

GOVERNMENT OF TRIPURA
DIRECTORATE OF HEALTH SERVICES

No.F.4 (12-81)-AC (SNIQ)/DHS/2017

Dated, Agartala the 12/05/2022

"SHORT NOTICE INVITING QUOTATION"

Short Notice Inviting Quotation (SNIQ) in plain paper are hereby invited by the Director of Health Services, Govt. of Tripura, Agartala from reliable resourceful experienced valid licenced/authorised(holder) of National Security Depository Limited (NSDL) TIN Facilitation Centres, Tripura for preparation and submission of **quarterly e-TDS (Income tax) and monthly GST return**, Electronic filing of returns of TDS from the salary of Employees and Non-Salary of Suppliers/Contractors for the financial year, **2022-2024(upto 4th quarter)** under the O/o the Director of Health Services, Govt. of Tripura, Agartala.

Terms & Condition are available at the official website: - www.health.tripura.gov.in which may be downloaded as below:-

Quotation should be submitted in sealed envelope in two bid system, Technical bid and Financial bid addressing to the Director of Health Services, Government of Tripura, Health Directorate Building, P.N. Complex, Gurkhabasti, P.O: Kunjaban, Agartala -799006 upto **16.00 hrs. of 21/05/2022.**

For an
11/5/22

Director of Health Services
Govt. of Tripura, Agartala

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1. Quotation should be submitted in sealed envelope in two bid system, Technical bid and Financial bid addressing to the Director of Health Services, Government of Tripura, Health Directorate Building, P.N. Complex, Gurkhabasti, P.O: Kunjaban, Agartala -799006 upto **16.00 hrs. of 21/05/2022.**
2. Xerox copy of GST Registration, Pan Card (self attested) to be enclosed along with quotation.
3. Latest Income tax and GST Return of the firm should be submitted with the quotation.
4. Payment to the successful bidder shall be made on bill basis only after completion of work .
5. The rate should be quoted in figures & in words as per prescribed format:-

Sl. No.	Particulars & Rates	Basic Rate	Percentage of GST	GST Amount	Total Amount
1.	Quarterly e-TDS filing: Per deductee				
2.	Monthly GST filing: Per deductee				

6. Income Tax, GST and other Taxes will be deducted from the bills as per guideline of Government.
7. The bidder must have local office/set up at Agartala, Tripura.
8. The successful bidder will be awarded the work on completion of tender process.
9. The selected firm should collect all relevant papers/documents required for e-filing/GST uploading from the Office of the undersigned periodically & on regular basis.
10. The Successful bidder will have to arrange to do the works in time with consultation with the Drawing & Disbursing Officer, Directorate of Health Services, Agartala.
11. The Director of Health Services, Govt. of Tripura, Agartala reserves the right to accept or reject any Quotation (SNIQ) or also may cancel the Quotation without assigning any reason.
12. Any legal dispute to be settled in the jurisdiction of High Court of Tripura, Agartala.

Dr. Anwar
11/5/22
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Director of Health Services
Govt. of Tripura, Agartala