

Minutes of the pre bid meeting held on 2nd August 2018 at 4 p.m. at the O/o the Director of Health Services in connection with tender process for the work of preservation and maintenance of civil registration records by scanning and digitization of old Civil Registration records for the period from 2011 to 2015 .

The following officers of Evaluation Committee were present :-

- 1) Dr. Samar Das , Asstt. DHS (SBHI)- Chairman
- 2) Dr. Milan kanti Saha , Asstt. DHS (Store)- Member
- 3) Dr. Nirmal Debnath , B.O (Ayur) - Member
- 4) Er. Rajat Bhattacharjee, Cold Chain Officer- Member

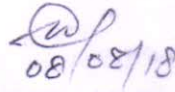
The following Bidders/Firm/Agency were present :-

1. Sri Jyotish Roy, Realsoft Corporation of India, Mob. 9435071884
2. Sri Ranjoy Deb ,Ayushman Infotech Pvt. Limited , Mob. 8974298717
3. Sri Sandip kr. Paul, Computer Print, Mob. 9436480593
4. Sri Suman Kanti Pal , Computer Print
5. Sri Dhruvajyoti Sengupta , for M/S Pranoy Goswami , Mob. 9402333333

Following decisions were taken in the Pre-bid meeting :-

- 1) Data entry work will be treated complete only after submission of validation and correctness certificate of uploaded data from competent authority.
- 2) Registrar of Births & Deaths/authority of the concerned unit will be the validation authority.
- 3) Request letter is to be sent to ORGI (Office of the Registrar General, India) Govt. of India to create another linkage or Registrar Admin/ User-ID for all the registration units of Births & Deaths located in the State to make entry of old data (from 2011 to 2015) by the firm/agency.
- 4) Payment will be made by raising certified bill along with completion certificate from competent authority.
- 5) The selected firm/Agency is required to submit tentative work schedule in advance to CRBD.
- 6) A letter is to be issued to all Registration units (Health Institution/ Urban units and Blocks) to provide existing available internet connectivity along with the legal part of form No- 1, 2 & 3 to DEA for data entry.
- 7) Order copy along with certified bill and completion certificate from appropriate authority is required to produce by the selected Firm/agency for payment of the bill.

The meeting ended with thanks.


Asstt. Director of Health Services(SBHI)
Govt. of Tripura, Agartala .

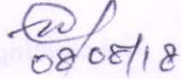
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Copy to :-

- 1) Dr. Milan kanti Saha , Asstt. DHS (Store)- Member
- 2) Dr. Nirmal Debnath , B.O (Ayur) – Member
- 3) Er. Rajat Bhattacharjee, Cold Chain Officer- Member
- 4) The Nodal Officer , Health & FW Deptt. for upload in the website of <http://tripuratenders.gov.in>

Copy also forwarded to :-

- 1) The Registrar General of India (CRS), Office of the R.G. , India, Ministry of Home affairs , V.S. Division , Civil Registration System, 2 –A Mansingh Road, New Delhi -110011.
- 2) Director of Health services, Government of Tripura, Agartala for information please.
- 3) Deputy Director of Census Operation , Govt. of India 210/D, Office Lane, Agartala-799001 for information .
- 4- 70) The Addl .District Registrar of Births & Deaths (BDOs/Sub-ZDOs) _____
_____ West /South /North /Dhalai /Khowai /Sepahijala /Gomati
/Unakoti for information.
- 71-91) The Registrar of Births & Deaths / (Executive Officer) _____
_____/Municipal Council/Nagar Panchayet West/ South/ North/ Dhalai/ Khowai/
Sepahijala/ Gomati/ Unakoti for information & doing the necessary action please.
- 92- 102) The Medical Superintendent,/Registrar of Births & Deaths of AGMC & GBP Hosp./IGM Hosp./Cancer Hosp.-Agartala/TMC & BRAM Hospital- Agartala/ Kherangbar Hospital(CHC), TTAADC- Khumulung / Khowai District Hospital - Khowai/ Dist. Hospital, Gomati, Tepania - Udaipur/South District Hospital- Santirbazar / Unakoti District Hospital, Gournagar - Kailasahar /North District Hospital - Dharmanagar / Kulai Dist. Hospital - Dhalai , Ambassa Tripura for information.
- 103- 112) The Chief Medical Officer, West -Agartala/South-Belonia /North- Dharmanagar / Dhalai- Ambassa/ Sepahijala-Bishalgarh /Khowai-khowai /Gomati-Udaipur /Unakoti- Kailasahar for information with a request to circulate the same to all the Registrar of Medical Institution (CHC/PHC) under the jurisdiction of respective CMOs.
- 113- 123) The Sub-Divisional Medical Officer/ Registrar of Births & Deaths of , Melaghar SDH (Sonamura) /Bishargarh SDH / Kanchanpur SDH/Amarpur SDH/Belonia SDH/T.S. Sub-Div. Hospital-Udaipur / Sabroom SDH / RGM Memorial SDH-Kailasahar /BSM SDH-Kamalpur/ Gandacharra SDH/ Chailengtha SDH (Longtharai - Velly) Teliamura SDH - Teliamura for information .
- 124) Website of H.& FW Deptt.


08/08/18
Asstt. Director of Health Services