

**GOVERNMENT OF TRIURA**  
**DIRECTORATE OF HEALTH SERVICES**

No. F 5-III (15) Store/DHS/Photo copy/2022

Dated, Agartala, the-----04/2023

**SHORT NOTICE INVITING QUOTATION**

Sealed quotations are hereby invited by the Director of Health Services, Government of Tripura, Agartala from the reliable resourceful experienced valid licence holder for Photo copy work ( Xeroxing work) of this Directorate of Health Services, Agartala for a period of 1 (one) year from the date of issue of work order.

Details are as follows:-

Sl. No.	Name of Department	Working Particulars
1.	Health Directorate, Agartala	Photo copy ( Xeroxing work)
2.		Spiral Binding
3.		Stick Binding
4.		Tap Binding

**The last date of receiving the quotation is 27/04/2023 up to 5.00 PM**

**Terms and Conditions**

1. Quotation shall be submitted in sealed envelope in two bid system Technical bid and Financial bid addressing to Directorate of Health Services, Government of Tripura, P.N. Complex Gurkhabasti, P.O. Kunjaban, Agartala-799006 within 27/04/2023 up to 5.00 PM.
2. Xerox copy of Pan Card should be submitted with the quotation.
3. Submit GST Registration Certificate
4. Trade license Certificate (up to date) should be submitted with the quotation.
5. Payment will be made on bill basis.
6. The rates should be quoted in both figure and in words in the prescribed format
7. The Director of Health Services, Govt. of Tripura, reserves the right to accept Or reject any quotation or also may cancel the SNIQ without assigning any reason.

*P. An*  
20/4/23

Ex-officio Joint secretary &  
Director of Health Services  
Government of Tripura, Agartala.

Copy to the notice board of:-

1. The Director of Family Welfare & P.M., Govt. of Tripura,
2. The Director of Panchayat, Govt. of Tripura, Agartala.
3. The Receipt Despatch Section, Directorate of Health Services.

*P. An*  
20/4/23

Ex-officio Joint secretary &  
Director of Health Services  
Government of Tripura, Agartala.