Order.
- The quotation will be received by post/by courier or directly to the office only.
- Quotations received after the schedule time & date will be rejected and the Undersigned will not be liable for any kind of delay.
- Income tax and GST will be deducted from the bill as per guidelines of the Govt. /Society, if needed.
- After successful completion of work (as per work order) the bill in triplicate should be submitted to the undersigned for payment on monthly basis.
- Payment will be made by e-transfer.
- The undersigned reserves the right to accept or reject any quotation in part/whole without assigning any reason thereof.

Sd/-  
 (Smt. K. Sinha)  
 I/C, Deputy Drugs Controller &  
 Member Secretary, TPMRU  
Government of Tripura, Agartala

**Copy forwarded for information & necessary action to:-**

- The Director, Information Cultural Affairs Department, Govt. of Tripura, Agartala.
- The Deputy Drugs Controller, Govt. of Tripura, Agartala.
- Copy for display in Notice Board of the Office of the DHS, Deputy Drugs Controller & NHM, Agartala.
- The Nodal Officer IT, DHS, Govt. of Tripura, Agartala, for **uploading in Govt. web-side**.
- The Project Coordinator, TPMRU, O/o the Dy. Drugs Controller, Agartala.

I/C, Deputy Drugs Controller &  
 Member Secretary, TPMRU  
Government of Tripura, Agartala

**TOLL-FREE No. : 1800-345-3916 (10.00 AM to 05.30 PM on all working days)**