

**Most Urgent/ By E.mail**

Government of Tripura  
O/o the Chief Registrar of Births and Deaths  
( Directorate of Health Services)  
Health Directorate Building, 1<sup>st</sup> floor,  
P.N. Complex, Gurkhabasti, P.O. Kunjaban  
Agartala : Tripura

Tele fax: Ph: 0381-222-5001,

E-mail: sbhi.tripura@gmail.com

No. F.10.(20)-SBHI/MCCD/2014

Dated, 19/7 July'2018 .

**MEMORANDUM**

Please find enclosed herewith a letter No.2/6/2018 -VS(MCCD) dated, 21/5/2018 from ORGI , Govt. of India , regarding submission of Annual report on Medical Certification of Cause of Death ( MCCD) -2017 . The letter is self explanatory .


However, in reference to the above letter it is for information to all concerned health institutions /Non- Institutions ( Registration unit of Births & Deaths) that, it was observed during the year 2016 most of Registration unit did not maintain the cause of death as per national list of ICD - 10 . Many discrepancies /inconsistency were found by the ORGI. On examining by the ORGI it is found that , somewhere description of the diseases were found blank and somewhere descriptive data provided . It was also mentioned that , in number of cases cause of death were not given . In some other cases the death were not properly described as per national list of ICD-10. It is also pointed out that in some cases gender of diseases were mismatched with the cause of death .

You are aware that, to fill up all the cause of death in online CRS portal in each and every registered death occurred during the year 2017 is to be filled up as per direction of ORGI in CRS online portal . Doctors should not write only C.R. failure as ' Cause of Deaths' in the form No-4 and 4A. During registration of each cases of death the following causes is to be filled up to complete the MCCD report followed by ICD-10.

- 1) Immediate cause, 2) Antecedent cause , 3) Underlying cause and 4) Other cause .

You are also requested to attach/ browse the form No- 4 / 4A . It is an essential part of registration of the events , specially to authenticate occurring of events as per guideline of online registration in CRS portal.

**This may kindly be treated as Most urgent** and requested to fill up all the incomplete cases by 31.7.2018 positively.

  
Chief Registrar of Births & Deaths  
( Ex-officio Addl. Secretary &  
Director of Health Services)  
Govt. of Tripura, Agartala .

**To:-**

- 1-22) The Addl .District Registrar of Births & Deaths ( BDOs/Sub-ZDOs) \_\_\_\_\_  
\_\_\_\_\_ West /South /North /Dhalai /Khowai /Sepahijala  
/Gomati /Unakoti for information with a request to circulate the same to the Registrars  
of Births & Deaths under your jurisdiction with a instruction to complete the work on  
urgent basis.



- 23--43) The Registrar of Births & Deaths / ( Executive Officer) \_\_\_\_\_  
\_\_\_\_\_/Municipal Council/Nagar Panchayet West/ South/ North/  
Dhalai/ Khowai/ Sepahijala/ Gomati/ Unakoti for information & doing the necessary  
action on urgent basis.
- 44-45) The Municipal Commissioner/ Registrar of Births & Deaths , Agartala Municipal  
Corporation , Agartala for information & necessary action on urgent basis .
- 46- 57) The Medical Superintendent,/Registrar of Births & Deaths of AGMC & GBP Hosp./IGM  
Hosp./Cancer Hosp.-Agartala/TMC & BRAM Hospital- Agartala/ Kherangbar  
Hospital(CHC), TTAADC- Khumulung / Khowai District Hospital - Khowai/ Dist.  
Hospital, Gomati, Tepania - Udaipur/South District Hospital- Santirbazar / Unakoti  
District Hospital, Gournagar - Kailasahar /North District Hospital - Dharmanagar /  
Kulai Dist. Hospital - Dhalai , Ambassa Tripura for information & doing the necessary  
action on urgent basis..
- 58-66) The Chief Medical Officer, West /South /North/ Dhalai/ Sepahijala /Khowai /Gomati  
/Unakoti for information with a request to circulate the same to all the Registrar of  
Medical Institution (CHC/PHC) under the jurisdiction of respective CMOs with a  
instruction to complete the work on urgent basis.
- 67-78) The Sub-Divisional Medical Officer/ Registrar of Births & Deaths of , Melaghar SDH  
(Sonamura) /Bishargarh SDH / Kanchanpur SDH/Amarpur SDH/Belonia SDH/T.S. Sub-  
Div. Hospital-Udaipur / Sabroom SDH / RGM Memorial SDH-Kailasahar /BSM SDH-  
Kamalur/ Gandacharra SDH/ Chailengtha SDH ( Longtharai - Velly ) Teliamura SDH -  
Teliamura for information & necessary action on urgent basis .
- 79- 130) The Medical Officer In- Charge\_\_\_\_\_ PHC/CHC  
of West/ South/ North/ Dhalai/ Khowai/ Sepahijala/ Gomati/ Unakoti District for  
information & necessary action on urgent basis .
- 79) The Medical Officer In- Charge , Tuikarma TTAADC Hospital , Santirbazar , South  
Tripura District for information & n/a on urgent basis .

**Copy for information to:-**

- 1) The Deputy Registrar General India ( MCCD), Office of the R.G. , India, Ministry of Home  
affairs , V.S. Division , West Block, R.K. Puram, New Delhi, -110066 for information .
  - 2) The Senior Research Officer,(MCCD),Government of India, Ministry of Home affairs  
Office of the Registrar General , India, Vital Statistics Division, ( MCCD Unit) West  
Block-1 , R.K. Puram, New Delhi.
  - 3) Deputy Director of Census Operation , Govt. of India 210/D, Office Lane, Agartala-  
799001 for information .
- 4-11) The District Registrar of Births & Deaths ( DM & Collector) West- Agartala /Khowai -  
Khowai/Sepahijala -Bisramganj/Gomati -Udaipur/South- Belonia /Unakoti -  
Kailasahar/North- Dharmanagar/Dhalai - Ambassa for information please .
- 12-15) The District Registrar of Births & Deaths (Zonal Development Officer ), West Zone-  
Khumulung /Khowai Zone - Khowai / South Zone- Birchandramanu/North Zone-  
Machmara/Dhalai Zone - Ambassa for information please.
- 16) Director of Family Welfare & Preventive Medicine for information please .

*19.7.20*  
**Chief Registrar of Births & Deaths**