

Government of Tripura  
O/o the Chief Registrar of Births and Deaths  
( Directorate of Health Services )  
Health Directorate Building, 1<sup>st</sup> floor,  
Agartala : Tripura

Tele fax: Ph: 0381-222-5001.  
No.F.10(52)-SBHI/2018 ( Sub-file)


E-mail: dhsgovttripura@gmail.com

Dated, 23rd November, 2018.

MEMORANDUM

As per decision taken in the Inter-Departmental Co-ordination Committee (IDCC) meeting, chaired by the Secretary Health & Family Welfare Department, Govt. of Tripura, held on 6/11/2018 all of you are hereby requested to instruct the Registrar of Births & Deaths under your respective jurisdiction to hand over the **Birth Certificate** to the mother of new born baby at the time of discharge.

**This may followed strictly.**

  
Chief Registrar of Births & Deaths  
(Ex-Officio Addl. Secretary &  
Director of Health Services )  
Govt. of Tripura Agartala .

**To:-**

- 1-12) The Medical Superintendent of AGMC & GBP Hosp./IGM Hosp./Cancer Hosp.- Agartala/TMC & BRAM Hospital- Agartala/ Kherangbar Hospital(CHC), TTAADC-Khumulung / Khowai District Hospital - Khowai/ Dist. Hospital, Gomati, Tepania - Udaipur/South District Hospital- Santirbazar / Unakoti District Hospital, Gournagar - Kailasahar /North District Hospital - Dharmanagar / Kulai Dist. Hospital - Dhalai , Ambassa Tripura for information and n/a .
- 13-20) The Chief Medical Officer, West -Agartala/South-Belonia /North- Dharmanagar / Dhalai-Ambassa/ Sepahijala-Bishalgarh /Khowai-khowai /Gomati-Udaipur /Unakoti-Kailasahar for information with a request to circulate the same to all the Registrar of Medical Institution (CHC/PHC) under the jurisdiction of respective CMOs.
- 21-22) The Incharge, State Ayurvedic Hospital- Paradise Choumuhany ,Agartala / NSS Homeo Hospital - Renters Colony, Sadhutilla, Agartala for information please and n/a.
- 23-35) The Sub-Divisional Medical Officer/ Registrar of Births & Deaths of , Melaghar SDH (Sonamura) /Bishargarh SDH / Kanchanpur SDH/Amarpur SDH/Belonia SDH/ T.S. Sub-Div. Hospital-Udaipur / Sabroom SDH / RGM Memorial SDH-Kailasahar / BSM SDH-Kamalpur/ Gandacharra SDH/ Chailengtha SDH ( Longtharai - Velly ) Teliamura SDH - Teliamura for information & necessary action .

**Copy to :-**

1. P.S. to the Secretary , Health & Family Welfare Department , Government of Tripura for kind information to the Secretary H& FW Deptt. please .
2. The Registrar General & Census Commissioner , India, 2 A MANSINGH Road , New Delhi -110011 for kind information please .
3. Deputy Director of Census Operation , Govt. of India 210/D, Office Lane, Agartala-799001 .

  
**Chief Registrar of Births & Deaths**

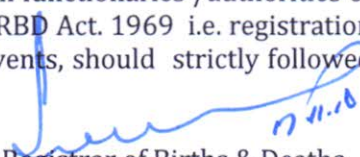
Government of Tripura  
O/o the Chief Registrar of Births and Deaths  
( Directorate of Health Services )  
Health Directorate Building, 1<sup>st</sup> floor,  
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E-mail: sbhi.tripura@gmail.com  
Dated, 23<sup>rd</sup> November, 2018.

**CIRCULAR**

As per decision taken in the Inter-Departmental Co-ordination Committee (IDCC) meeting, chaired by the Secretary Health & Family Welfare Department, Govt. of Tripura, held on 6/11/2018, it is for information of all concerned Registration functionaries /authorities of all the Registration unit that, to follow up the section 7(2) of RBD Act. 1969 i.e. registration of events should be done at the place of occurrence of the events, should strictly followed by all.

  
Chief Registrar of Births & Deaths  
(Ex-Officio Addl. Secretary &  
Director of Health Services )  
Govt. of Tripura Agartala

**To:-**

- 1-68) The Addl. District Registrar of Births & Deaths ( BDOs/Sub-ZDOs) \_\_\_\_\_  
\_\_\_\_\_ West /South /North /Dhalai /Khowai /Sepahijala  
/Gomati /Unakoti for information with a request to circulate the same to the Registrars  
of Births & Deaths under your jurisdiction .
- 69--88) The Registrar of Births & Deaths / ( Executive Officer) \_\_\_\_\_  
\_\_\_\_\_ /Municipal Council/Nagar Panchayet West/ South/ North/  
Dhalai/ Khowai/ Sepahijala/ Gomati/ Unakoti for information & doing the necessary  
action please.
- 89-90) The Municipal Commissioner/ Registrar of Births & Deaths , Agartala Municipal  
Corporation , Agartala for information & necessary action please.
- 91-101) The Medical Superintendent,/Registrar of Births & Deaths of AGMC & GBP Hosp./IGM  
Hosp./Cancer Hosp.-Agartala/TMC & BRAM Hospital- Agartala/ Kherangbar  
Hospital(CHC), TTAADC- Khumulung / Khowai District Hospital - Khowai/ Dist.  
Hospital, Gomati, Tepania - Udaipur/South District Hospital- Santirbazar / Unakoti  
District Hospital, Gournagar - Kailasahar /North District Hospital - Dharmanagar /  
Kulai Dist. Hospital - Dhalai , Ambassa Tripura for information and n/a .
- 102-109) The Chief Medical Officer, West -Agartala/South-Belonia /North- Dharmanagar / Dhalai-  
Ambassa/ Sepahijala-Bishalgarh /Khowai-khowai /Gomati-Udaipur /Unakoti-  
Kailasahar for information with a request to circulate the same to all the Registrar of  
Medical Institution (CHC/PHC) under the jurisdiction of respective CMOs.
- 110-111) The Incharge, State Ayurvedic Hospital- Paradise Choumuhany ,Agartala / NSS Homeo  
Hospital - Renters Colony, Sadhutilla, Agartala for information please and n/a.
- 112-123) The Sub-Divisional Medical Officer/ Registrar of Births & Deaths of , Melaghar SDH  
(Sonamura) /Bishargarh SDH / Kanchanpur SDH/Amarpur SDH/Belonia SDH/T.S. Sub-

Div. Hospital-Udaipur / Sabroom SDH / RGM Memorial SDH-Kailasahar /BSM SDH-Kamalpur/ Gandacharra SDH/ Chailengtha SDH ( Longtharai - Velly ) Teliamura SDH - Teliamura for information & necessary action .

- 124) The Principal Officer ( Health ) , TTAADC Khumulung for information .
- 125) The Medical Officer In- Charge , Tuikarma TTAADC Hospital , Santirbazar , South Tripura District for information & n/a .

**Copy to :-**

- 1) P.S. to the Secretary , Health & Family Welfare Department , Government of Tripura for kind information to the Secretary H& FW Deptt. please .
- 2) The Registrar General of India ( CRS), Office of the R.G. , India, Ministry of Home affairs , V.S. Division , Civil Registration System, 2 -A Mansingh Road, New Delhi -110011.
- 3) Deputy Director of Census Operation , Govt. of India 210/D, Office Lane, Agartala-799001 for information .
- 4-11) The D.M. & Collector ( District Registrar of Births & Deaths) West -Agartala /Khowai - Khowai/Sepahijala -Bisramganj/Gomati -Udaipur/South-Belonia /Unakoti - Kailasahar/North-Dharmanagar/Dhalai-Ambassa for information please .
- 12-15) The Zonal Development Officer , West- Khumulung/South-Birchandramanu /North-Machmara/Dhalai-Ambassa /Khowai-Khowai for information please.
- 16) Director of Family Welfare & Preventive Medicine for information please .
- 17) Website of Health & Family Welfare Department . [www.health.tripura.gov.in](http://www.health.tripura.gov.in)

  
**Chief Registrar of Births & Deaths**

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To  
The Addl. District Registrar of Births & Deaths  
(Block Development Officer/ Sub- Zonal Officer )

\_\_\_\_\_ Block .  
West/Khowai/Sepahijala/Gomati/South/Unakoti/North/Dhalai Tripura .

Subject :- Every Panchayet/ Village Council should maintain a register for every death with cause of death , wherever cause of death is known – **issue instruction thereof** .

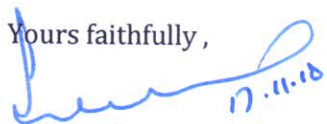
Sir,

As per decision taken in the Inter-Departmental Co-ordination Committee (IDCC) meeting, chaired by the Secretary Health & Family Welfare Department, Govt. of Tripura, held on, 6/11/2018 it is to inform you that every Panchayet/Village Council under your jurisdiction should maintain a register for every death with cause of death , wherever cause of death is known. This is in connection with updating of MCCD data .

So you may please issue instruction to all the Panchayet Secretaries/ Village Secretaries (Registrar of Birth & Death) under your jurisdiction in this regard .

This is for your information and necessary action please .

Yours faithfully ,

  
Chief Registrar of Births & Deaths  
(Ex-Officio Addl. Secretary &  
Director of Health Services )  
Govt. of Tripura Agartala .

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**Chief Registrar of Births & Deaths**