

GOVERNMENT OF TRIPURA  
DIRECTORATE OF FAMILY WELFARE & PM

No. F.12(15-82)-DFWPM/IEC/FSSA/2022(Sub-I)

Dated, Agartala, the 17/03/2023

**SHORT NOTICE INVITING QUOTATION**

Short Notice Inviting Quotation are hereby invited by the Director of Family Welfare & PM, Government of Tripura, Agartala from reliable resourceful experienced agency with valid licence holder for procurement of **Printing of Multi Colour Poster & Booklet on Food Safety in Bengali and Kokborak language** under this Directorate of Family Welfare & P.M, Government of Tripura, Agartala. The specification of the items in details;


SL. No.	Name of items with specification	Quantity
1	Printing of Multi Colour Poster:- Size 20 inch x 30 inch Quality of Paper:- Glossy paper 90 GSM	25,000(twenty five thousand) nos. (3125 in Bengali & 3125 in Kokborak = 6250 units x 4 nos.
2	Printing of Booklet :- Size Width-17 cm, Length-21.5cm Quality of Paper:- Glossy paper 100 GSM	10,000(ten thousand) nos.

**Terms and Conditions**

1. Quotation will be received by Speed Post / Registered Post/Courier Services/By receipt & dispatch section of DFW&PM only in sealed covers addressed to "Director of Family Welfare & P.M., Government of Tripura, P.N. Complex, Gurkhabasti, P.O. Kunjaban, Agartala-799006" **up to 4.00 PM of 06-04-2023. Quotation may be opened on 11-04-2023, if possible. "Quotation document vide number" to be mentioned in bold letters on the sealed envelop.** Quotation received after the aforesaid date and time shall be rejected. The Director of Family Welfare & P.M. shall not remain responsible for any postal delay. Bidders are requested to provide detailed address along with Pin Code, Phone No. and Fax/email ID etc. for communication.
2. The interested bidders shall submit the bids in **2(two) parts**, namely "**Technical Bid**" and "**Financial Bid**". The 2-bids should be put in two separate sealed envelopes, indicating on the cover as to which one is the technical bid and which one is the financial bid. The 2 envelopes shall, thereafter, be placed inside a large sealed cover and the same may be submitted. The "Technical Bid " shall contain all details regarding the item offered by the bidder, compliance of terms and conditions, submission of documents etc. in other words, everything except the rate offered. The "Financial Bid" shall contain the rate offered.
3. All required documents as per specification of the items should be submitted along with quotation.
4. Payment to successful bidders shall be made on bill basis only after complete execution of supply order.
5. No advance payment shall be made under any circumstances.
6. Income Tax/other Tax shall be deducted from the bill where applicable as per guidelines of the Government.
7. Self certified Xerox copy of PAN Card, GST Certificate & Valid licence, letter of authorization(if any),past experience (if any) should be submitted with quotation.
8. The rate should be typed and quoted both in figure and words clearly in Indian currency. The rate of GST should be mentioned separately and clearly in the quotation.
9. Time allowed for Technical Clarifications during technical evaluation is 2(two) days.
10. The supply order of any item must be completed **within 15(fifteen) days** from the date of issue of order.

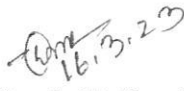
**The undersigned reserves right to accept or reject any quotation without assigning any reason.**

**Visit Website [www.health.tripura.gov.in](http://www.health.tripura.gov.in)**

  
Director of Family Welfare & PM  
Government of Tripura, Agartala.

**Copy to the Notice Board of:-**

1. The Directorate of Family Welfare & P.M, Govt. of Tripura, Agartala.
2. The Directorate of Health Services, Govt. of Tripura, Agartala.
3. The Directorate of Panchayet, Govt. of Tripura, Agartala.
4. The Nodal Officer, IT DFWPM, Govt. of Tripura, Agartala for uploading in Govt. web-side.
5. The Dy. Food Safety Commissioner, DFW&PM, Govt. of Tripura, Agartala.
6. The Receipt & Dispatch Section, DFWPM, Govt. of Tripura, Agartala.

  
Director of Family Welfare & PM  
Government of Tripura, Agartala.